

October 28, 2019

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John Garry  
Council Members Jerry Bryant, Selena Catalano, Shane Martin and Terceira Schunke  
City Manager Robert Switzer  
City Attorney Chuck Zumpft  
Chief of Police Darren Wagner  
Public Works Director Jay Flakus  
Administrative Director/Interim City Clerk Sheema D. Shaw

Guests: Chief Scott Draper of the Mason Valley Fire District, David Ray, Frank Pizzo, Amy Miller of the Chamber of Commerce, Amy Alonzo of the Mason Valley News, Deb & Dave DeGrendele and Matt Van Dyne of Farr West Engineering.

#### Public Participation

Ms. Deb DeGrendele addressed council and stated that 406 Paul needs to be cleaned up. Ms. DeGrendele stated that two of her neighbors have attended a city council meeting requesting that the yard be cleaned up. Ms. DeGrendele stated that she filed a complaint this morning.

Ms. DeGrendele stated that she has a friend, Ms. Lori Jensen that lives at 611 Cartwright who spoke with her on Saturday and stated that she had called the City of Yerington Police Department and complained about the constant barking of a German Shepard who is housed at 416 Paul Ave. A few days later Ms. Jensen's car stopped running short of town and was towed to Wild West Chevrolet where it was discovered that there was diesel fuel in the tank. Ms. Jensen stated that a few days after that an officer came out to discuss the complaint and the diesel fuel in the tank; however, as there was no proof of a crime nothing could be done.

Ms. DeGrendele stated that Ms. Jensen had two questions for city council. The first question is: Does Yerington run on the good ol boy theory? If a complaint is filed, is the name of the person that complained given out and does the buck get passed and nothing gets done? Ms. Jensen would like to know what is being done about the barking dog complaint.

Ms. DeGrendele stated that she observes this dog all the time and she barks at everyone that is on the sidewalk and most vehicles that come down Paul Ave. Ms. DeGrendele stated that she has observed this dog jumping waist high to the fence and biting at children as they walk by.

Mayor Garry thanked Ms. DeGrendele for coming before council on behalf of her neighbors and that the respective departments would be looking into the matter.

## Agenda Approval

City Manager Switzer stated that he would like to remove agenda items 5 and 6 to be addressed at a future council meeting.

Councilwoman Schunke made a motion to approve the agenda as presented, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

## Minutes

Councilman Martin made a motion to approve the minutes of October 14, 2019, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and carried unanimously.

## Re-Align the Mayor's Committees to: Administrative Committee, Public Safety Committee and Public Works Committee

City Manager Switzer stated that we currently have eleven committees, most comprised of one or two members and lacking public input. The idea is to consolidate the committees which would provide a better overview to the public and council. City Manager Switzer stated that the Mayor could appoint members of the public to those committees. The committees will look at potential issues and report to council.

Mayor Garry stated that Councilman Bryant has expressed interest in the Public Works Committee. City Manager Switzer stated that we would not be approving the members of those committees today that will come at a future meeting.

Councilwoman Catalano made a motion to approve the re-alignment of the Mayor's committees to: Administrative Committee, Public Safety Committee and the Public Works Committee, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, there were no comments and the motion passed unanimously.

## Parcel Map Application, James Collins has Submitted a Parcel Map Application to Divide APN 001-032-04 into Two Parcels at 514 N. Oregon Street

Mr. Rich Christian of Denson Surveying address the council and stated that at this time we are looking at separating one parcel into two.

City Manager Switzer stated that on the final map there would be a notation that no further splitting of the property would be considered or allowed. City Manager Switzer stated that some jurisdictions have a policy that does not allow flag lot; the city does not have that policy at this time. The fire department has stated that there is sufficient ingress and egress on the property to bring in safety vehicles and the Planning Commission has recommended approval.

City Attorney Zumpft asked if it will be stated on the deed that there will be no further splitting of the property. Mr. Christian stated that the map will state there will be no further splitting of lot 7-A.

Councilman Bryant made a motion to approve the parcel map application, James Collin has submitted a parcel map application to divide APN 001-032-04 into two parcels at 514 N. Oregon Street, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Amendment #3 for Additional Professional Services by Farr West Engineering for the City of Yerington Water Rehabilitation Project

City Manager Switzer stated that this document would amend our previous agreement with Farr West Engineering for the design element. This amendment would allow Farr West Engineering to do the construction staking. If the engineer completes the staking we can fold that cost into our grant rather than pay upfront.

Mr. Matt Van Dyne of Farr West Engineering addressed the council and stated that Farr West has done staking on multiple projects. The benefit of having Farr West do the staking is that they have done the design, the bigger benefit are the unknowns, where are the underground utility lines, if we find something we can stop and make changes as needed. They can generate a new plan sheet right away preventing any down time. Farr West will also have a full time inspector on site the entire time.

Councilman Bryant made a motion to approve amendment #3 for additional professional services by Farr West Engineering for the City of Yerington Water Rehabilitation project, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Amendment #3 for Additional Professional Services by Farr West Engineering for the City of Yerington Sewer Rehabilitation Project

City Manager Switzer stated this is an extension of discussion under the previous item; however, this amendment will be for the sewer portion of the project.

Councilman Bryant made a motion to approve amendment #3 for additional professional services by Farr West Engineering for the City of Yerington sewer rehabilitation project, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Withdraw a CD for \$86,498.02 with Financial Horizons and Adding the funds into the Fixed Asset Fund

City Manager Switzer stated that we currently have a CD with Financial Horizons. The city does not make anything on this CD and stated to better utilize these funds, we could withdraw the funds and apply as revenue to the fixed asset fund. There will be a penalty

involved. City Manager Switzer stated that these funds are restricted; however, we may be able to move to the LGIP.

Councilwoman Catalano made a motion to approve withdrawing the CD for \$86,498.02 with Financial Horizons and adding the funds to the Fixed Asset Fund, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Cancel the November 25, 2019 and the December 23, 2019 Council Meetings Due to the Holidays

City Manager Switzer stated that the scheduled date of the second council meeting in November and December fall on the week of the Thanksgiving and Christmas. City Manager Switzer recommended canceling those two meetings due to the timing holidays and the probability of council members and staff not being available.

City Manager Switzer stated that this would not preclude the council from having a special meeting if there is an item that needs to be acted on.

Councilman Bryant made a motion to cancel the November 25, 2019 and the December 23, 2019 council meetings due to the holidays, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	10-8-2019	31548 through 31588
	10-14-2019	31589 through 31609
	10-17-2019	31610
Payroll Vouchers	10-24-2019	10241901 through 10241923
Payroll Checks	10-24-2019	31611 through 31617
Transmittal Vouchers	10-24-2019	10211901
Transmittal Checks	10-24-2019	31618 & 31619

Councilwoman Schunke made a motion to approve the bills as submitted, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

## Public Participation

There were no public comments

## Department Reports

City Attorney Zumpft stated that there will be a meeting this Thursday on the USDA water/sewer project. Things are moving along. City Attorney Zumpft reported that we received a favorable judgement to abate the airplane from the airport property. There is an appeal period of 30 days. City Attorney Zumpft stated that it is his recommendation that the city does not act on this until the 30 days has expired.

Chief Wagner reported that things were steady.

Public Works Director Flakus reported that Public Works Assistants John Campi and Monte Stanton have been working on the street sweeper and it will be ready for the streets soon. Public Works Director Flakus reported that bid opening for the mini excavator will be held on November 30<sup>th</sup> at City Hall.

City Manager Switzer reported that he had printed a copy of the SF-10 for council's review. We will have this as an item on the November 12<sup>th</sup> agenda for discussion. Thereafter council will be provided a copy quarterly for review.

Councilman Bryant thanked City Manager Switzer for making himself available to council.

Mayor Garry acknowledged the work that City Manager Switzer is doing for the city putting us ahead of the curve.

There being no further business the meeting was adjourned.

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Mayor of the City of Yerington

ATTEST:

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Administrative Director/Interim City Clerk