



102 South Main Street Yerington Nevada 89447  
PHONE: 775 463-3511 Website: www.yerington.net Fax: 775 463-2284  
The City of Yerington is an Equal Opportunity Provider

YERINGTON CITY COUNCIL  
MEETING AGENDA  
August 12, 2019 – 10:00 A.M. - CITY HALL

1. Meeting called to order, roll call reported and Pledge of Allegiance.
2. For Possible Action: Review and Approval of Agenda.  
NOTICE RE: NRS 237: When the City Council approves this agenda, it also approves a motion ratifying staff action taken pursuant to NRS 237.030 *et seq.* with respect to items on this agenda, and determines that each matter on this agenda for which a Business Impact Statement has been prepared does impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business; and that each matter which is on this agenda for which a Business Impact Statement has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.  
  
Public Comment on any item not on this agenda, and pertinent to the City Council, will be received during the Public Participation/Comment portion of this meeting. The presiding officer will invite public comment pertaining to those matters on this agenda during the council's consideration of each individual matter, and before action, if any, is taken. Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding officer.
3. For Possible Action: Approve the Minutes of the July 22, 2019 Regular Meeting.
4. For Possible Action: Approval of New, Renewal and Name Change Business License Applications.
  - A. ACCO Engineered Systems, Inc., HVAC Contractor, 888 E. Walnut St. Pasadena, CA 91101, Mobile-New
  - B. Spectrum Pacific West, LLC. Cable Telecommunications, 9335 Prototype Dr. Reno, NV 89521, Mobile-New
  - C. Laura TK Pesonen dba Laura's Books, Book Sales, 2708 Michelangelo Ct. Sparks, NV 89434, Solicitor-New
  - D. Western Title Company, LLC, Title & Escrow Services, 215 W. Bridge St. #1 Yerington, NV 89447-New
  - E. Jeremy Biggs dba S. S. Locksmith, Locksmith, 6355 Shetland St. Stagecoach, NV 89429, Mobile-New
5. For Possible Action: Approval of Agreement Between the City of Yerington (Owner) and Farr West Engineering ("Engineer") for GIS Services and an Online Viewer Tool for the 2020 Fiscal Year (FY20).

6. For Discussion Only: Brown Water in Sections of the City Water System.
7. For Possible Action: Review Bills Previously Submitted for Payment.
8. Public Participation/Comments: Public comments(s) shall not be restricted based on content or view point – No action will be taken.
9. Department Reports, City Manager Report and Council Comments - No action will be taken.

Copies of all documents discussed herein may be attained at City Hall, 102 S. Main Street, Yerington, Nevada 89447.

This is a tentative schedule for the meeting. The presiding officer reserves the right to take items in a different order to accomplish business in the most efficient manner, and may combine two or more agenda items for consideration. Items may be removed from this agenda or delayed for later discussion.

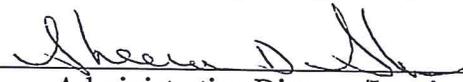
**NOTICE TO PERSONS WITH DISABILITIES:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Administrative Director/Interim City Clerk at 463-3511 in advance so that arrangements may be made.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Mail your completed complaint form or letter to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410; or fax to (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

I, Sheema D. Shaw, do hereby certify that the foregoing agenda was duly posted August 7, 2019 at the following locations:

Yerington City Hall, Yerington Post Office, Lyon County Court House, Lyon County Administrative Complex.

For questions or supporting materials regarding this agenda, please contact Sheema D. Shaw at (775) 463-3511.

  
\_\_\_\_\_  
Administrative Director/Interim City Clerk

July 22, 2019

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John Garry  
Council Members Jerry Bryant, Selena Catalano and Shane Martin  
City Manager Robert Switzer  
City Attorney Chuck Zumpft (arrived 10:05)  
Chief of Police Darren Wagner  
Public Works Director Jay Flakus  
Administrative Director/Interim City Clerk Sheema D. Shaw  
Bookkeeper Pamela Argo

Absent: Council Member Terceira Schunke

Guests: Chief Scott Draper of the Mason Valley Fire District, David Ray, Dave & Deb DeGrendele, Arthur W. Daniels Jr.

#### Agenda Approval

Councilwoman Catalano made a motion to approve the agenda as presented, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

#### Official Oath/Swearing in of Shane Martin to Serve as A City Council Member until the Next Elections of the Yerington City Council

Administrative Director/Interim City Clerk Shaw administered the Oath of Office to Shane Martin.

#### Minutes

Councilman Bryant made a motion to approve the minutes of July 8, 2019, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments. Councilman Martin obtained and the motion carried.

#### Business Licenses

The following business license applications were presented for review and approval:

- A. Steve Moore dba Rafter-S-Construction, General Construction, 7 W. Pursel Lane Yerington, NV 89447, Mobile-New
- B. Walker Cellular, Inc., Contractor, 150 Flocchini Circle Lincoln, CA 95648, Mobile-New
- C. El Mundo Latino, II LLC, Retail, 46 N. Main St. Yerington, NV 89447-Renewal

Councilwoman Catalano made a motion to approve the business license applications as presented, seconded by Councilman Bryant. Mayor Garry asked for public comment, there were no public comments and the motion passed unanimously.

Establish a Minimum Fee for Weed/Nuisance Abatement Removal by the City for a Minimum of \$315.00 and \$180.00 Per Hour Thereafter plus disposal fees

City Manager Switzer stated that the city has been the first responder to cut weeds for property owners who refuse to cut down their weeds or they will call the city and ask if they city will just cut them. This item will establish a fee that would be the highest common denominator. We reached out to two contractors and one of them told us that his minimum fee is \$200.00 per hour for weed abatement.

City Manager Switzer stated that after a review of the fee schedule we were able to come up with a total fee, which includes a call out fee, of \$315.00 per hour for city workers and machinery. There would be a charge of \$180.00 for each hour thereafter and disposal fees.

Councilwoman Catalano asked how many warnings are property owners given. Public Works Director Flakus stated that there is a stern warning and a 14 day time period given for cleanup. We will now follow through with the lien process.

Councilman Bryant stated that this will encourage residents to seek other businesses to clean up rather than having our city crew do the work.

Mayor Garry asked if there will be a notice to the public. City Manager Switzer stated that notice is in the paper three times a year. The problem is that the city will respond and cut your weeds. The second way to remedy the problem is to treat it as a criminal infraction and bring it to court.

Mayor Garry stated that the citizens should be notified. Councilwoman Catalano agreed the notice should be in the paper. City Manager Switzer stated that if this schedule does not work we can revisit it in the future. We should not be the first choice for abatement of weeds. Public Works Director Flakus stated that we are responsible for a more than we used to be. We only have 2 seasonal employees and a bunch of projects.

Councilman Bryant made a motion to establish a minimum fee for weed/nuisance abatement removal by the City for a minimum of \$315.00 and \$180.00 per hour thereafter plus disposal fees, seconded by Councilman Martin. Mayor Garry asked for public comments.

Mr. Dave DeGrendele stated that it should not take much more than a public notice.

Mayor Garry asked for further comments, there were no comments and the motion passed unanimously.

Former Mayor George Dini was recognized for his years of service and presented a plaque. Former Mayor Dini thanked everyone wished the new council and the city the best of luck.

Revision #25 to the City of Yerington Fee Schedule to Update Wording and Add Weed/Nuisance Abatement and Fees

City Manager Switzer stated that this ties into the previous item on the agenda and puts allows us to add those fees into our fee schedule.

Councilman Bryant made a motion to approve revision #25 to the City of Yerington Fee Schedule to update wording and add weed/nuisance abatement and fees, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

City Public Works Weed Abatement Removal of the Following Properties: APN 001-151-07; 31 North Center Street, John & Renee Mouchow

City Manager Switzer stated that the property owner has been served notice regarding the weed issue. City Manager Switzer stated that the city currently has a lien on this property and we would add the cost of this abatement to that lien.

Councilman Bryant made a motion to approve the City Public Works weed abatement removal of the following properties: APN 001-151-07; 31 North Center Street, John & Renee Mouchow, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

2019-20 Debt Management Policy and Capital Improvement Plan

City Manager Switzer stated that the Department of Taxation requires us to file our plan by August 1<sup>st</sup>. City Manager Switzer stated he did not find anything that needed to be changed or updated other than the dates and valuation, we had a \$4-million increase from the previous fiscal year.

City Manager Switzer stated that we do not have any general obligation debt. We will have the water/sewer project and we will be incurring debt.

Councilwoman Catalano made a motion to approve the 2019-20 Debt Management Policy and Capital Improvement Plan, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Letter from NV Energy Regarding Electric Meter Located at "US Highway 95A North Unit City", Meter Number BB111486078

City Manager Switzer stated that we were served with a bill from NV Energy. The power to this site was supposed have been turned off 3 years ago. Part of the Nevada Revised Statutes

stipulates a six month time period of how far back vendors can come to the city and request payment for past due bills. City Manager Switzer stated that a letter was sent to NV Energy last week regarding the time period they are requesting payment for.

City Manager Switzer stated that we have to certify our previous years audit to the Department of Taxation. By December 31<sup>st</sup> of each year that audit has to be reviewed and approved. Once the council has approved the audit and the Department of Taxation has received the audit, someone can't come through and make changes.

Mayor Garry asked the Public Works Director why we are just now receiving this billing. Did we have knowledge that the power was not turned off. Public Works Director Flakus stated that we have so many power bills that it is hard to track.

There was no further discussion.

Authorize the Utilization of Cash Funds Not to Exceed \$500,000 to Pay for the Remaining Pre-Construction (soft) Costs for the Water/Sewer Project

City Manager Switzer stated that there was an understanding with the USDA that the city would be utilizing some of its cash funds for parts of the water/sewer project. This item will memorialize the action of using the city funds for this project for the complication of the design portion.

Councilwoman Catalano made a motion to approve authorizing the utilization of cash funds not to exceed \$500,000 to pay for the remaining pre-construction (soft) costs for the water/sewer project, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	7-3-2019	31130 through 31174
	7-9-2019	31175 through 31178
	7-16-2019	31224 through 31261
		31247 VOID (Incorrect amount)
Payroll Vouchers	7-15-2019	7181901 through 7181923
Payroll Checks	7-15-2019	31214 through 31221
Transmittal Vouchers	7-15-2019	7151901
Transmittal Checks	7-15-2019	31222 & 31223

Councilman Bryant made a motion to approve the bills as submitted, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Public Participation

There were no public comments

Department Reports

City Attorney Zumpft stated that he continues work on weeds and the water ordinance.

Chief Wagner reported that he still has an individual in background an hopefully he will be here soon. Officer Wisner has been cleared for light duty. Officer Wisner will be in charge of evidence. Chief Wagner stated that the burglary case has been solved and an arrest made.

Public Works Director Flakus reported:

- Night in the Country, crew will be watering the horses and we will have one truck running 12 hours a day Thursday through Saturday.
- Traffic control for NIC, they are using Miller Lane and NDOT is supervising 4 -6 troopers with highway patrol.
- Working on the weed issues in town.
- Working on the new Police Department building.
- Working on request to install water line to the cemetery.
- #5 Well is out, #2 Well is barely getting the job done.

There being no further business the meeting was adjourned.

\_\_\_\_\_  
Mayor of the City of Yerington

ATTEST:

\_\_\_\_\_  
Administrative Director/Interim City Clerk

**NEW BUSINESS LICENSE APPLICATIONS SUBMITTED TO THE CITY COUNCIL ON August 12, 2019**

APPLICANT(S)	BUSINESS NAME	LOCATION	NATURE OF BUSINESS	COMMENTS	TYPE	H	F	B	S	BBB
A Jeff Marrs & John Ebersberger	ACCO Engineered Systems, Inc.	888 E. Walnut St. Pasadena, CA 91101	HVAC Contractor	New	C/M		X	X		
B Michelle Moses	Spectrum Pacific West, LLC	9335 Prototype Dr. Reno, NV 89521	Cable Telecommunications	New	P/M		X	X		
C Laura TK Pesonen	Laura's Books	2708 Michelangelo Ct. Sparks, NV 89434	Book Sales	New-Has Solicitors License	P		X	X		
D Sylvia A. Smith-Turk & Fran CuiVerhouse	Western Title Company, LLC	215 W. Bridge St. #1 Yerington, NV 89447	Title & Escrow Services	New	P		X	X		
E Jeremy Biggs	S. S. Locksmith	6355 Shetland St. Stagecoach, NV 89429	Locksmith	New	P/M		X	X		

TYPE - NEEDS ACTION

P - Permanent M - Mobile C - Contractor H - Health Department F - Fire Department B - Building Department S - Special Use Permit

Business Status: \_\_\_\_\_  
 Business Licenses # 3088  
 Category # A  
 (official use only)

BUSINESS NAME: ACCO Engineered Systems, Inc.

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: \$ 20.00  
 Choose One:  
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)  
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee)  
 Single Project -- Single job to be completed within one year. (\$50.00 Fee)

TOTAL FEES PAID: \$ \_\_\_\_\_

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. \*Department Official – Attach comment page if necessary.

1. Public Works Phone: 775-463-2729 Approved  Denied [ ]  
 ZONING: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A  
 Does business comply with existing zoning and current codes? Compliance  (yes) (no)  
 Building Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 Public Works Director \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

2. Fire Department Phone: 775-463-2261 Approved  Denied [ ]  
 Fire Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 Fire Chief \_\_\_\_\_ Date: 7-22-19  
 (Signature)

3. Nevada Health Dept. Phone: 775-687-7550 Approved [ ] Denied [ ]  
 Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

4. Police Department Phone: 775-463-2333 Approved  Denied [ ]  
 Police Chief \_\_\_\_\_ Date: 07-11-19  
 (Signature)

5. City Clerk Approved  Denied [ ]  
 City Clerk: \_\_\_\_\_ Date: 7-22-19  
 (Signature)

6. City Council Approval Approved [ ] Denied [ ]  
 Mayor: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

Check List: (official use)  
 State Business License [ ] YES [ ] NO [ ] N/A  
 Employee Insurance [ ] YES [ ] NO [ ] N/A

Business Status: \_\_\_\_\_  
 Business Licenses # 3089  
 Category # A  
 (official use only)

BUSINESS NAME: Spectrum Pacific West, LLC

**FEE CALCULATION INFORMATION:** (No fees are refundable)

Application Fee: \$ 20.00  
 Choose One:  
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)  
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee)  
 Single Project -- Single job to be completed within one year. ( \$50.00 Fee )  
 TOTAL FEES PAID: \$ \_\_\_\_\_

**REQUIRED INSPECTIONS:**

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. \*Department Official – Attach comment page if necessary.

1. **Public Works** Approved  Denied [ ]  
 Phone: 775-463-2729  
 ZONING: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  
           R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A  
 Does business comply with existing zoning and current codes? Compliance (yes) (no)  
 Building Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 Public Works Director \_\_\_\_\_ (Signature) \_\_\_\_\_ Date: 07/03/2019

2. **Fire Department** Approved  Denied [ ]  
 Phone: 775-463-2261  
 Fire Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 Fire Chief \_\_\_\_\_ (Signature) \_\_\_\_\_ Date: 7-22-19

3. **Nevada Health Dept.** Approved [ ] Denied [ ]  
 Phone: 775-687-7550  
 Inspector \_\_\_\_\_ Date: \_\_\_\_\_

4. **Police Department** Approved  Denied [ ]  
 Phone: 775-463-2333  
 Police Chief \_\_\_\_\_ (Signature) \_\_\_\_\_ Date: 07-03-2019

5. **City Clerk** Approved  Denied [ ]  
 City Clerk: \_\_\_\_\_ (Signature) \_\_\_\_\_ Date: 7-22-2019

6. **City Council Approval** Approved [ ] Denied [ ]  
 Mayor: \_\_\_\_\_ (Signature) \_\_\_\_\_ Date: \_\_\_\_\_

*Check List: (official use)*  
 State Business License [ ] YES [ ] NO [ ] N/A  
 Employee Insurance [ ] YES [ ] NO [ ] N/A

BUSINESS NAME: Laura's Books

**FEE CALCULATION INFORMATION:** (No fees are refundable)

**Application Fee:**

Choose One:

- Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
- Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
- Single Project -- Single job to be completed within one year. (\$50.00 Fee)

\$ 20.00

\$ \_\_\_\_\_  
 \$ \_\_\_\_\_

**TOTAL FEES PAID:** \$ \_\_\_\_\_

**REQUIRED INSPECTIONS:**

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. \*Department Official – Attach comment page if necessary.

1. **Public Works** Approved  Denied [ ]  
 Phone: 775-463-2729

ZONING: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A

Does business comply with existing zoning and current codes? Compliance  (yes) (no)

Building Inspector \_\_\_\_\_ Date: 7/16/19  
 (Signature)

Public Works Director \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

2. **Fire Department** Approved  Denied [ ]  
 Phone: 775-463-2261

Fire Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

Fire Chief [Signature] Date: 7-22-19  
 (Signature)

3. **Nevada Health Dept.** Approved [ ] Denied [ ]  
 Phone: 775-687-7533

Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

4. **Police Department** Approved  Denied [ ]  
 Phone: 775-463-2333

Police Chief [Signature] Date: 07-11-19  
 (Signature)

5. **City Clerk** Approved  Denied [ ]

City Clerk: [Signature] Date: 7-22-19  
 (Signature)

6. **City Council Approval** Approved [ ] Denied [ ]

Mayor: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

*Check List: (official use)*  
 State Business License [ ] YES [ ] NO [ ] N/A  
 Employee Insurance [ ] YES [ ] NO [ ] N/A

Business Status: \_\_\_\_\_  
 Business Licenses # 3091  
 Category # B  
 (official use only)

BUSINESS NAME: Western Title Company, LLC

**FEE CALCULATION INFORMATION:** (No fees are refundable)

Application Fee: \$ 20.00  
 Choose One:  
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)  
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee)  
 Single Project -- Single job to be completed within one year. (\$50.00 Fee)  
 TOTAL FEES PAID: \$ 20.00

**REQUIRED INSPECTIONS:**

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. \*Department Official – Attach comment page if necessary.

1. **Public Works** Phone: 775-463-2729  
 Approved  Denied [ ]  
 ZONING: [ ] R-1 [ ] R-2 [ ] R-3 [ ] R-C  C-1 [ ] C-2 [ ] M-1 [ ] N/A  
 Does business comply with existing zoning and current codes? Compliance (yes) (no)  
 Building Inspector \_\_\_\_\_ Date: 7/16/19  
 Public Works Director \_\_\_\_\_ Date: 7/16/19

2. **Fire Department** Phone: 775-463-2261  
 Approved  Denied [ ]  
 Fire Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 Fire Chief \_\_\_\_\_ Date: 7-22-19

3. **Nevada Health Dept.** Phone: 775-687-7550  
 Approved [ ] Denied [ ]  
 Inspector \_\_\_\_\_ Date: \_\_\_\_\_

4. **Police Department** Phone: 775-463-2333  
 Approved  Denied [ ]  
 Police Chief \_\_\_\_\_ Date: 07-17-2019

5. **City Clerk**  
 Approved  Denied [ ]  
 City Clerk: \_\_\_\_\_ Date: 7-22-19

6. **City Council Approval**  
 Approved [ ] Denied [ ]  
 Mayor: \_\_\_\_\_ Date: \_\_\_\_\_

*Check List: (official use)*  
 State Business License [ ] YES [ ] NO [ ] N/A  
 Employee Insurance [ ] YES [ ] NO [ ] N/A

BUSINESS NAME: S.S. Locksmith

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee:

- Choose One:
- Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page) \$ 20.00
  - Short Term Project -- To be completed within 30 days. (\$50.00 Fee) \$ \_\_\_\_\_
  - Single Project -- Single job to be completed within one year. (\$50.00 Fee) \$ \_\_\_\_\_

TOTAL FEES PAID: \$ \_\_\_\_\_

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. \*Department Official - Attach comment page if necessary.

1. **Public Works** Phone: 775-463-2729 Approved  Denied [ ]

ZONING: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A

Does business comply with existing zoning and current codes? Compliance  (yes)  (no)

Building Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

Public Works Director \_\_\_\_\_ Date: 07/16/19  
 (Signature)

2. **Fire Department** Phone: 775-463-2261 Approved  Denied [ ]

Fire Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

Fire Chief \_\_\_\_\_ Date: 7-22-19  
 (Signature)

3. **Nevada Health Dept.** Phone: 775-687-7533 Approved [ ] Denied [ ]

Inspector \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

4. **Police Department** Phone: 775-463-2333 Approved  Denied [ ]

Police Chief \_\_\_\_\_ Date: 07-11-19  
 (Signature)

5. **City Clerk** Approved  Denied [ ]

City Clerk: \_\_\_\_\_ Date: 7-28-19  
 (Signature)

6. **City Council Approval** Approved [ ] Denied [ ]

Mayor: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature)

Check List: (official use)  
 State Business License [ ] YES [ ] NO [ ] N/A  
 Employee Insurance [ ] YES [ ] NO [ ] N/A

**AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of July 1, 2019 ("Effective Date") between the City of Yerington ("Owner") and Farr West Engineering ("Engineer"). Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

**Fiscal Year 2020 GIS Services ("Project").**

The services to be provided under this Agreement by Engineer ("Scope of Work") are set forth in Exhibit A, which is attached to and incorporated in this Agreement. Engineer's Services are generally identified as follows:

**This project will provide GIS services and an online viewer tool for the 2020 fiscal year (FY20).**

Owner and Engineer further agree as follows:

*7.01 Basic Agreement and Period of Service*

- A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above. Owner shall pay Engineer for its services as set forth in Paragraph 8.01.
- B. Engineer shall complete its services within a reasonable time, or within the specific time period (if any) set forth in Exhibit B.

*8.01 Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving ~~seven-thirty~~ days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. ~~Owner waives any and all claims against Engineer for any such suspension.~~ Payments will be credited first to interest and then to principal.

*9.01 Termination*

- A. The obligation to continue performance under this Agreement may be terminated:
  - 1. For cause,
    - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of

the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.

b. By Engineer:

- 1) upon ~~seven~~90 days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
- 2) upon ~~seven~~90 days written notice if the Engineer's services for the Project are delayed for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of a termination by Engineer under Paragraph 3.01.A.1.b.

- c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

B. The terminating party under Paragraph 3.01.A may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

C. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

10.01 *Successors, Assigns, and Beneficiaries*

A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is

mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

#### 11.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Owner and Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Owner and Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its -work.
- C. This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.
- D. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor. Engineer is not responsible for variations between actual construction bids or costs and Engineer's opinions or estimates regarding construction costs.
- E. Owner and Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except Owner's or Engineer's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by Engineer.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment for all services relating to preparation of the documents and

subject to the following limitations: (1) Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, ~~directors, members,~~ partners, ~~agents,~~ employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.

- G. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- H. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste as defined by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., or radioactive materials). If Owner or Engineer or any other party encounters a Hazardous Environmental Condition, Owner or Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.
- I. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute ~~shall may~~ be mediated if both parties agree. If mediation is unsuccessful or both parties agree to not pursue mediation, then the parties may exercise their rights at law.

#### 12.01 *Delays*

- A. Where Engineer is prevented from completing any part of the Owner's Services within the time for completion due to delay beyond the control of Engineer, the time for completion will be extended in an amount equal to the time lost due to such delay. Delays beyond the control of Engineer shall include, but not be limited to, acts or neglect by Owner, acts or neglect of utility owners or other contractors performing other work, fires, floods, epidemics, abnormal weather conditions, or acts of God.

#### 13.01 *Total Agreement*

A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7.01 *Basis of Payment—Hourly Rates Plus Reimbursable Expenses*

B. Using the procedures set forth in Paragraph 2.01, Owner shall pay Engineer as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class for all services performed on the Project, plus reimbursable expenses and Engineer's consultants' charges, if any. Engineer's standard hourly rates and reimbursable expenses will be adjusted on January 1<sup>st</sup> of each year that this Agreement is in effect to reflect equitable changes in the compensation payable to Engineer. Adjusted standard hourly rates and reimbursable expenses will become effective immediately.

1. Engineer's estimated Budget is attached as Exhibit C.

2. Engineer's Rate Schedule are attached as Exhibit D.

3. The total compensation for services and reimbursable expenses is not to exceed the amount of \$13,000.00

Attachments:

- Exhibit A – Scope of Work
- Exhibit B – Schedule
- Exhibit C – Budget
- Exhibit D – Engineer's Rate Schedule

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER: City of Yerington

ENGINEER: FARR WEST ENGINEERING

By \_\_\_\_\_  
Y: \_\_\_\_\_  
Titl \_\_\_\_\_  
e: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

Address for giving notices: \_\_\_\_\_

By Lucas Tipton, P.E.  
Titl Principal Engineer  
e: \_\_\_\_\_  
Date \_\_\_\_\_

Signed: \_\_\_\_\_  
Address for giving notices: \_\_\_\_\_

5510 Longley Lane

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Reno, NV 89511

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## EXHIBIT A SCOPE OF WORK

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### City of Yerington Fiscal Year 2020 GIS Services

#### INTRODUCTION

This Scope of Work (SOW) provides professional GIS services and access to the WebGIS online viewer for fiscal year 2020 (FY20).

The phase and task breakdown for the project is designated as follows:

- Task 1 – Professional Services
- Task 2 – WebGIS Viewer Fee

#### DESIGN SERVICES

##### Task 1 – Professional Services

###### *Objective*

To provide the City with GIS database updates, attaching record drawings to system assets, web viewer maintenance and web viewer training.

###### *Approach*

Activities under this task will include the following elements:

- Updating of the current GIS database with any redlines or GIS database provided by the City. The GIS will also be updated with any redlines provided by Farr West staff.
- Attach record drawings to system assets.
- Support field data collection efforts.
- Update GIS data used within the web application.
- Public and/or private web maps and apps will be developed and customized on the City's direction or preference.
- Maintain application symbology, attribute information, search filters, and any outside information utilized within the web viewer application.
- Training for City staff on using the WebGIS viewer.

###### *Deliverables*

The following will be delivered under this task:

- One (1) copy of an ESRI ArcGIS File Geodatabase containing the GIS for the client's utility systems. This will also include any supporting GIS layer files.
- SOP document for field data collection operations.
- Two (2) sets of 11"x17" map books for water and sewer utilities.

### ***Assumptions***

The following assumptions apply:

- Farr West assumes that the Client will give Farr West access to any record information pertaining to their utility systems.
- City staff will review the GIS data (both the map books and electronically) to help ensure completeness and accuracy.
- The City shall provide updated data for all layers not under control of Farr West. For example, Lyon County parcel information is owned and controlled by the Lyon County Assessor's Office. If required, the City shall acquire the updated parcel data and provide to Farr West.
- GIS database updates as part of the water and sewer replacement project record drawings will be provided under a separate scope of work or contract.
- The City will scan in any Record Drawings which they would like attached to assets in the GIS and provide to Farr West.

### **Task 2 – WebGIS Viewer Fee**

#### ***Objective***

To provide the WebGIS viewer that will allow City staff to interact with the GIS. This viewer can be consumed using either a desktop browser or mobile device.

#### ***Approach***

This task will include the following activities:

- A standard organizational account will be established with three (3) Viewer accounts for use by the City.
- One (1) additional Viewer account will be purchased by the City for FY20 at the cost of \$100 per account.
- One (1) Field Worker account will be purchased by the City for FY20 at the cost of \$350 per account.

#### ***Deliverables***

The following deliverables will be submitted under this task:

- A City of Yerington WebGIS account with access for all user accounts as purchased by the City.

#### ***Assumptions***

The following assumptions apply:

- Beyond the three (3) Viewer accounts provided under this scope of work, additional user accounts and their levels will be paid for annually by the City.
- Internet access, not provided under this scope of work, will be required to access the web viewer.

**EXHIBIT B  
SCHEDULE**

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**Notice to Proceed:**

**July 1, 2019**

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**Contract Ends:**

**June 30, 2020**

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**EXHIBIT C  
BUDGET**

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Task 1	Professional Services	\$10,050
Task 2	Web Viewer License Fee	\$2,950
	<b>TOTAL:</b>	<b>\$13,000</b>

**EXHIBIT D  
ENGINEER'S RATE SCHEDULE**

<b>Title</b>	<b>Hourly Rate</b>	<b>Title</b>	<b>Hourly Rate</b>
Principal Engineer	\$160	Building Inspector II	\$70
Senior Engineer II	\$152	Building Inspector I	\$65
Senior Engineer	\$142	Designer III	\$115
Engineer IV	\$134	Designer II	\$105
Engineer III	\$125	Designer I	\$95
Engineer II	\$115	GIS Analyst II	\$130
Engineer I	\$105	GIS Analyst I	\$115
Engineer in Training II	\$95	GIS Specialist	\$95
Engineer in Training I	\$87	GIS Technician	\$85
Senior Hydrogeologist	\$155	Water Rights Specialist III	\$150
Hydrogeologist II	\$100	Water Rights Specialist II	\$125
Hydrogeologist I	\$85	Water Rights Specialist I	\$105
Electrical Engineer	\$150	Water Rights Technician III	\$95
Construction Inspector III	\$105	Water Rights Technician II	\$90
Construction Inspector II	\$100	Water Rights Technician I	\$75
Construction Inspector I	\$90	Regulatory & Env. Specialist	\$95
Project Assistant	\$80	Professional Surveyor	\$130
Admin IV	\$90	Survey Technician II	\$90
Admin III	\$80	Survey Technician I	\$75
Admin II	\$70	1 Man Survey Crew	\$130
Admin I	\$55	2 Man Survey Crew	\$170
Intern	\$45	3 Man Survey Crew	\$245
		Utility Operator	\$115

Other Fees and Charges:

1. All direct project expenses, including subconsultants, will be billed at actual cost plus 15%.
2. An overtime surcharge of 25% will be applied to the hourly rates of non-salaried employees for authorized overtime work.
3. Different survey and construction inspection labor rates will apply on prevailing wage projects. Rates for prevailing wage projects will be provided on a case by case basis.

Report Criteria:

Report type: Invoice detail

Check Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>31262</b>									
07/19	07/22/2019	31262	1596	YERINGTON CHAMBER OF COMMER	JAN-JUNE19	ROOM TAX REIMBURSE	08-14-25-8080	812.92	812.92
Total 31262:									812.92
<b>31263</b>									
07/19	07/22/2019	31263	6048	Yerington Theater for the Arts	JAN-JUNE19	ROOM TAX REIMBURSE	08-14-25-8080	5,000.00	5,000.00
Total 31263:									5,000.00
<b>31264</b>									
07/19	07/22/2019	31264	1868	AT & T LONG DISTANCE	1170815636	LONG DISTANCE	03-54-25-7033	7.17	7.17
07/19	07/22/2019	31264	1868	AT & T LONG DISTANCE	1170815636-2	LONG DISTANCE	03-54-25-7033	.01	.01
07/19	07/22/2019	31264	1868	AT & T LONG DISTANCE	1270359441	LONG DISTANCE	01-52-20-7033	.78	.78
07/19	07/22/2019	31264	1868	AT & T LONG DISTANCE	2169807100	LONG DISTANCE	02-54-25-7033	.90	.90
07/19	07/22/2019	31264	1868	AT & T LONG DISTANCE	271213383	LONG DISTANCE	02-54-25-7033	1.09	1.09
Total 31264:									9.95
<b>31265</b>									
07/19	07/22/2019	31265	1566	LYON COUNTY CLERK TREASURER	032725	PROPERTY TAX	02-54-25-7011	39.37	39.37
Total 31265:									39.37
<b>31266</b>									
07/19	07/22/2019	31266	1566	LYON COUNTY CLERK TREASURER	032713	PROPERTY TAX	02-54-25-7011	6,639.88	6,639.88
Total 31266:									6,639.88
<b>31267</b>									
07/19	07/22/2019	31267	1566	LYON COUNTY CLERK TREASURER	032722	PROPERTY TAX	02-54-25-7011	523.43	523.43
Total 31267:									523.43

CITY OF YERINGTON

Check Register - BIG Council report  
 Check Issue Dates: 7/22/2019 - 7/30/2019

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
31268	07/19	07/22/2019	31268	6248 MALDONADO, JAZMIN	71819	INTERPRETER	01-53-15-7013	45.00	45.00
									45.00
									Total 31268:
31269	07/19	07/22/2019	31269	1805 QPCS, LLC	16113	EQUIPMENT	01-52-20-7041	723.60	723.60
									723.60
									Total 31269:
31270	07/19	07/22/2019	31270	6276 TRAVILLION, MILDRED	MT18256-719	BAIL REFUND	01-17-00-3148	695.00	695.00
									695.00
									Total 31270:
31277	07/19	07/30/2019	31277	1023 ALLIED SANITATION	INV002336	SERVICES	03-54-25-7011	575.00	575.00
									575.00
									Total 31277:
31278	07/19	07/30/2019	31278	6185 BUREAU OF SAFE DRINKING WATER	LY-0255-TPA	WATER TREATMENT PLA	02-54-25-7008	1,500.00	1,500.00
									1,500.00
									Total 31278:
31279	07/19	07/30/2019	31279	6185 BUREAU OF SAFE DRINKING WATER	LY-0255-C 20	SERVICE CONNECTIONS	02-54-25-7008	1,582.50	1,582.50
									1,582.50
									Total 31279:
31280	07/19	07/30/2019	31280	1169 CHAPARRAL AUTO BODY	1155	REPAIRS	03-54-25-7044	125.00	125.00
									125.00
									Total 31280:
31281	07/19	07/30/2019	31281	1233 D AND M EMERGENCY SVC	6476	SERVICES/ REPAIRS	01-51-14-7044	65.95	65.95
	07/19	07/30/2019	31281	1233 D AND M EMERGENCY SVC	6480	SERVICES/ REPAIRS	02-54-25-7044	475.70	475.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 31281:									
31282	07/19	07/30/2019	31282	2058 FRONTIER	72219CH	TELEPHONE	03-54-25-7033	418.90	418.90
	07/19	07/30/2019	31282	2058 FRONTIER	72219PD	TELEPHONE	01-52-20-7033	144.96	144.96
	07/19	07/30/2019	31282	2058 FRONTIER	72219PW	TELEPHONE	03-54-25-7033	157.75	157.75
Total 31282:									
31283	07/19	07/30/2019	31283	6285 GOFFINET, BRIAN	72219	UTILITY REFUND	00-00-00-1075	74.06	74.06
Total 31283:									
31284	07/19	07/30/2019	31284	1633 GUARDIAN-DENTAL	AUG2019	DENTAL INSURANCE- RE	00-00-00-2023	1,226.86	1,226.86
Total 31284:									
31285	07/19	07/30/2019	31285	1948 GUARDIAN-LIFE	AUG2019	HOSPITAL INS. - LIFE	00-00-00-2023	312.00	312.00
Total 31285:									
31286	07/19	07/30/2019	31286	2212 LAHONTAN PARAMEDICAL	2204	TESTING	02-54-25-7086	30.00	30.00
Total 31286:									
31287	07/19	07/30/2019	31287	1675 NACCA c/o LV Justice Court	2019-2020	TRAINING	01-53-15-7018	75.00	75.00
Total 31287:									
31288	07/19	07/30/2019	31288	1902 NV ENERGY	533954-719	POWER	01-55-27-7033	41.42	41.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 31288:									
31289	07/19	07/30/2019	31289	6286 RICHARDSON, JERRY	70919	SPAY/NEUTER	01-59-35-7011	.00	.00 V
Total 31289:									
31290	07/19	07/30/2019	31290	6128 SILVER STATE ANALYTICAL LAB.	RN240746	COLIFORMS	02-54-25-7050	1,400.00	1,400.00
07/19	07/30/2019	31290	6128 SILVER STATE ANALYTICAL LAB.		RN240630	COLIFORMS	02-54-25-7050	75.00	75.00
Total 31290:									
31291	07/19	07/30/2019	31291	1957 STATE OF NV-DEPT OF AG.	32638	EQUIPMENT	01-55-27-7011	20.00	20.00
Total 31291:									
31292	07/19	07/30/2019	31292	1969 STICKS & STONES	48935	MATERIALS	04-20-00-8082	379.95	379.95
07/19	07/30/2019	31292	1969 STICKS & STONES		48950	MATERIALS	04-20-00-8082	13.95	13.95
07/19	07/30/2019	31292	1969 STICKS & STONES		48990	MATERIALS	02-54-25-7011	38.94	38.94
Total 31292:									
31293	07/19	07/30/2019	31293	2016 ULINE	110408189	EQUIPMENT	03-54-25-7011	521.63	521.63
Total 31293:									
31294	07/19	07/30/2019	31294	2051 VALLEY TIRE & AUTO SERVICE	18125	SERVICES & REPAIRS	03-54-25-7043	10.00	10.00
07/19	07/30/2019	31294	2051 VALLEY TIRE & AUTO SERVICE		3879	SERVICES & REPAIRS	02-54-25-7043	774.40	774.40
07/19	07/30/2019	31294	2051 VALLEY TIRE & AUTO SERVICE		3881	SERVICES & REPAIRS	01-56-35-7011	30.00	30.00
Total 31294:									
									814.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
31295	07/19	07/30/2019	31295	2063 VISION SERVICE PLAN (NV)	AUG2019	VISION SERVICES- RETI	00-00-00-2023	156.60	156.60
Total 31295:									
31296	07/19	07/30/2019	31296	1406 WELLS FARGO BANK-REMIT. CNTR	JULY19DEN	DENNIS - CREDIT CARD	02-54-25-7011	1,834.21	1,834.21
Total 31296:									
31297	07/19	07/30/2019	31297	1266 DINI'S LUCKY CLUB	JAN-JUNE19	ROOM TAX REIMBURSE	08-14-25-8080	5,000.00	5,000.00
Total 31297:									
31298	07/19	07/30/2019	31298	1324 FARR WEST ENGINEERING	11446-2	WATER & SEWER REHA	03-00-00-1580	76,108.50	76,108.50
Total 31298:									
31299	07/19	07/30/2019	31299	1324 FARR WEST ENGINEERING	11565-2	WATER & SEWER REHA	03-00-00-1580	74,736.50	74,736.50
Total 31299:									
31300	07/19	07/30/2019	31300	1324 FARR WEST ENGINEERING	11810	WATER & SEWER REHA	03-00-00-1580	90,686.85	90,686.85
Total 31300:									
31301	07/19	07/30/2019	31301	1324 FARR WEST ENGINEERING	11950	WATER & SEWER REHA	03-00-00-1580	76,055.00	76,055.00
Total 31301:									
31302	07/19	07/30/2019	31302	1324 FARR WEST ENGINEERING	11950-2	WATER & SEWER REHA	02-00-00-1580	69,595.50	69,595.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 31302:									
31303	07/19	07/30/2019	31303	1324 FARR WEST ENGINEERING	11810-2	WATER & SEWER REHA	02-00-00-1580	93,354.46	93,354.46
Total 31303:									
31304	07/19	07/30/2019	31304	1324 FARR WEST ENGINEERING	11766	COPPER MINE	01-57-25-7034	4,575.00	4,575.00
Total 31304:									
31305	07/19	07/30/2019	31305	1598 MASON VALLEY BEEKEEPERS	JAN-JUNE19	ROOM TAX REIMBURSE	08-14-25-8080	900.00	900.00
Total 31305:									
31306	07/19	07/30/2019	31306	1642 MSC INDUSTRIAL SUPPLY CO.	27458071	EQUIPMENT	03-54-25-7011	57.62	57.62
Total 31306:									
31307	07/19	07/30/2019	31307	1888 SIERRA CONTROLS, LLC	120749	SERVICES	02-54-25-7011	10,480.00	10,480.00
07/19	07/30/2019	31307	1888 SIERRA CONTROLS, LLC		120750	SERVICES	02-54-25-7011	3,140.00	3,140.00
Total 31307:									
31308	07/19	07/30/2019	31308	1596 YERINGTON CHAMBER OF COMMER	JAN-JUNE201	ROOM TAX REIMBURSE	08-14-25-8080	630.00	630.00
Total 31308:									
Grand Totals:									531,868.36

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
00-00-00-1075	74.06	.00	74.06
00-00-00-2023	1,695.46	.00	1,695.46
00-00-00-2200	.00	1,769.52-	1,769.52-
01-00-00-2200	.60	6,419.70-	6,419.10-
01-17-00-3148	695.00	.00	695.00
01-51-14-7033	2.39	.00	2.39
01-51-14-7044	65.95	.00	65.95
01-52-20-7033	145.74	.00	145.74
01-52-20-7041	723.60	.00	723.60
01-53-15-7013	45.00	.00	45.00
01-53-15-7018	75.00	.00	75.00
01-55-27-7011	20.00	.00	20.00
01-55-27-7033	41.42	.00	41.42
01-56-35-7011	30.00	.00	30.00
01-57-25-7034	4,575.00	.00	4,575.00
01-59-35-7011	.60	.60-	.00
02-00-00-1580	162,949.96	.00	162,949.96
02-00-00-2200	.00	190,004.06-	190,004.06-
02-54-25-7008	3,082.50	.00	3,082.50
02-54-25-7011	20,923.79	.00	20,923.79
02-54-25-7033	292.71	.00	292.71
02-54-25-7043	774.40	.00	774.40
02-54-25-7044	475.70	.00	475.70
02-54-25-7050	1,475.00	.00	1,475.00
02-54-25-7086	30.00	.00	30.00
03-00-00-1580	317,586.85	.00	317,586.85
03-00-00-2200	.00	319,166.82-	319,166.82-
03-54-25-7011	1,154.25	.00	1,154.25
03-54-25-7033	290.72	.00	290.72
03-54-25-7043	10.00	.00	10.00
03-54-25-7044	125.00	.00	125.00
04-00-00-2200	.00	2,165.94-	2,165.94-
04-20-00-8082	2,165.94	.00	2,165.94
08-00-00-2200	.00	12,342.92-	12,342.92-
08-14-25-8080	12,342.92	.00	12,342.92
<b>Grand Totals:</b>	<b>531,869.56</b>	<b>531,869.56-</b>	<b>.00</b>

Dated: \_\_\_\_\_  
Mayor: \_\_\_\_\_  
City Council: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City Recorder: \_\_\_\_\_

Report Criteria:  
Report type: Invoice detail  
Check.Type = {<} "Adjustment"

Report Criteria:

- Computed checks included
- Manual checks included
- Supplemental checks included
- Termination checks included
- Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
07/28/2019	PC	08/01/2019	31214	Bryant, Jeremy	647		00-00-00-102	295.52 VOID
07/28/2019	PC	08/01/2019	31271	Coombs, Bailey	646		00-00-00-102	930.34-
07/28/2019	PC	08/01/2019	31272	Rogers, Larry	624		00-00-00-102	375.87-
07/28/2019	PC	08/01/2019	31273	Talamante, Thomas	605		00-00-00-102	750.64-
07/28/2019	PC	08/01/2019	31274	Wagner, Darren	649		00-00-00-102	784.51-
07/28/2019	PC	08/01/2019	31275	West, Robert	635		00-00-00-102	264.12-
07/28/2019	PC	08/01/2019	31309	Bryant, Jeremy	647		00-00-00-102	295.52- Reprin
07/28/2019	PC	08/01/2019	8011901	Argo, Pamela	631		00-00-00-102	1,568.13-
07/28/2019	PC	08/01/2019	8011902	Becker, Dennis	20		00-00-00-102	2,246.50-
07/28/2019	PC	08/01/2019	8011903	Campi, John Joseph	637		00-00-00-102	1,814.19-
07/28/2019	PC	08/01/2019	8011904	Cochrane, Jesslyna	60		00-00-00-102	1,092.35-
07/28/2019	PC	08/01/2019	8011905	Coombs, Brandon	31		00-00-00-102	4,433.70-
07/28/2019	PC	08/01/2019	8011906	Dew-Hedrick, Leslie	40		00-00-00-102	1,057.74-
07/28/2019	PC	08/01/2019	8011907	Flakus, Jay	32		00-00-00-102	1,551.03-
07/28/2019	PC	08/01/2019	8011908	Flores, Elan	59		00-00-00-102	3,691.26-
07/28/2019	PC	08/01/2019	8011909	Kosak, Mark	638		00-00-00-102	3,220.87-
07/28/2019	PC	08/01/2019	8011910	Kusmerz, Debra K.	634		00-00-00-102	371.18-
07/28/2019	PC	08/01/2019	8011911	Larsen, Stacey	644		00-00-00-102	997.00-
07/28/2019	PC	08/01/2019	8011912	Pittman, Brian	121		00-00-00-102	1,343.77-
07/28/2019	PC	08/01/2019	8011913	Saunders, Brian	636		00-00-00-102	1,541.63-
07/28/2019	PC	08/01/2019	8011914	Shaw, Sheema D.	150		00-00-00-102	1,735.13-
07/28/2019	PC	08/01/2019	8011915	Smith, David	157		00-00-00-102	1,255.73-
07/28/2019	PC	08/01/2019	8011916	Stanton, Monte	642		00-00-00-102	1,939.44-
07/28/2019	PC	08/01/2019	8011917	Sturtevant, Helen M.	163		00-00-00-102	1,309.02-
07/28/2019	PC	08/01/2019	8011918	Switzer, Robert	643		00-00-00-102	2,773.24-
07/28/2019	PC	08/01/2019	8011919	Wagner, Darren E.	184		00-00-00-102	4,135.33-
07/28/2019	PC	08/01/2019	8011920	Wisner, Nicholas	177		00-00-00-102	1,885.45-
Grand Totals:			27					43,068.17-

Report Criteria:

Transmittal checks included

Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
07/28/2019	CDPT		0	YERINGTON POLICE OFFICERS	6	Police Dues Pay Period: 7/28/201	01-00-00-202	93.00-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	01-00-00-202	31.06-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	02-00-00-202	124.19-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	03-00-00-202	103.50-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	01-00-00-202	31.06-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	02-00-00-202	124.20-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	03-00-00-202	103.49-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Regular Employees	01-00-00-202	1,601.74-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Regular Employees	02-00-00-202	2,637.17-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Regular Employees	03-00-00-202	2,172.39-
07/28/2019	CDPT	07/29/2019	31276	PUBLIC EMPLOYEES RETIREM	2	Retirement - Police Pay Period: 7	01-00-00-202	5,138.03-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	01-00-00-201	10.91-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	02-00-00-201	120.91-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	03-00-00-201	120.86-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	01-00-00-201	10.91-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	02-00-00-201	111.18-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	03-00-00-201	111.15-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	01-00-00-201	397.89-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	02-00-00-201	184.87-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	03-00-00-201	156.37-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	01-00-00-201	395.50-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	02-00-00-201	184.54-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	03-00-00-201	159.09-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Federal Withholding	01-00-00-201	4,240.37-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Federal Withholding	02-00-00-201	1,219.94-
07/28/2019	CDPT	07/29/2019	7291901	IRS Tax Deposit Wells Fargo	1	Tax Deposit Federal Withholding	03-00-00-201	992.96-
Grand Totals:			<u>25</u>					<u>20,577.28-</u>

**YERINGTON POLICE DEPARTMENT**  
**MONTHLY STATSTICAL REPORT**

July, 2019

Officer Involved Shooting	0
Homicide	0
Fatal Accident/Significant Injuries	0
Officer Incapacitated/Injury	0
Burglary	2
Breaking/Entering	1
Robbery	0
Assault	2
Drug Bust	0
Felony/Misdemeanor Arrests	9
Traffic Stops	2
Traffic Citations	0
Theft	0
DUI	2
Warrants Served	2

**Note: this was the month for Night in the Country and the information you requested did not refelect in the activity at NITC.**

# Public Works Monthly Report to Council



Report Date: **08/12/2019**

Covers Month: **July 2019**

<i>Employee Name/Type</i>	<i>Job Title</i>
Jay Flakus/FTE	Public Works Director
Dennis Becker/FTE	Utility Chief
David Smith/FTE	Animal Control Officer
John Campi/FTE	Utility Assistant I
Brian Pittman/FTE	Parks Laborer
Brian Saunders/FTE	Utility Assistant I
Monte Stanton/FTE	Utility Assistant I
Larry Rogers/RPTE	Laborer
Bob West/RPTE	Cemetery Laborer
Thomas Talamante/SE	Parks Laborer
Bailey Coombs/SE	Laborer
Darren Wagner Jr./SE	Laborer

**Overview:**  
 Summer = High water production > 2 MGD/Day.  
 All four wells are currently online.  
 CL17 Monitor installed in Mason and online.  
 Multiple High-Pressure lockout incidents involving MTV and Broadway raw water line.  
 Meter reading handheld failed and caused delays with July meter reading.  
 Multiple requests for WILL SERVE letters.  
 Valley View Cemetery 5" well offline.  
 Street Sweeper (CY22) fan finally removed by MS and new parts ordered.  
 Ongoing weed removal in Public Areas/7' easements.

## Incidents and Activity

<i>Incident or Event</i>	<i>#</i>	<i>Notes</i>
Fatality/Serious Employee Injury	0	NONE
Fatality/Serious Citizen Injury	0	NONE
System Failure (Water/Sewer)	0	NONE
Significant Leak Causing Damage	0	NONE
Airplane Crash/Serious Accident	0	NONE
Routine - Call Out For Leaks	5	NONE
Abatement Actions/Weed or Nuisance	2	(See CM Report)
New Water or Sewer Connections	4	Installed new Customer Connections
Water Shutoffs (Non-Payment)	14	Water Shutoffs (Non-Payment)
Animal Control Call Outs	4	8 Dogs in Selter - End of July
Airport Incidents	0	NONE

**Notes:**

- | **Airport:** John Campi met with rep from Epic Aviation to complete an inspection of the 100LL tank.
- | **Luzier Booster (LZBS):** Hired Tesco to look at VFD, solution is still elusive for pump failures.
- | **Airport Lift (APLS):** Replaced Sultzzer Pump with seal leak with new unit (\$8,750). Sending failed pump to Sparks to see if we can justify repair based on cost estimate.
- | **Mini-Ex Purchase:** Jay and Dennis met with multiple vendors to look at machines.
- | **LCSD/Streets:** Met with Jim Gleason (LCSD) to discuss WS2020 project and SRTS grant.
- | **New PD Building:** PW continues to provide labor to the project.
- | **Night in the Country:** City provided a water truck and driver (and water) to NIC for three days.
- | **SDW/NDEP Water Samples:** PW submitted Coliforms Groups A and B.

## City Hall Department Report for Council

Date: August 12, 2019  
From: Sheema D. Shaw  
Administrative Director/Interim City Clerk  
For: July 2019

### Payroll and Pay-bill

No issues to report.

### Web Site

Revision #25 of the Yerington Fee Schedule has been added to the website.

### Court:

The Yerington Municipal Court has 3 scheduled court days a month.

July 3<sup>rd</sup> & 17<sup>th</sup> - Wednesdays Arraignment Days

July 18<sup>th</sup> – Thursday Pre-trial Day

There were a total of:

MONTH OF	ARRAIGNMENTS (First time in Court)	PRE-TRIAL CONFERENCE	TRIALS	CRIMINAL COMPLAINTS
AUGUST	12	14	0	2

\*\* The court also sees a number of their ongoing cases on a monthly basis (A review of those who must complete counseling, owe payments, etc.) to make sure those defendants are on track.

### A/R Billing

Annual billing for Airport leases has been completed. 4 payments are outstanding. A notification to those who have not paid will be mailed in August.

We have an active A/R system at this time and are monitoring outstanding invoices.

### Cash receipting

An average of 2550 payments were received and cash receipted in the month of July.

**Business licenses – complete cleanup when Stacey started**

Stacey has done a complete review of the Business License files and they are now updated

Quarterly affidavits for payment were due on July 31<sup>st</sup> and we are now in the process of sending out delinquent letters to those who have not paid.

**Code enforcement**

We have a number of code violations that we are following up on.

MONTH OF:	RECEIVED:	CLOSED:	OPEN
APRIL	6	6	0
MAY	12	9	3
JUNE	4	1	3
JULY	11	0	11
TOTALS	42	16	26

**Room Tax**

Tom Grady has resigned from the board and a new chairman will need to be appointed at the December meeting.