

August 12, 2019

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John Garry
Council Members Jerry Bryant, Selena Catalano, Shane Martin and Terceira Schunke
City Manager Robert Switzer
City Attorney Chuck Zumpft
Chief of Police Darren Wagner
Public Works Director Jay Flakus
Administrative Director/Interim City Clerk Sheema D. Shaw

Guests: Chief Scott Draper of the Mason Valley Fire District, Dave & Deb DeGrendele

Agenda Approval

Councilwoman Schunke made a motion to approve the agenda as presented, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Minutes

Councilwoman Schunke made a motion to approve the minutes of July 22, 2019, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and carried unanimously.

Business Licenses

The following business license applications were presented for review and approval:

- A. ACCO Engineered Systems, Inc., HVAC Contractor, 888 E. Walnut St. Pasadena, CA 91101, Mobile-New
- B. Spectrum Pacific West, LLC. Cable Telecommunications, 9335 Prototype Dr. Reno, NV 89521, Mobile-New
- C. Laura TK Pesonen dba Laura's Books, Book Sales, 2708 Michelangelo Ct. Sparks, NV 89434, Solicitor-New
- D. Western Title Company, LLC, Title & Escrow Services, 215 W. Bridge St. #1 Yerington, NV 89447-New
- E. Jeremy Biggs dba S. S. Locksmith, Locksmith, 6355 Shetland St. Stagecoach, NV 89429, Mobile-New

Councilwoman Catalano made a motion to approve the business license applications as presented, seconded by Councilwoman Schunke. Mayor Garry asked for public comment, there were no public comments and the motion passed unanimously.

Agreement Between the City of Yerington (Owner) and Farr West Engineering ("Engineer") for GIS Services and an Online Viewer Tool for the 2020 Fiscal Year (FY20).

City Manager Switzer stated that the original proposal had some language that the city had issues with. Farr West Engineering has accepted all changes proposed by the City.

There was some discussion on the removal of item I on page 4; however, after further review we did agree it is in the best interest of the city to keep that item.

Public Works Director Flakus stated that online access will be a valuable tool for the future. At this time we print out pages for the crew. Farr West also maintains our GIS on their server and they can integrate a new project into the existing GIS. This does not include document scanning. We have not decided on how to digitize or archive all of the documents at the public works office. Public Works Director Flakus stated that this agreement is for hosting and updating

the city information. At this time the only people that can access the data is the City Manager, the Public Works Chief and the Public Works Director.

City Attorney Zumpft stated that this is expensive; however, it can save you too.

Councilwoman Schunke made a motion to approve the agreement between the City of Yerington (Owner) and Farr West Engineering (“Engineer”) for GIS services and an online viewer tool for the 2020 Fiscal Year (FY20) with a not to exceed amount of \$13,000, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion passed unanimously.

Discussion Only: Brown Water in Sections of the City Water System.

City Manager Switzer stated that we have received several complaint in the last 30 days regarding brown water. Once the water/sewer project is completed it will reduce these issues.

City Manager Switzer stated that in some areas there may not be a complete loop which would cause some buildup in the lines thereby causing brown water. Sometimes this issue is on the customer side, as an example a hot water heater can cause the same issue.

Public Works Director Flakus stated that we have iron and manganese in the water. If a fire hydrant is opened it will also create brown water. Currently, we offer a \$5.00 credit to customers who report a brown water issue to cover the cost of flushing their lines.

Public Works Director Flakus stated that perhaps in the fall we could flush the system going from the center of town out to the outlining areas and out of the system. There is less water usage in the Fall, we are in peak season now, and we could coordinate a one day event to take care of the entire system.

Deb DeGrendele, resident of Yerington asked if the water could be recycled. Public Works Director Flakus stated that there is no way to do that. We will flush about 1-million gallons by the time we are done.

Mayor Garry asked how this would inconvenience our customers. Public Works Director Flakus stated that it would not affect customers.

No action was taken.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	7-22-2019	31263 through 312670
	7-30-2019	31277 through 31308
Payroll Vouchers	7-29-2019	8011901 through 8011920
Payroll Checks	7-29-2019	31271 through 31275
	7-31-2019	31214 VOID
Transmittal Vouchers	7-29-2019	7291901
Transmittal Checks	7-29-2019	31276

Councilwoman Schunke made a motion to approve the bills as submitted, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Public Participation

There were no comments.

Department Reports

City Attorney Zumpft reported that we continue to have issues with the water/sewer project. We cannot find a title person to take on this project. We have reached out to Western Title and sent all of the information. We are hoping to hear back this week.

Public Works Director Flakus addressed some issues in his report to council. Public Works Director Flakus stated that there is an issue at the Airport Lift Station. One of the pumps is out due to the amount of trash that is in that station. This is a critical station for the sewer plant and we do not want it to go out. At this time they have contacted Clean Harbor's to clean out the trash. The system is being closely monitored.

Public Works Director Flakus Reported

- the street sweeper is off-line.
- Brian Saunders has left his employment with the City
- Saturday is the Fair & Rodeo Parade
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Councilwoman Schunke asked how the weed cleanup is going. Public Works Director Flakus stated that his crew is working on other projects at this time, such as the Police Station. Public Works Director Flakus stated that the City Manager has made it less appealing for the public to contact the city to clean up their property. Deputy Clerk Kusmurz is keeping on top of the weed issues and we have an active plan in place.

City Manager Switzer stated that in the back of the council packet, there are a number of letters that went out to property owners. We have had good response from the property owners and a number of them have agreed to abate the issue within 30 days.

City Manager Switzer stated that he has asked the City Attorney to review our current process for weed abatement to see if we can start with a civil process. Once this has been evaluated we will bring the matter back to council in an ordinance.

City Manager Switzer stated that we are now investing with the Local Government Investment Fund. We have earned \$3,995.74 in interest in a little over 2 weeks.

Interim City Clerk Shaw stated in this month's council packet we have added council reports. Interim City Clerk Shaw reported that the City Hall report will give an overview of City Hall activities. City Manager Switzer stated that the council would be receiving a report from each department on the first meeting of each month.

Councilwoman Catalano stated that the security for Night in the Country went well.

Councilman Bryant stated that this weekend is the Fair & Rodeo and hoped everyone could attend.

Mayor Garry stated that he issued a proclamation for Judy & Tom Price's 60th Wedding Anniversary. They have made an impact on our community and the proclamation was well received.

Mayor Garry stated that he attended several meetings last week. He met with Tom Collins of NDEP and attended a meet and greet where he met Senator Rosen.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

Administrative Director/Interim City Clerk