

July 22, 2019

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John Garry
Council Members Jerry Bryant, Selena Catalano and Shane Martin
City Manager Robert Switzer
City Attorney Chuck Zumpft (arrived 10:05)
Chief of Police Darren Wagner
Public Works Director Jay Flakus
Administrative Director/Interim City Clerk Sheema D. Shaw
Bookkeeper Pamela Argo

Absent: Council Member Terceira Schunke

Guests: Chief Scott Draper of the Mason Valley Fire District, David Ray, Dave & Deb DeGrendele. Arthur W. Daniels Jr.

Agenda Approval

Councilwoman Catalano made a motion to approve the agenda as presented, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Official Oath/Swearing in of Shane Martin to Serve as A City Council Member until the Next Elections of the Yerington City Council

Administrative Director/Interim City Clerk Shaw administered the Oath of Office to Shane Martin.

Minutes

Councilman Bryant made a motion to approve the minutes of July 8, 2019, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments. Councilman Martin obtained and the motion carried.

Business Licenses

The following business license applications were presented for review and approval:

- A. Steve Moore dba Rafter-S-Construction, General Construction, 7 W. Pursel Lane Yerington, NV 89447, Mobile-New
- B. Walker Cellular, Inc., Contractor, 150 Flocchini Circle Lincoln, CA 95648, Mobile-New
- C. El Mundo Latino, II LLC, Retail, 46 N. Main St. Yerington, NV 89447-Renewal

Councilwoman Catalano made a motion to approve the business license applications as presented, seconded by Councilman Bryant. Mayor Garry asked for public comment, there were no public comments and the motion passed unanimously.

Establish a Minimum Fee for Weed/Nuisance Abatement Removal by the City for a Minimum of \$315.00 and \$180.00 Per Hour Thereafter plus disposal fees

City Manager Switzer stated that the city has been the first responder to cut weeds for property owners who refuse to cut down their weeds or they will call the city and ask if they city will just cut them. This item will establish a fee that would be the highest common denominator. We reached out to two contractors and one of them told us that his minimum fee is \$200.00 per hour for weed abatement.

City Manager Switzer stated that after a review of the fee schedule we were able to come up with a total fee, which includes a call out fee, of \$315.00 per hour for city workers and machinery. There would be a charge of \$180.00 for each hour thereafter and disposal fees.

Councilwoman Catalano asked how many warnings are property owners given. Public Works Director Flakus stated that there is a stern warning and a 14 day time period given for cleanup. We will now follow through with the lien process.

Councilman Bryant stated that this will encourage residents to seek other businesses to clean up rather than having our city crew do the work.

Mayor Garry asked if there will be a notice to the public. City Manager Switzer stated that notice is in the paper three times a year. The problem is that the city will respond and cut your weeds. The second way to remedy the problem is to treat it as a criminal infraction and bring it to court.

Mayor Garry stated that the citizens should be notified. Councilwoman Catalano agreed the notice should be in the paper. City Manager Switzer stated that if this schedule does not work we can revisit it in the future. We should not be the first choice for abatement of weeds. Public Works Director Flakus stated that we are responsible for a more than we used to be. We only have 2 seasonal employees and a bunch of projects.

Councilman Bryant made a motion to establish a minimum fee for weed/nuisance abatement removal by the City for a minimum of \$315.00 and \$180.00 per hour thereafter plus disposal fees, seconded by Councilman Martin. Mayor Garry asked for public comments.

Mr. Dave DeGrendele stated that it should not take much more than a public notice.

Mayor Garry asked for further comments, there were no comments and the motion passed unanimously.

Former Mayor George Dini was recognized for his years of service and presented a plaque. Former Mayor Dini thanked everyone wished the new council and the city the best of luck.

Revision #25 to the City of Yerington Fee Schedule to Update Wording and Add Weed/Nuisance Abatement and Fees

City Manager Switzer stated that this ties into the previous item on the agenda and puts allows us to add those fees into our fee schedule.

Councilman Bryant made a motion to approve revision #25 to the City of Yerington Fee Schedule to update wording and add weed/nuisance abatement and fees, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

City Public Works Weed Abatement Removal of the Following Properties: APN 001-151-07; 31 North Center Street, John & Renee Mouchow

City Manager Switzer stated that the property owner has been served notice regarding the weed issue. City Manager Switzer stated that the city currently has a lien on this property and we would add the cost of this abatement to that lien.

Councilman Bryant made a motion to approve the City Public Works weed abatement removal of the following properties: APN 001-151-07; 31 North Center Street, John & Renee Mouchow, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

2019-20 Debt Management Policy and Capital Improvement Plan

City Manager Switzer stated that the Department of Taxation requires us to file our plan by August 1st. City Manager Switzer stated he did not find anything that needed to be changed or

updated other than the dates and valuation, we had a \$4-million increase from the previous fiscal year.

City Manager Switzer stated that we do not have any general obligation debt. We will have the water/sewer project and we will be incurring debt.

Councilwoman Catalano made a motion to approve the 2019-20 Debt Management Policy and Capital Improvement Plan, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Letter from NV Energy Regarding Electric Meter Located at “US Highway 95A North Unit City”, Meter Number BB111486078

City Manager Switzer stated that we were served with a bill from NV Energy. The power to this site was supposed have been turned off 3 years ago. Part of the Nevada Revised Statutes stipulates a six month time period of how far back vendors can come to the city and request payment for past due bills. City Manager Switzer stated that a letter was sent to NV Energy last week regarding the time period they are requesting payment for.

City Manager Switzer stated that we have to certify our previous years audit to the Department of Taxation. By December 31st of each year that audit has to be reviewed and approved. Once the council has approved the audit and the Department of Taxation has received the audit, someone can’t come through and make changes.

Mayor Garry asked the Public Works Director why we are just now receiving this billing. Did we have knowledge that the power was not turned off. Public Works Director Flakus stated that we have so many power bills that it is hard to track.

There was no further discussion.

Authorize the Utilization of Cash Funds Not to Exceed \$500,000 to Pay for the Remaining Pre-Construction (soft) Costs for the Water/Sewer Project

City Manager Switzer stated that there was an understanding with the USDA that the city would be utilizing some of its cash funds for parts of the water/sewer project. This item will memorialize the action of using the city funds for this project for the completion of the design portion.

Councilwoman Catalano made a motion to approve authorizing the utilization of cash funds not to exceed \$500,000 to pay for the remaining pre-construction (soft) costs for the water/sewer project, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	7-3-2019	31130 through 31174
	7-9-2019	31175 through 31178
	7-16-2019	31224 through 31261
		31247 VOID (Incorrect amount)
Payroll Vouchers	7-15-2019	7181901 through 7181923
Payroll Checks	7-15-2019	31214 through 31221
Transmittal Vouchers	7-15-2019	7151901
Transmittal Checks	7-15-2019	31222 & 31223

Councilman Bryant made a motion to approve the bills as submitted, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Public Participation

There were no public comments

Department Reports

City Attorney Zumpft stated that he continues work on weeds and the water ordinance.

Chief Wagner reported that he still has an individual in background and hopefully he will be here soon. Officer Wisner has been cleared for light duty. Officer Wisner will be in charge of evidence. Chief Wagner stated that the burglary case has been solved and an arrest made.

Public Works Director Flakus reported:

- Night in the Country, crew will be watering the horses and we will have one truck running 12 hours a day Thursday through Saturday.
- Traffic control for NIC, they are using Miller Lane and NDOT is supervising 4 -6 troopers with highway patrol.
- Working on the weed issues in town.
- Working on the new Police Department building.
- Working on request to install water line to the cemetery.
- #5 Well is out, #2 Well is barely getting the job done.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

Administrative Director/Interim City Clerk