



102 South Main Street · Yerington · Nevada · 89447
PHONE: 775 463-3511 Website: www.yerington.net FAX: 775 463-2284
The City of Yerington is an Equal Opportunity Provider

YERINGTON CITY COUNCIL
MEETING AGENDA
January 27, 2020 – 10:00 A.M. - CITY HALL

1. Meeting called to order, roll call reported and Pledge of Allegiance.
2. Public Participation/Comments: Public comments(s) shall not be restricted based on content or view point – No action will be taken
Public Comment on any item not on this agenda, and pertinent to the City Council, will be received during the Public Participation/Comment portion of this meeting. The presiding officer will invite public comment pertaining to those matters on this agenda during the council's consideration of each individual matter, and before action, if any, is taken. Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding officer.
3. For Possible Action: Review and Approval of Agenda.
NOTICE RE: NRS 237: When the City Council approves this agenda, it also approves a motion ratifying staff action taken pursuant to NRS 237.030 *et seq.* with respect to items on this agenda, and determines that each matter on this agenda for which a Business Impact Statement has been prepared does impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business; and that each matter which is on this agenda for which a Business Impact Statement has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Public Comment on any item not on this agenda, and pertinent to the City Council, will be received during the Public Participation/Comment portion of this meeting. The presiding officer will invite public comment pertaining to those matters on this agenda during the council's consideration of each individual matter, and before action, if any, is taken. Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding officer.
4. For Possible Action: Approval of the Minutes of the January 10, 2020 Strategic Planning Meeting and January 13, 2020 Regular Meeting.
5. For Possible Action: Approval of New, Renewal and Name Change Business License Applications.
 - A. Carlos Valladares dba We Deliver Nevada, LLC, Food Delivery Service, 251 3rd Ave. Yerington, NV 89447, Mobile-New
 - B. Patricia L. Riley dba Act 2, Consignment, 607 S. Main St. Yerington, NV 89447-New
 - C. Andy & Scott Osmus dba Osmus Roofing, LLC, Roofing Contractor, 1736-B Garrity Blvd Nampa, ID 89651, Mobile-New Single Project
6. For Possible Action: Discussion and Approval of Appointments to the Mayor's Committees.

7. For Possible Action: Discussion and Approval of a List of City of Yerington Items to Auction.
8. For Possible Action: Discussion and Approval to Donate 3 Vehicles to the Mason Valley Fire District; CY11 2001 Chevrolet Astrovan, CY101 2003 Ford F-250 Superduty Utility Box and CY72 1996 Chevrolet 1500 Utility Box.
9. For Possible Action: Discussion and Approval of a Design Agreement with Sierra Pacific Power Company d/b/a NV Energy ("NV Energy") PID 3003877008; E-Yerington Lift Station-F/P-COMM-E-City of Yerington; Design Initiation Agreement (Agreement No. 60923) ("DIA")
10. For Possible Action: Discussion and Approval of Airport Hangar #404 Assignment of Lease from Donn Boren to Terry Scott.
11. For Possible Action: Discussion and Approval to Shut Down the RV Dumb Located by the Buck Aiazzi Baseball Field.
12. For Discussion Only: Discussion on Strategic Planning for the City of Yerington.
13. For Possible Action: Review Bills Previously Submitted for Payment.
14. Public Participation/Comments: Public comments(s) shall not be restricted based on content or view point – No action will be taken.
15. Department Reports and City Manager Report, Council Comments - No action will be taken.

Copies of all documents discussed herein may be attained at City Hall, 102 S. Main Street, Yerington, Nevada 89447.

This is a tentative schedule for the meeting. The presiding officer reserves the right to take items in a different order to accomplish business in the most efficient manner, and may combine two or more agenda items for consideration. Items may be removed from this agenda or delayed for later discussion.

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Administrative Director/Interim City Clerk at 463-3511 in advance so that arrangements may be made.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Mail your completed complaint form or letter to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410; or fax to (202) 690-7442 or email at program.intake@usda.gov.

I, Sheema D. Shaw, do hereby certify that the foregoing agenda was duly posted January 22, 2020 at the following locations:

Yerington City Hall, Yerington Post Office, Lyon County Court House, Lyon County Administrative Complex.

For questions or supporting materials regarding this agenda, please contact Sheema D. Shaw at (775) 463-3511.



Administrative Director/Interim City Clerk

ITEM

#4

January 10, 2020

The special meeting of the Yerington City Council was held at the Boys & Girls Club of Mason Valley, 140 N. main Street, Yerington NV 894479:00 a.m. with the following present:

Mayor John Garry
Council Members Jerry Bryant, Selena Catalano and Terceira Schunke
City Manager Robert Switzer
City Attorney Chuck Zumpft
Public Works Director Jay Flakus
Administrative Director/Interim City Clerk Sheema D. Shaw

Absent: Councilman Shane Martin Chief of Police Darren Wagner

The meeting was called to order at 9:00 a.m. by Mayor John Garry.

Public Participation

There were no members of the public in attendance.

Strategic Planning Session

City Manager Switzer stated that a strategic plan is a plan with a purpose, with defined goals and objectives. A strategic plan is not a wish list. We will not be so specific as to ask if we need a new dump truck or police car, those are equipment items that we may need down the road.

City Manager Switzer stated that we can talk about those things and he is hoping for a free-wheeled discussion on ideas, thoughts and different ways of approaching things. They might be a little out there; however, we should consider all ideas from everyone.

City Manager Switzer stated that the City lacks a mission statement. A mission statement is a statement of purpose, or it could be a long-term plan.

Mayor Garry asked if we currently had a plan. City Manager Switzer stated that in a research of the files at City Hall, there was none to be found; however, if we can find one, it is past time to update.

City Manager Switzer stated that we do not need to adopt one; however, it is a move in the right direction.

Public Works Director Flakus stated that USDA has a full disclosure that should be on our letterhead and forms. Interim City Clerk Shaw stated that in the past, she had spoken with Lisa Goodfellow at the USDA and she had stated that the city only needed to add the short statement "The City of Yerington is an equal opportunity provider". Interim City Clerk Shaw

stated that as a few years have passed since that conversation she would check with Cheryl Couch at the USDA and see if any changes needed to be made.

City Manager Switzer stated that we should have a strategic planning meeting at least once a year and focus on a 3 to 5 year plan. It is a time we can plan policy and financially if needed. We can also create some goals to enhance the quality of life.

City Manager Switzer that part of strategic planning is to do an analysis of some things that all of us have observed or know about the city. City Manager Switzer stated that SWOT is an acronym for Strengths, Weaknesses, Opportunities and Threats.

STRENGTHS:

City Manager Switzer stated that strengths are things that are internal to the city such as staffing, financial condition of the city and the infrastructure.

City Manager Switzer opened the discussion on Strengths. The strengths that came from the group discussion are as follows:

- All City Staff
- Equipment
- Facilities
- Willingness to change (examples: addition of hemp dispensary and growth)
- Strong community support (example: community help with sandbagging homes)
- Family values (community support with baseball games and other events)
- Geographical location of the city (Yerington is located “on the way to”)
- Good aquifer
- Scope of land and boundaries
- Financials (General Fund has an ending balance of \$750,000, we are in good shape)
- Strong Civic Organizations
- Strong businesses
- Farming community

City Manager Switzer stated that while we are in good shape financially at this time; the water and sewer project will have shovel to the ground in a few months and we need to begin the process to get a construction loan for the project. The USDA will pay off the construction loan and then we will go on a 40-year repayment period.

City Manager Switzer stated that we have not adjusted our rates for inflation overtime as they affect us. Over the next few months we will be looking at all of our rates for everything, i.e. business licenses to utilities and have discussions on impact fees in the future. We do not have anything built into our fees for any annual adjustment by the Consumer Price Index (CPI) to cover the cost of doing business. As an example, the cost for chemicals for our water treatment plant have gone up, but we have nothing built into our fees to cover this increase. We do not

have impact fees for new housing. More housing equals more use of our roads, police protection, and added use of our water and sewer facilities, again, we have no way to recoup the cost to the city.

WEAKNESS

City Manager Switzer stated that weaknesses can be exactly opposite of the strengths. As an example, equipment that is depreciating.

City Manager Switzer opened the discussion on Weakness. The weakness's that came from the group discussion are as follows:

- Location (difficult to take a day off work to see Doctor, etc.)
- Medical (specialists, lack of programs for medical and elderly)
- No jobs
- Lack of economic diversity (Yerington is agricultural, governmental and mineral based)
- Fragile economy
- Community Direction (What direction does the community want to go in)
- Grocery Store (competition)
- Drug use (SRO program may help with this issue)
- Crime rate & public safety (Need a stronger police presences – never see one on the streets)
- Improved relationship between Police and County Sheriff's office
- Clearly marked vehicles for Police
- Speeding on local streets (danger to citizens and children – Police presences needed on streets)
- Lack of impact fees
- Destination location. (Sports Complex, camping grounds, bring in tourism and become a destination)
- Career path for employees (continue training)

Public Works Director Flakus asked why we have a police department. \$900,000 a year, one-third more than the budget for the Public works department. Public Works Director Flakus stated that his department is out there every day working hard. City Manager Switzer stated that six months ago he thought that we would be negotiating with the Sherriff's department for a contact.

Public Works Director Flakus stated that it is a valid question; it comes back to the question of why are we here. It comes back to we want more control and therefore we brought in a city council, mayor and city manager so that we can take those funds from the county and have our own operation and control. But if your population does not change from 2000 to 2010 and then it does not change from 2010 to 2020, is it smart to spend 1-million dollars on a police department.

Public Works Director Flakus stated that if we should decide somewhere down the road to combine our police with the Sheriff's department we can do that respectfully and without being the bad person. If we combined with the Sheriff's department, would someone have shown up at your house to take care of that dog on the loose and would it have cost 50 cents on the dollar for someone that did not show up.

Councilman Bryant stated that he is in favor of us having a police department and the reason is that he would like to see growth in our community; however, not growth with the current amount of issues. With a police department, we are in a better position to control any issues.

Councilman Bryant stated that there is room to have better return and if we do not see a return then it becomes a valid question. Public Works Director Flakus stated that we are paying a premium for that service, are we getting that.

Councilwoman Catalano stated that she is in agreement with Councilman Bryant, she see's growth in Yerington and the need. Councilwoman Catalano stated that it is the first responders that put their lives on the line for us.

Councilwoman Catalano stated that they do need to understand that this is not Mayberry and you cannot sit around and wait for something to happen, they need to be out on the streets to prevent it. Councilwoman Catalano stated that Chief Wagner does not have an easy job and he can only work with what he has. Councilwoman Catalano stated that we do need a police department; however, they do need to get their act together and do their job.

City Manager Switzer stated that there is always room for improvement. City Manager Switzer stated that when he met with the county they were not ready to commit to having anyone in the area and the reason is the outlying areas. Lyon County Comptroller Josh Foli had stated that they could not take it for less that \$1-million.

Mayor Garry stated that he appreciated Public Works Director Flakus's question. This is an open discussion and ideas should be brought forth. We need to be prepared to answer any question asked of us and justifying our police department is a fair question and should be looked at periodically.

Mayor Garry stated that perhaps we could get the reserve office program going. There is a possibility that there are members in the community that would be willing to serve 15 hours a week.

Public Works Director Flakus stated that another item to consider is impact fees. Building impact fees that could go directly to public safety.

City Manager Switzer stated that is correct, we do not have impact fees to cover the growth and more needs of our services. We should have those fees and rais rates in order to keep up with the cost.

OPPORTUNITIES

City Manager Switzer stated that opportunities are external things. Things in the environment, things that we have outside of our direct control, as an example; increased economic activity. While it may not be something we have control of, it can be something we can take advantage of.

City Manager Switzer opened the discussion on opportunities. The opportunities that came from the group discussion are as follows:

- Mines (gives an opportunity to grow and bring in housing)
- Proximity to Tri-Center
- Room for Development (buildable land)
- Airport
- USDA Parkway (will overflow to Yerington)
- Events (baseball, Night in the Country, Tuff Mudder, Zipline)

There are opportunities for the community in tourism and sports events. Perhaps a complex that would have more baseball & softball fields, tennis courts, soccer field.

THREAT

City Manager Switzer stated that threats are also external, such as legislative mandates that can have an effect on how we operate as a city.

City Manager Switzer opened the discussion on threats. The threats that came from the group discussion are as follows:

- Security (must lock up homes, cars, crime rate has increased)
- Teacher to Student ratio
- Job opportunities (qualified people, need trade schools & training)
- Long term drought affecting the water supply
- Mines closing
- Economy depending on mines
- Change in technology (example: airport fuel terminal)
- Traffic control (street lights needed at the four corners)
- Crosswalks needed (Maverick and True Value)
- More Crime
- People relying on Government Assistance

Mayor Garry official adjourned the meeting at 11:25 a.m.

Mayor of the City of Yerington

ATTEST:

Administrative Director/Interim City Clerk

January 13, 2020

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John Garry
Council Members Jerry Bryant, Selena Catalano, Shane Martin and Terceira Schunke
City Manager Robert Switzer
City Attorney Chuck Zumpft
Chief of Police Darren Wagner (arrived at 10:05 a.m.)
Public Works Director Jay Flakus
Administrative Director/Interim City Clerk Sheema D. Shaw

Guests: Chief Scott Draper of the Mason Valley Fire District, Amy Alonzo of the Mason Valley News, Amy Miller YCC & NNDA, Andy Peake of YCC, Chris Garry, Rick Christian of Denson Surveying and Dave & Deb DeGrendele.

Public Participation

Mayor Garry called for public participation; there were no comments at this time.

Agenda Approval

Councilwoman Catalano made a motion to approve the agenda as presented, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Minutes

Councilwoman Schunke made a motion to approve the minutes of December 16, 2019, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and carried unanimously.

Business Licenses

The following business license applications were presented for review and approval:

- A. Polly Z. Munoz-Halgrimson dba One Stop Shop, Cosmetology, 46 N. Main Street, Yerington NV 89447 – Name Change

Councilman Bryant made a motion to approve the business license applications as presented, seconded by Councilwoman Schunke. Mayor Garry asked for public comment, there were no public comments and the motion passed unanimously.

Read by Title Ordinance #19-01, Bill #419, Amending the Yerington City Code, Title 8, Water and Sewer; Chapter 2 Water Service Regulations: Adding Deposit For Service; Amending Discontinuation And Restoration of Service; And Other Matters Properly Relating Thereto

City Manager Switzer stated that we have been working on this ordinance for several months. This ordinance addresses utility customers that have an account and not paid the balance owing when they leave. This ordinance will set up a deposit for all new customers.

City Manager Switzer stated that for utility customers that have a balance owing and the city needs to shut off the water, that customer would be required to pay the amount owing and a deposit on the account before water could be turned back on.

City Manager Switzer stated that the second half of the ordinance deals with how the city will notify a customer of an overdue billing. The city will mail a 10-day notice to the utility customer at the address on file via U.S. Postal Service. Once the 10-day period has elapsed, we will send out our public works crew to hang a 3-day notice informing the customer that if the billing is not paid the water will be shut off at the meter.

City Manager Switzer stated that the hope is to get a good response and decrease the need for staff to go to a residence to hang a notice. We could save \$4,700.00 a year.

Councilwoman Catalano asked if the letters would be sent out certified. City Manager Switzer stated that they would not.

City Attorney Zumpft stated that under the NRS it is a presumption of law that if an item is properly mailed, it is received. City Attorney Zumpft also stated that if the item is sent certified the customer is required to sign for it and it can be several days before they go pick it up.

Councilman Bryant made a motion to approve Ordinance #19-01, Bill #419, amending the Yerington City Code, Title 8, Water and Sewer; Chapter 2 Water Service Regulations: Adding Deposit For Service; Amending Discontinuation And Restoration of Service; And Other Matters Properly Relating Thereto, seconded by Councilman Martin. Mayor Garry asked for public comments;

Mr. Chris Garry stated that it is a legal obligation to pay your bill and he will insure his billing is always paid.

Mayor Garry asked for further comments, there were no comments and the motion carried unanimously.

Revision #26 of the Yerington Fee Schedule for the Addition of \$100.00 New Residential Customers and \$250.00 New Commercial Customer Deposit Fees

City Manager Switzer stated that this establishes the fees for the Ordinance that was just approved. Putting these fees into the fee schedule allows the council to revisit this at any time.

Mayor Garry asked if the deposit for commercial customers would be returnable also. City Manager Switzer stated that it would be.

Councilwoman Catalano made a motion to approve revision #26 of the Yerington Fee Schedule for the addition of \$100.00 new residential customers and \$250.00 new commercial customer deposit fees, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, there were no comments and the motion passed unanimously.

Change of Land Use (Zone Change) Application as recommended by the Planning Commission. High Sierra Investments, LLC has Submitted a Change of Land Use Application to Change APN 001-094-12 at 234 N. Center St. From C1 to RC Zoning

City Manager Switzer stated that this item did go before the Planning Commission and they are recommending approval. This item will allow the owner to change the zoning of that property from C1 to Residential Transition zoning.

Councilman Bryant asked for clarification of the transitional zoning. City Manager Switzer stated that it is under the city code 10-4D-1 and allows transition between pure commercial and the residential area, which may be at the back of a commercial district. In this example, the property on Center Street was being used as a commercial business and is now being developed into a residential mulita family or single family unit. The zoning was established to have it as a transition.

Councilman Bryant made a motion to approve the change of land use (zone change) application as recommended by the Planning Commission. High Sierra Investments, LLC has submitted a Change of Land Use application to change APN 001-094-12 at 234 N. Center St. from C1 to RC zoning, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Master Plan Amendment as Recommended by the Planning Commission. High Sierra Investments, LLC has Submitted a Master Plan Amendment Application Intended to Change APN 001-094-12 at 234 N Center St. From Commercial Density to Transitional Density

City Manager Switzer stated that this follows the previous agenda item and modifies our Master Plan to show a change of zoning and show the transitional zoning.

Councilman Bryant made a motion to approve the Master Plan Amendment as recommended by the Planning Commission. High Sierra Investments, LLC has submitted a Master Plan Amendment application intended to change APN 001-094-12 at 234 N Center St. From Commercial Density to Transitional Density, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Reversion to Acreage as recommended by the Planning Commission. Georgia Busch has Submitted a Reversion to Acreage Application to Combine APN 001-571-06 and APN 001-571-05 into One Parcel

City Manager Switzer stated that this item has been reviewed by the Planning Commission and they have recommended approval.

Mr. Rick Christian of Denson Surveying stated that it is the intent of the owner to put a residential structure on the property.

Councilwoman Catalano made a motion to approve a reversion to acreage as recommended by the Planning Commission. Georgia Busch has submitted a reversion to acreage application to combine APN 001-571-06 and APN 001-571-05 into one parcel, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and the motion passed unanimously.

Lease Hangar 414, at the Yerington Municipal Airport, Owned by the City of Yerington, on an Annual Basis for \$.75 cents per Square Foot for a total of 3,218 Square Feet, (\$.25 cents per square foot for the land and \$.50 cents per square foot for the building)

City Manager Switzer stated that the Civil Air Patrol gave us two hangars at the airport. We have a party that is interested in leasing one of the hangars. With council approval, we would lease the land for 25 cents per square foot and the building for 50 cents a square foot.

Councilman Bryant asked if we proceed, do we inherit any kind of maintenance. City Manager Switzer stated that we own the hangar and therefore we are responsible for the maintenance of the hangar.

City Manager Switzer stated that if approved by council we would come back at a later date with a lease agreement. The lease would be for a proposed shorter term than our standard 10-year lease.

Councilwoman Schunke made a motion to approve lease Hangar 414, at the Yerington Municipal Airport, owned by the City of Yerington, on an annual basis for \$.75 cents per square foot for a total of 3,218 square feet, (\$.25 cents per square foot for the land and \$.50 cents per square foot for the building), seconded by Councilwoman Catalano. Mayor Garry asked for public comments;

Mr. Chris Garry stated that so long as we are within accordance of the law and the essential needs of the city.

Mayor Garry asked for further comments, there were no comments and the motion carried unanimously.

Utilize the Yerington Municipal Airport for Drag Races in May 2020

City Manager Switzer stated that we would like to propose drag races at the airport and set a date for July 4, 2020. There is a possibility that the fireworks would also move out to the airport. This could be a 2 to 3 day event.

Ms. Amy Miller of the Yerington Chamber of Commerce stated that the goal is to have people here longer, perhaps do a show & shine on Main Street.

City Manager Switzer stated that they have been meeting to discuss details such as safety, insurance where spectators will view the event and combine to have a full day event to include Main Street.

City Manager Switzer stated that he has contacted the FAA and it is a minimal process to close the airport. We needed to contact them as federal funds were used in the reconstruction of the runway. We also need to notify pilots that may be flying through the area.

Councilwoman Catalano stated that she was excited about this event.

Mayor Garry asked if an emergency were to be declared and someone need to land, would they be able to. Ms. Miller stated that the runway could be cleared in 10 minutes if needed.

Chief Scott Draper of the Mason Valley Fire District stated that fire service would be needed for the fireworks. The area by Mountain View Park has qualities that make it a useable and safe place to have the fireworks; however, he would be willing to meet with the pyrotechnician to review the property and the plan for the Airport.

Councilman Bryant stated that the 4th of July will be a very busy weekend as there will be a Little League All Star Tournament too. Councilman Bryant asked if there would still be events at Mountain View Park. Ms. Miller stated that the Chamber would continue to have the games for children at the park and the vendors will be at the airport.

Councilwoman Catalano made a motion to approve Utilizing the Yerington Municipal Airport for drag races on July 4, 2020, seconded by Councilman Martin. Mayor Garry asked for public comments:

Mr. David Ray stated that he holds credentials as a driver and a mechanic in the National Hot Rod Association and believed this is a great idea.

Mr. Andrew Peake with the Yerington Chamber of Commerce stated that this is a very popular event.

Chief Wagner asked if there was any intention to camp and approximately how many people they could expect. Ms. Miller stated that they would utilize the Fairgrounds for dry

camping and they were expecting anywhere from 500 to 3000 people. It depends how much advertising we do.

Mr. Ray stated that if the Chamber were to bring this to the fair board they might open further facilities on the fairgrounds.

Mayor Garry asked for further comments, there were no further comments and the motion carried unanimously.

Appointments to the Mayor's Committees

City Manager Switzer stated we have realigned the committees to be generalized and complete.

Interim City Clerk Shaw stated that we still need two members of the public for each board and Ms. Miller of the Yerington Chamber of Commerce has agreed to be part of the Administration Committee.

Councilwoman Schunke made a motion to approve the appointments to the Mayor's Committees, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Letters of Interest to Serve as a Member of the Room Tax Board

City Manager Switzer stated that we have three candidates for the Room Tax Board. Steven Ward, Amy Miller and Candida LoBue.

Councilman Bryant asked who was remaining on the board. Interim City Clerk Shaw stated that Councilwoman Schunke and Mr. Ted Rudolph were the two remaining members and we need to fill three seats on the board.

Councilman Bryant noted that many of the board members also apply for grant funds and asked what position Mr. Rudolph held. Chief Wagner stated that Mr. Rudolph is an insurance adjuster.

Councilwoman Schunke stated that due to the resignations, the Room Tax Board was unable to hold their last meeting.

Councilwoman Schunke made a motion to accept the letters of interest to serve as a member of the Room Tax Board from Steven Ward, Amy Miller and Candida LoBue, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

City Attorney Zumpft called for a brief moment to speak with City Manager Switzer.

City Attorney Zumpft requested items 15 through 18 be removed from the agenda and brought back at another time.

Items 15 through 18 were removed from the agenda.

Proclamation Declaring January 2020 As “National Radon Action Month in Yerington, Nevada”

City Manager Switzer stated that we have been asked to provide a proclamation declaring January 2020 as National Radon Action Month in Yerington. This proclamation is for public awareness. To receive sampling kits or for more information people can contact the University of Nevada Cooperative Extension. Test kits have a cost of \$10.00.

Mr. Chris Garry stated that if it is appropriate and allowed by State and City Law, the council might consider making testing a requirement.

Councilwoman Schunke made a motion to approve a proclamation declaring January 2020 as “National Radon Action Month in Yerington, Nevada”, seconded by Councilman Shane Martin. Mayor Garry asked for public comments, there were none and the motion carried unanimously.

Financial Statement for the City of Yerington FY 2019-20 Budget Year

City Manager Switzer stated that he has printed out the financial statement for the period of July 1, 2019 through December 31, 2019. The report are unaudited numbers.

City Manager Switzer stated that he would like to present this statement once a month for review by the council.

City Manager Switzer reviewed the report with council and stated that we are in good standing at this time. The far right column should show us at 50% on each line. Some lines may be a little over and some a little under. We are six months (50%) through our current fiscal year.

City Manager Switzer stated that the numbers on this report change daily as we expend and take in funds.

Interim City Clerk Shaw stated that it would be best to add this to the second meeting of the month as bank reconciliations for the prior month are completed on the 15th of each month. City Manager Switzer agreed.

No action taken

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

| | | |
|-------------------------|------------|---------------------|
| Accounts Payable Checks | 11-25-2019 | 31757 through 31786 |
|-------------------------|------------|---------------------|

| | | |
|----------------------|------------|---|
| | 12-3-2019 | 31791 through 31809 |
| | 12-10-2019 | 31810 through 31835 |
| | 12-17-2019 | 31843 through 31859 |
| | 12-23-2019 | 31860 through 31863 |
| Payroll Vouchers | 12-5-2019 | 12051901 through 12051919 |
| | 12-16-2019 | 12191901 through 12191921 |
| Payroll Checks | 12-5-2019 | 31787 through 31789 |
| VOID | 12-5-2019 | 31789 (Direct Deposit printed on check) |
| | 12-16-2019 | 31836 through 31840 |
| Transmittal Vouchers | 12-5-2019 | 12011901 & 12161901 |
| Transmittal Checks | 12-5-2019 | 31790, 31841, 31842 |

Councilwoman Schunke made a motion to approve the bills as submitted, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Public Participation

There were no comments.

Department Reports

City Attorney Zumpft reported that with regard to the water/sewer project the title work has been completed and provided to his firm so that they could certify the rights of ways and easements.

City Attorney Zumpft reported that there were between 8 and 10 properties that they could not identify rights of way and easements. City Attorney Zumpft will report those to City Manager Switzer and we can begin the process of negotiating the process to secure them for any condemnation action.

Chief Wagner reported that things are going well. Once a new officer is hired he will shift someone over to the SRO program. Chief Wagner stated that he will still have two open positions to fill.

Public Works Director Flakus reported that he has been working on a backflow prevention program that will be very controversial.

City Manager Switzer reported that the backflow prevention program will be controversial and some businesses will need to spend thousands of dollars to come into compliance.

City Manager Switzer reported that he felt the Strategic Planning meeting was a success and we should meet every few months and take a small chunk at a time.

City Manager Switzer reported that budget planning for FY20/21 has begun and department heads have been given their financial worksheets to begin the process.

Interim City Clerk Shaw reported that Financial Disclosure statements are due by January 15th.

Councilwoman Catalano stated that she enjoyed the strategic planning meeting

Councilman Bryant reported that this Friday the Yerington High School has a full schedule of games and the varsity girls are contending for state champions.

Mayor Garry stated that he also enjoyed the strategic planning meeting. He would like to know what direction the community wants to take.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

Administrative Director/Interim City Clerk

ITEM

#5

Business Status: _____
 Business Licenses # 3112
 Category # A
 (official use only)

BUSINESS NAME: We Deliver Nevada, LLC

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: _____ \$ 20.00
 Choose One:
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
 Single Project -- Single job to be completed within one year. (\$50.00 Fee)

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official - Attach comment page if necessary.

TOTAL FEES PAID: \$ _____

1. Public Works Approved Denied []
 Phone: 775-463-2729
 ZONING: [] [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 M/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector _____ Date: 12/20/19
 Public Works Director _____ (Signature) _____ Date: _____

2. Fire Department Approved Denied []
 Phone: 775-463-2261
 Fire Inspector _____ Date: _____
 Fire Chief _____ (Signature) _____ Date: 12-16-19

3. Nevada Health Dept. Approved [] Denied []
 Phone: 775-687-7550
 Inspector 7533 per Sheila Degrote at health department - no inspection required - Stacy Date: _____

4. Police Department Approved Denied []
 Phone: 775-463-2333
 Police Chief _____ (Signature) _____ Date: 12-13-2019

5. City Clerk Approved Denied []
 City Clerk: _____ (Signature) _____ Date: 1-7-2020

6. City Council Approval Approved [] Denied []
 Mayor: _____ (Signature) _____ Date: _____

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

Business Status: _____
 Business Licenses # 3113
 Category # A
 (official use only)

BUSINESS NAME: Osmus Roofing LLC

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: \$ 20.00
 Choose One:
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
 Single Project -- Single job to be completed within one year. (\$50.00 Fee)
 TOTAL FEES PAID: \$ 70.00

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official – Attach comment page if necessary.

1. **Public Works** Approved Denied []
 Phone: 775-463-2729
 ZONING: [] [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector _____ Date: 12/27/19
 Public Works Director _____ (Signature) _____ Date: _____

2. **Fire Department** Approved Denied []
 Phone: 775-463-2261
 Fire Inspector _____ Date: _____
 Fire Chief _____ (Signature) _____ Date: 12-16-19

3. **Nevada Health Dept.** Approved [] Denied []
 Phone: 775-687-7550
 Inspector _____ (Signature) _____ Date: _____

4. **Police Department** Approved Denied []
 Phone: 775-463-2333
 Police Chief _____ (Signature) _____ Date: 12-13-2019

5. **City Clerk** Approved Denied []
 City Clerk: _____ (Signature) _____ Date: 1-2-2020

6. **City Council Approval** Approved [] Denied []
 Mayor: _____ (Signature) _____ Date: _____

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

ITEM

#6

Mayor's Committee Appointments

(The Mayor is an ex officio member of each committee)

ADMINISTRATIVE COMMITTEE

RECORDS COMMITTEE/ECONOMIC DEVELOPMENT:

Selena Catalano
Terceira Schunke
City Manager
Fire Chief
Interim City Clerk
Amy Miller
Deb DeGrendele

PUBLIC SAFETY COMMITTEE

MASON VALLEY FIRE BOARD/POLICE COMMITTEE

Shane Martin
Jerry Bryant
City Manager
Police Chief
Fire Chief
Dave DeGrendele
Volunteer

PUBLIC WORKS COMMITTEE

AIRPORT COMMITTEE/ANIMAL CONTROL COMMITTEE STREET COMMITTEE/WATER/SEWER COMMITTEE STATE WATER PLAN REVIEW/ PARK COMMITTEE:

Jerry Bryant
Terceira Schunke
City Manager
Public Works Director
Public Works Chief
Volunteer
Volunteer

APPOINTED BY MAYOR

MAYOR PRO TEM:

Selena Catalano

ROOM TAX BOARD CITY & COUNTY:

Terceira Schunke

DEBT MANAGEMENT / BOND COMMISSION:

Rita Evasovic

CHAMBER OF COMMERCE REPRESENTATIVE:

City Manager
Alt: Interim City Clerk

OTHER APPOINTMENTS

CITY/COUNTY:

Jerry Bryant
City Manager
Police Chief
Public Works Director

RTC:

Rita Evasovic
Shane Martin (Alt)

LEPC:

Police Chief

NEVADA LEAGUE OF CITIES:

Nominating Committee: John Garry

ITEM

#7



1920002

AUCTION AUTHORIZATION FORM

Item Name:

ALUMINUM BOAT 17'

Department:

PW

City Asset Number:

M/A

VIN or Serial Number:

M/A

Please Complete the Following:

1920002

Licensed Motor Vehicle → Title Located (City Clerk)

Plates Removed: (Give to PWD)

Electronic Equipment → Hard Drive/Memory Removed:

Paperwork Removed:

Emergency Lights Removed:

Asset Tag Removed

Completed By: JL

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

CY# or A#: M/A

Department Head Approval:

Date Signed:

[Signature]

[Date]

City Manager Approval:

Date Signed:

Robert Swartz

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

[Date]

NOT APPROVED FOR AUCTION

Council Comments:
[Text]

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$ _____

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920003

AUCTION AUTHORIZATION FORM

Item Name:

ALUMINUM DIMORPH PLATE TRUCK TOOLBOX DELTA

Department:

PW

City Asset Number:

N/A

VIN or Serial Number: MODEL

3 5 2 4 1 0

Please Complete the Following:

1920003

Licensed Motor Vehicle → Title Located (City Clerk)

Electronic Equipment → Hard Drive/Memory Removed:

Asset Tag Removed

Completed By: JE

Plates Removed: (Give to PWD)

Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

CY# or A#: N/A

Department Head Approval:

Date Signed:

[Signature Box]

[Date Box]

City Manager Approval:

Date Signed:

Robert Smith

4/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

[Date Box]

Council Comments: [Text Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920004

AUCTION AUTHORIZATION FORM

Item Name:

PUMPABLE FUEL TANK - YELLOW

Department:

PW

City Asset Number:

M/A

VIN or Serial Number:

M/A

Please Complete the Following:

1920004

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Asset Tag Removed

Completed By: RL

Trailer Req'd for Removal:

CY# or A#: 77

Department Head Approval:

[Signature]

Date Signed:

[Signature]

City Manager Approval:

Robert Lopez

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Signature]

Council Comments:

[Signature]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920005

AUCTION AUTHORIZATION FORM

Item Name:

DARK GREY 3' SHELVING UNIT

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920005

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Asset Tag Removed

Completed By: JR

Trailer Req'd for Removal:

CY# or A#: N/A

Department Head Approval:

Date Signed:

City Manager Approval:

Albert Justice

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

UNSOLD:

GL FOR RECEIVED FUNDS: _____

\$ _____



1920006

AUCTION AUTHORIZATION FORM

Item Name:

JOHN DEER TRACTOR

Department:

PW

City Asset Number:

00996

VIN or Serial Number:

5201518

Please Complete the Following:

1920006

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Asset Tag Removed

Completed By: JE

Trailer Req'd for Removal:

CY# or A#: 76

Department Head Approval:

[Signature Box]

Date Signed:

[Date Box]

City Manager Approval:

Albert J...

Date Signed:

1/3/10

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Date Box]

Council Comments:

[Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

UNSOLD:

GL FOR RECEIVED FUNDS: _____

\$



1920007

AUCTION AUTHORIZATION FORM

Item Name:

KNAFHEIDE TRUCK ENCLOSED BED WHITE

Department:

City Asset Number:

PW

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920007

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Completed By: J.E.

Trailer Req'd for Removal:

Asset Tag Removed

CY# or A#: N/A

Department Head Approval:

Date Signed:

City Manager Approval:

Robert J. [Signature]

Date Signed:

1/13/10

City Council Approval of Disposal:

Approved for Disposal via Auction

City Council Meeting Date:

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920008

AUCTION AUTHORIZATION FORM

Item Name:

FORD F250 HEAVY DUTY

Department:

PW

City Asset Number:

09153

VIN or Serial Number:

1F0HP26H1VEB26495

Please Complete the Following:

1920008

Licensed Motor Vehicle → Title Located (City Clerk)

Electronic Equipment → Hard Drive/Memory Removed:

Asset Tag Removed

Completed By: he

Plates Removed: (Give to PWD)

Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

CY# or A#: 9

Department Head Approval:

[Signature]

Date Signed:

[Blank]

City Manager Approval:

[Signature]

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Blank]

Council Comments:

[Blank]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

UNSOLD:

GL FOR RECEIVED FUNDS:

\$ _____



1920009

AUCTION AUTHORIZATION FORM

Item Name:

BLACK LUMBER RACK LARGE WITH TIE DOWNS

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920009

Plates Removed: (Give to PWD)

N/A

Licensed Motor Vehicle



Title Located (City Clerk)



Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

N/A

Electronic Equipment



Hard Drive/Memory Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

N/A

Asset Tag Removed

Completed By: je

CY# or A#: N/A

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert Swartz

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD:

\$

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920010

AUCTION AUTHORIZATION FORM

Item Name:

TOMTO LOVE DARK BLUE PICKUP BED COVER ^{CARPETED}

Department:

City Asset Number:

pn

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920010

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Completed By: *je*

Trailer Req'd for Removal:

Asset Tag Removed

CY# or A#: *N/A*

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert Judge

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920011

AUCTION AUTHORIZATION FORM

Item Name:

TOMTO COVER DARK BLUE NO CARPET BED COVER

Department:

City Asset Number:

PV

M/A

VIN or Serial Number:

M/A

Please Complete the Following:

1920011

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Completed By: JE

Trailer Req'd for Removal:

Asset Tag Removed

CY# or A#: M/A

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert Jutz

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$ _____

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920012

AUCTION AUTHORIZATION FORM

Item Name:

HUSTLER LAWN MOWER

Department:

PW

City Asset Number:

0 9 1 7 3

VIN or Serial Number:

VIN or Serial Number grid with handwritten 'N/A' in the first cell.

Please Complete the Following:

1920012

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Asset Tag Removed

Completed By: je

Trailer Req'd for Removal:

CY# or A#: N/A

Department Head Approval:

Date Signed:

Department Head Approval signature box

Department Head Approval date box

City Manager Approval:

Date Signed:

City Manager Approval signature: Albert J...

City Manager Approval date: 1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

City Council Meeting Date box

NOT APPROVED FOR AUCTION

Council Comments:

Council Comments box

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$ _____

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920013

AUCTION AUTHORIZATION FORM

Item Name:

VAC BOX FOR HUSTLER LAWN MOWER

Department:

PW

City Asset Number:

M/A

VIN or Serial Number: MODEL

SEMIAL

9 2 6 7 4 1 0 5 0 3 0 0 9 7

Please Complete the Following:

1920013

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Asset Tag Removed

Completed By: JE

Trailer Req'd for Removal:

CY# or A#: M/A

Department Head Approval:

Date Signed:

[Signature Box]

[Date Box]

City Manager Approval:

Date Signed:

Robert Swartz

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

[Date Box]

NOT APPROVED FOR AUCTION

Council Comments:

[Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$ _____

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920014

AUCTION AUTHORIZATION FORM

Item Name:

RUSTED LUMBER RACK

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920014

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Completed By: JE

Trailer Req'd for Removal:

Asset Tag Removed

CY# or A#: N/A

Department Head Approval:

Date Signed:

[Signature]

[Date]

City Manager Approval:

Date Signed:

Robert Ings

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

[Date]

NOT APPROVED FOR AUCTION

Council Comments:

[Comments]

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920015

AUCTION AUTHORIZATION FORM

Item Name:

WHITE RUSTED LUMBER RACK

Department:

PW

City Asset Number:

| | | | | |
|-----|--|--|--|--|
| N/A | | | | |
|-----|--|--|--|--|

VIN or Serial Number:

| | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| N/A | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Please Complete the Following:

1920015

Plates Removed: (Give to PWD)

Licensed Motor Vehicle



Title Located (City Clerk)



Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

CY# or A#: N/A

Electronic Equipment



Hard Drive/Memory Removed:

Asset Tag Removed

Completed By: je

Department Head Approval:

Date Signed:

[Signature Box]

[Date Signed Box]

City Manager Approval:

Date Signed:

Robert J. [Signature]

4/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

[Meeting Date Box]

Council Comments:

[Council Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

\$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920016

AUCTION AUTHORIZATION FORM

Item Name:

ROUNDED RUSTED BLACK LUMBER RACK

Department:

PN

City Asset Number:

| | | | | |
|-----|--|--|--|--|
| N/A | | | | |
|-----|--|--|--|--|

VIN or Serial Number:

| | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| N/A | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Please Complete the Following:

1920016

| | | | | | | |
|--|---|----------------------------|--------------------------|---|-------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Licensed Motor Vehicle | → | Title Located (City Clerk) | <input type="checkbox"/> | → | Plates Removed: (Give to PWD) | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Electronic Equipment | → | Hard Drive/Memory Removed: | <input type="checkbox"/> | | Paperwork Removed: | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Asset Tag Removed | | Completed By: <u>JE</u> | | | Emergency Lights Removed: | <input type="checkbox"/> |
| | | | | | Decals Removed: | <input type="checkbox"/> |
| | | | | | Mounted Equipment Removed: | <input type="checkbox"/> |
| | | | | | Trailer Req'd for Removal: | <input checked="" type="checkbox"/> |
| | | | | | CY# or A#: | <u>N/A</u> |

Department Head Approval:

[Signature Box]

Date Signed:

[Date Box]

City Manager Approval:

Robert Smith

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Date Box]

Council Comments:

[Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920017

AUCTION AUTHORIZATION FORM

Item Name:

LARGE RED BRUSHES OLD SWEEPER TRUCK

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920017

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Asset Tag Removed

Completed By: RL

Trailer Req'd for Removal:

CY# or A#: N/A

Department Head Approval:

Date Signed:

City Manager Approval:

Robert Smith

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920018

AUCTION AUTHORIZATION FORM

Item Name:

HIGH VOLTAGE TRANSFORMER

Department:

PW

City Asset Number:

| | | | | |
|-----|--|--|--|--|
| N/A | | | | |
|-----|--|--|--|--|

VIN or Serial Number:

| | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| 2 | 2 | 0 | 2 | | | | | | | | | | | | | | | | |
|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Please Complete the Following:

1920018

Plates Removed: (Give to PWD)

Licensed Motor Vehicle



Title Located (City Clerk)



Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

Electronic Equipment



Hard Drive/Memory Removed:

Asset Tag Removed

Completed By: je

CY# or A#: N/A

Department Head Approval:

Date Signed:

[Signature]

[Date]

City Manager Approval:

Date Signed:

[Signature]

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

[Date]

Council Comments:

[Comments]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

\$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920019

AUCTION AUTHORIZATION FORM

Item Name:

TRUCK ~~WITH~~ BED SLIDE WITH ELECTRICAL BOXES

Department:

pw

City Asset Number:

M/A

VIN or Serial Number:

E 4 7 5

Please Complete the Following:

1920019

Licensed Motor Vehicle → Title Located (City Clerk)

Electronic Equipment → Hard Drive/Memory Removed:

Asset Tag Removed

Completed By: *JR*

Plates Removed: (Give to PWD)

Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

CY# or A#: *NA*

Department Head Approval:

Date Signed:

City Manager Approval:

Robert Jones

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

UNSOLD:

GL FOR RECEIVED FUNDS: _____

\$ _____



1920020

AUCTION AUTHORIZATION FORM

Item Name:

BLACK TRUCK BED SLIDE

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920020

Plates Removed: (Give to PWD)

N/A

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

N/A

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

N/A

Asset Tag Removed

Completed By: je

Trailer Req'd for Removal:

CY# or A#: N/A

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert Smith

4/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920021

AUCTION AUTHORIZATION FORM

Item Name:

FILE CABINET 45 DRAW

Department:

PW

City Asset Number:

| | | | | |
|-----|--|--|--|--|
| M/A | | | | |
|-----|--|--|--|--|

VIN or Serial Number:

| | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| M/A | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Please Complete the Following:

1920021

| | | | | | | |
|--|---|----------------------------|--------------------------|---|-------------------------------|--------------------------|
| <input checked="" type="checkbox"/> Licensed Motor Vehicle | ➔ | Title Located (City Clerk) | <input type="checkbox"/> | ➔ | Plates Removed: (Give to PWD) | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Electronic Equipment | ➔ | Hard Drive/Memory Removed: | <input type="checkbox"/> | | Paperwork Removed: | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Asset Tag Removed | | | | | Emergency Lights Removed: | <input type="checkbox"/> |
| | | | | | Decals Removed: | <input type="checkbox"/> |
| | | | | | Mounted Equipment Removed: | <input type="checkbox"/> |
| | | | | | Trailer Req'd for Removal: | <input type="checkbox"/> |

Completed By: JE

CY# or A#: M/A

Department Head Approval:

Date Signed:

[Signature Box]

[Date Box]

City Manager Approval:

Date Signed:

Robert Jones

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

[Meeting Date Box]

Council Comments: [Text Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920022

AUCTION AUTHORIZATION FORM

Item Name:

GILBY CABINET QTY (2)

Department:

PN

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920022

Plates Removed: (Give to PWD)

N/A

Licensed Motor Vehicle



Title Located (City Clerk)



Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

N/A

Electronic Equipment



Hard Drive/Memory Removed:

N/A

Asset Tag Removed

Completed By: JE

CY# or A#: N/A

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert J. ...

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD:

\$

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920023

AUCTION AUTHORIZATION FORM

Item Name:

STEEL HEADACHE RACK FOR FORD RANGER

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920023

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Asset Tag Removed

Completed By: JE

Trailer Req'd for Removal:

CY# or A#: N/A

Department Head Approval:

[Signature]

Date Signed:

[Signature]

City Manager Approval:

Robert Smith

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Signature]

Council Comments:

[Signature]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920024

AUCTION AUTHORIZATION FORM

Item Name:

DELTA SIDE TOOL BOX

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920024

Plates Removed: (Give to PWD)

N/A

Licensed Motor Vehicle



Title Located (City Clerk)



Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

N/A

Electronic Equipment



Hard Drive/Memory Removed:

Completed By: **je**

CY# or A#: **N/A**

N/A

Asset Tag Removed

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Albert Smith

4/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

\$

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920025

AUCTION AUTHORIZATION FORM

Item Name:

WIRE 3 CONDUCTOR LONG ~~CLANG~~ LARGE AUG

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N/A

Please Complete the Following:

1920025

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Completed By: je

Trailer Req'd for Removal:

Asset Tag Removed

CY# or A#: N/A

Department Head Approval:

[Signature]

Date Signed:

[Signature]

City Manager Approval:

Robert Smith

Date Signed:

11/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Signature]

Council Comments:

[Signature]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

UNSOLD:

GL FOR RECEIVED FUNDS: _____

\$



1920026

AUCTION AUTHORIZATION FORM

Item Name:

DOUBLE PUNTOON FLOAT SMALL

Department:

PW

City Asset Number:

| | | | | |
|-----|--|--|--|--|
| N/A | | | | |
|-----|--|--|--|--|

VIN or Serial Number:

| | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| N/A | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Please Complete the Following:

1920026

| | | | | | | |
|--|---|----------------------------|--------------------------|---|-------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Licensed Motor Vehicle | ➔ | Title Located (City Clerk) | <input type="checkbox"/> | ➔ | Plates Removed: (Give to PWD) | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Electronic Equipment | ➔ | Hard Drive/Memory Removed: | <input type="checkbox"/> | | Paperwork Removed: | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Asset Tag Removed | | | | | Emergency Lights Removed: | <input type="checkbox"/> |
| | | | | | Decals Removed: | <input type="checkbox"/> |
| | | | | | Mounted Equipment Removed: | <input type="checkbox"/> |
| | | | | | Trailer Req'd for Removal: | <input checked="" type="checkbox"/> |

Completed By: lee

CY# or A#: N/A

Department Head Approval:

Date Signed:

[Signature Box]

[Date Signed Box]

City Manager Approval:

Date Signed:

Robert Smith

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

[City Council Meeting Date Box]

Council Comments:

[Council Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920027

AUCTION AUTHORIZATION FORM

Item Name:

DOUBLE PONTON FLOAT LARGE

Department:

City Asset Number:

PW

00931

VIN or Serial Number:

W/A

Please Complete the Following:

1920027

Licensed Motor Vehicle → Title Located (City Clerk)

Electronic Equipment → Hard Drive/Memory Removed:

Asset Tag Removed

Completed By: JE

- Plates Removed: (Give to PWD)
- Paperwork Removed:
- Emergency Lights Removed:
- Decals Removed:
- Mounted Equipment Removed:
- Trailer Req'd for Removal:
- CY# or A#: W/A

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert Smith

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920028

AUCTION AUTHORIZATION FORM

Item Name:

PONTOON SINGLE

Department:

PN

City Asset Number:

| | | | | | |
|-----|--|--|--|--|--|
| M/A | | | | | |
|-----|--|--|--|--|--|

VIN or Serial Number:

| | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| M/A | | | | | | | | | | | | | | | | | | | |
|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Please Complete the Following:

1920028

Licensed Motor Vehicle → Title Located (City Clerk) → Plates Removed: (Give to PWD)
 Paperwork Removed:
 Emergency Lights Removed:
 Decals Removed:
 Electronic Equipment → Hard Drive/Memory Removed: Mounted Equipment Removed:
 Trailer Req'd for Removal:
 Asset Tag Removed
 Completed By: JE
 CY# or A#: M/A

Department Head Approval:

[Signature Box]

Date Signed:

[Date Box]

City Manager Approval:

Robert Smith

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction
 NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Date Box]

Council Comments:

[Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE
 ASSIGNED TO AUCTION
 DISPOSED OF (BY: _____)

SOLD: \$ _____
 UNSOLD:
 GL FOR RECEIVED FUNDS: _____



1920029

AUCTION AUTHORIZATION FORM

Item Name:

62 WACKER COMPACTOR - NOW OP

Department:

PW

City Asset Number:

000853

VIN or Serial Number:

U199

Please Complete the Following:

1920029

Plates Removed: (Give to PWD)



Licensed Motor Vehicle



Title Located (City Clerk)



Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

CY# or A#: N/A



Electronic Equipment



Hard Drive/Memory Removed:

Completed By: jc



Asset Tag Removed

Department Head Approval:

Date Signed:

[Signature Box]

[Date Box]

City Manager Approval:

Date Signed:

Robert Jones

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

[Meeting Date Box]

Council Comments:

[Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

\$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920030

AUCTION AUTHORIZATION FORM

Item Name:

LT 62 WACKER

NON-OP

Department:

PW

City Asset Number:

| | | | | |
|-----|--|--|--|--|
| M/A | | | | |
|-----|--|--|--|--|

VIN or Serial Number:

| | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| G | X | 1 | 2 | 0 | | | | | | | | | | | | | | | |
|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Please Complete the Following:

1920030

Licensed Motor Vehicle → Title Located (City Clerk)

Plates Removed: (Give to PWD)

Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

Asset Tag Removed

Completed By: JE

CY# or A#: M/A

Department Head Approval:

Date Signed:

City Manager Approval:

Robert Long

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

\$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920031

AUCTION AUTHORIZATION FORM

Item Name:

BALDOR 5HP 3 P 240/480V (2)

Department:

PW

City Asset Number:

7/A

VIN or Serial Number:

~~208A002~~ VM3615T

36A002X

Please Complete the Following:

1920031

Licensed Motor Vehicle → Title Located (City Clerk) → Plates Removed: (Give to PWD)

Electronic Equipment → Hard Drive/Memory Removed: Paperwork Removed:

Asset Tag Removed → Completed By: je Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

CY# or A#: _____

Department Head Approval:

[Signature Box]

Date Signed:

[Date Box]

City Manager Approval:

Robert J...

Date Signed:

4/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

[Date Box]

Council Comments:

[Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920032

AUCTION AUTHORIZATION FORM

Item Name:

BALDER 5HP 3P 240/480 (2)

Department:

PW

City Asset Number:

M/A

VIN or Serial Number:

3 6 A 0 3 W 4 1 5 U M 3 6 1 5 T

Please Complete the Following:

1920032

M/A

Licensed Motor Vehicle



Title Located (City Clerk)



Plates Removed: (Give to PWD)

Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

M/A

Electronic Equipment



Hard Drive/Memory Removed:

Completed By: JE

CY# or A#: M/A

M/A

Asset Tag Removed

Department Head Approval:

[Signature Box]

Date Signed:

[Date Box]

City Manager Approval:

Robert J...

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Date Box]

Council Comments:

[Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

\$

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920033

AUCTION AUTHORIZATION FORM

Item Name:

BALDOR 10HP 3P 575V (2)

Department:

PW

City Asset Number:

M/A

VIN or Serial Number:

8 7 3 4 2 4 9 7 3 0

Please Complete the Following:

1920033

M/A

Licensed Motor Vehicle



Title Located (City Clerk)



Plates Removed: (Give to PWD)

Paperwork Removed:

Emergency Lights Removed:

Decals Removed:

Mounted Equipment Removed:

Trailer Req'd for Removal:

M/A

Electronic Equipment



Hard Drive/Memory Removed:

M/A

Asset Tag Removed

Completed By: je

CY# or A#: M/A

Department Head Approval:

[Signature]

Date Signed:

[Signature]

City Manager Approval:

Robert Smith

Date Signed:

1/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Signature]

Council Comments:

[Signature]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD:

\$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920035

AUCTION AUTHORIZATION FORM

Item Name:

CENTRIPRO SUBMERSIBLE 7.5HP 3P 230/460V

Department:

City Asset Number:

PW

M/A

MEU

VIN or Serial Number:

6 2 7 8 7 6 E

Please Complete the Following:

1920035

Plates Removed: (Give to PWD)

M/A

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

M/A

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

M/A

Asset Tag Removed

Completed By: jc

Trailer Req'd for Removal:

CY# or A#: M/A

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert Smith

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD:

\$

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920036

AUCTION AUTHORIZATION FORM

Item Name:

BED SLIDIE TRUCK JFW

Department:

PW

City Asset Number:

| | | | | |
|-----|--|--|--|--|
| M/A | | | | |
|-----|--|--|--|--|

VIN or Serial Number:

| | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|
| 8 | 8 | 8 | 8 | 0 | 7 | 0 | 0 | 9 | 9 | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|

Please Complete the Following:

1920036

| | | | | | | |
|--|---|----------------------------|--------------------------|---|-------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> Licensed Motor Vehicle | ➔ | Title Located (City Clerk) | <input type="checkbox"/> | ➔ | Plates Removed: (Give to PWD) | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Electronic Equipment | ➔ | Hard Drive/Memory Removed: | <input type="checkbox"/> | | Paperwork Removed: | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Asset Tag Removed | | Completed By: <u>JL</u> | | | Emergency Lights Removed: | <input type="checkbox"/> |
| | | | | | Decals Removed: | <input type="checkbox"/> |
| | | | | | Mounted Equipment Removed: | <input type="checkbox"/> |
| | | | | | Trailer Req'd for Removal: | <input checked="" type="checkbox"/> |
| | | | | | CY# or A#: <u>M/A</u> | |

Department Head Approval:

[Signature Box]

Date Signed:

[Date Box]

City Manager Approval:

Robert Smith

Date Signed:

4/13/20

City Council Approval of Disposal:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

City Council Meeting Date:

[Date Box]

Council Comments:

[Comments Box]

Result:

NOT APPROVED - RETURNED TO STORAGE

ASSIGNED TO AUCTION

DISPOSED OF (BY: _____)

SOLD: \$ _____

UNSOLD:

GL FOR RECEIVED FUNDS: _____



1920037

AUCTION AUTHORIZATION FORM

Item Name:

ONE METAL CAMPER TOP

Department:

PW

City Asset Number:

N/A

VIN or Serial Number:

N 1570451

Please Complete the Following:

1920037

N/A

Licensed Motor Vehicle → Title Located (City Clerk)

Plates Removed: (Give to PWD)

Paperwork Removed:

Emergency Lights Removed:

N/A

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Completed By: JC

Trailer Req'd for Removal:

N/A

Asset Tag Removed

CY# or A#: N/A

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert Jones

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____



1920038

AUCTION AUTHORIZATION FORM

Item Name:

WHITE CAMPER TOP - NO REAR WINDOW FOR F150

Department:

City Asset Number:

pn

1/12

VIN or Serial Number:

1/12

Please Complete the Following:

1920038

Plates Removed: (Give to PWD)

Licensed Motor Vehicle → Title Located (City Clerk)

Paperwork Removed:

Emergency Lights Removed:

Electronic Equipment → Hard Drive/Memory Removed:

Decals Removed:

Mounted Equipment Removed:

Asset Tag Removed

Completed By: JE

Trailer Req'd for Removal:

CY# or A#: _____

Department Head Approval:

Date Signed:

City Manager Approval:

Date Signed:

Robert J. ...

1/13/20

City Council Approval of Disposal:

City Council Meeting Date:

Approved for Disposal via Auction

NOT APPROVED FOR AUCTION

Council Comments:

Result:

NOT APPROVED - RETURNED TO STORAGE

SOLD: \$ _____

ASSIGNED TO AUCTION

UNSOLD:

DISPOSED OF (BY: _____)

GL FOR RECEIVED FUNDS: _____