



102 South Main Street ♦ Yerington ♦ Nevada ♦ 89447
PHONE: 775 463-3511 Website: www.yerington.net FAX: 775 463-2284
The City of Yerington is an Equal Opportunity Provider

YERINGTON CITY COUNCIL
MEETING AGENDA
Monday, April 13, 2020 – 10:00 A.M.

Teleconference/Videoconference at:

Join Zoom Meeting

<https://zoom.us/j/949097502?pwd=YURLU255ZVZLZW5uTkJuY2NuVndUZz09>

Meeting ID: 949097502

Password: 493740

One Tap Mobile

Dial by your location

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+1 301 715 8592 US

Meeting ID: 493 704 918

Password: 990732

Find your local number: <https://zoom.us/u/acdwkdo7MD>

Please call City Hall or email sheema@yerington.net if you have questions regarding accessing the meeting.

AGENDA

1. Meeting called to order, roll call reported and Pledge of Allegiance.
2. Public Participation/Comments: Public comments(s) shall not be restricted based on content or view point – No action will be taken
Public Comment on any item not on this agenda, and pertinent to the City Council, will be received during the Public Participation/Comment portion of this meeting. The presiding officer will invite public comment pertaining to those matters on this agenda during the council's consideration of each individual matter, and before action, if any, is taken. Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding officer.

3. For Possible Action: Review and Approval of Agenda.
NOTICE RE: NRS 237: When the City Council approves this agenda, it also approves a motion ratifying staff action taken pursuant to NRS 237.030 *et seq.* with respect to items on this agenda, and determines that each matter on this agenda for which a Business Impact Statement has been prepared does impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business; and that each matter which is on this agenda for which a Business Impact Statement has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.
4. For Possible Action: Approval of the Minutes of the March 9, 2020 Regular Meeting and the March 20, 2020 Special Meeting.
5. For Possible Action: Approval of New, Renewal and Name Change Business License Applications.
 - A. Jeff J. Rife dba Jeff J. Rife & Associates, CPA, 102 S. Center St. Yerington, NV 89447-Name Change & New Location
 - B. Vickie E. Barnes dba Pizen Switch Antiques, Antiques Shop, 3A S. Main St. Yerington, NV 89447-Name Change
 - C. Amandeep Singh dba Port of Subs, Sandwich Shop, 115 W. Goldfield Ave Yerington, NV 89447-New
 - D. Ralph Martin dba Pioneer Mobile Home Ranch, Mobile Home Park, 815 W. Bridge St. Yerington, NV 89447-New
 - E. Christian Rangel dba United Connections Agency, LLC, Public Office, 209 W. Goldfield Ave Ste. B Yerington, NV 89447-New
6. For Possible Action: Discussion and Approval of a Special Use Permit for Drag Races to be Held at the Yerington Municipal Airport on July 3rd through July 5th, 2020.
7. For Possible Action: Discussion and Approval of the Tentative Budget for Fiscal Year Ending June 30, 2021.
8. For Possible Action: Discussion and Approval to Retain Sciarani & Company to Complete the Audit Report for Fiscal Year Ending June 30, 2020.
9. For Possible Action: Discussion and Approval of D & S Waste Removal Proposed Rate Increase of 3.22% for Commercial Bin Services.
10. For Discussion Only: Review Financial Statement FS10.
11. For Possible Action: Review Bills Previously Submitted for Payment.
12. Public Participation/Comments: Public comments(s) shall not be restricted based on content or view point – No action will be taken.
13. Department Reports and City Manager Report, Council Comments - No action will be taken.

Copies of all documents discussed herein may be attained at City Hall, 102 S. Main Street, Yerington, Nevada 89447.

This is a tentative schedule for the meeting. The presiding officer reserves the right to take items in a different order to accomplish business in the most efficient manner, and may combine two or more agenda items for consideration. Items may be removed from this agenda or delayed for later discussion.

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Administrative Director/Interim City Clerk at 463-3511 in advance so that arrangements may be made.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Mail your completed complaint form or letter to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410; or fax to (202) 690-7442 or email at program.intake@usda.gov.

I, Sheema D. Shaw, do hereby certify that the foregoing agenda was duly posted April 8, 2020 at the following locations:

Yerington City Hall, Yerington Post Office, Lyon County Court House, Lyon County Administrative Complex.

For questions or supporting materials regarding this agenda, please contact Sheema D. Shaw at (775) 463-3511.



Interim City Clerk

ITEM

#4

March 9, 2020

The regular meeting of the Yerington City Council was held in the Council Chambers at 10:00 a.m. with the following present:

Mayor John Garry
Council Members Jerry Bryant, Selena Catalano, Shane Martin (arrived at 10:08 a.m.)
and Terceira Schunke
City Manager Robert Switzer
City Attorney Chuck Zumpft
Chief of Police Darren Wagner
Public Works Director Jay Flakus
Administrative Director/Interim City Clerk Sheema D. Shaw

Guests: Chief Scott Draper and Assistant Chief Lacey Parrott of the Mason Valley Fire District, Amy Alonzo of the Mason Valley News, Chris Garry, Frank Pizzo, Amy Miller, Rick & Bonnie Blakely, Jon Ford, Darlene Triplett

Public Participation

Mr. Rick Ortega stated that he has concerns regarding the Drag Races. Mr. Ortega stated that he does not believe the FAA regional office in Oakland California would approve after giving the city a grant to repave the runway. Mr. Ortega stated that he has never seen the airport closed for three days. Mr. Ortega stated that local residents are concerned about the liability and that this event could be larger than Night in the Country.

Mayor Garry stated that the Fire Department also has some concerns and that all concerns are valid.

City Manager Switzer stated that we should address all concerns regarding the airport under item 9 of the agenda.

Agenda Approval

Councilwoman Schunke made a motion to approve the agenda as presented, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Minutes

Councilwoman Schunke made a motion to approve the minutes of February 24, 2020, seconded by Councilman Bryant. Mayor Garry asked for public comments, there were no comments and carried unanimously.

Business Licenses

The following business license applications were presented for review and approval:

- A. Sharon Powell dba Aramark Uniform and Career Apparel, LLC, Uniform rental and Linen Services, 5880 Nolensville Pike Nashville, TN 37211, Mobile-Renewal
- B. Vincent Kellison dba Vinnie's Electric, Inc., Electrical Contractor, 1624 Picetti Way Fernley, NV 89408, Mobile-New
- C. James Gregory & Jeffrey Butler dba G & T Construction, Inc., General Contractor, 106 W. Front St. Elko, NV 89803, Mobile-New

Councilman Bryant made a motion to approve the business license applications as presented, seconded by Councilwoman Catalano. Mayor Garry asked for public comment, there were no public comments and the motion passed unanimously.

Presentation by Jon Ford to Discuss the 2020 Yerington Town Sesquicentennial.

Mr. Jon Ford addressed the council and stated that he had just completed writing the history of Mason Valley. During his research he found that 150 years ago the town of Yerington got its start. This is a significant date in our history.

Mr. Ford gave an overview of the information presented to the council on the history of Yerington and asked if perhaps it could be made a theme for the parade or perhaps a banner across Main Street. Mr. Ford stated that he has written a Chautauqua regarding our history, which could be presented at the Jeanne Dini Theatre.

Mayor Garry asked if the book has been published. Mr. Ford stated that the first three chapters have been submitted to the University of Nevada and will need to be reviewed by three committees before it can be considered.

Mayor Garry asked for public comments, there were no comments.

No action taken.

Agreement Between Farr West Engineering and the City of Yerington for the Water Rehabilitation Project; Amendment No. 4, Modification of Payment for an Additional \$27,540.00 to Farr West Engineering for Additional Services Provided.

City Manager Switzer stated that agenda items 7 & 8 are related; however, we have separated them out on the agenda as one deals with water and the other sewer.

City Manager Switzer stated that these amendments are for current agreements that we have with Farr West Engineering to provide services. These amendments would be for additional fees for survey or easements.

City Attorney Zumpft stated that both of these items could be called together if the council so desired.

Mayor Garry called for both items to be addressed at this time.

Agreement Between Farr West Engineering and the City of Yerington for the Sewer Rehabilitation Project; Amendment No. 4, Modification of Payment for an Additional \$9,750.00 to Farr West Engineering for Additional Services Provided

Councilman Bryant stated that it is his understanding that we have paid all fees up to now out-of-pocket. Once we receive the construction loan would the loan pay us back? City Manager Switzer stated that it would become part of the loan and at that time, we would have a monthly payment.

Councilman Bryant asked if the easements are the ones that are holding up the project. City Manager Switzer stated that they are. City Manager Switzer stated that we would be moving forward with the construction loan portion shortly.

Councilman Bryant made a motion to approve an agreement Between Farr West Engineering and the City of Yerington for the water rehabilitation project; amendment No. 4, modification of payment for an additional \$27,540.00 to Farr West Engineering for additional services provided and an agreement between Farr West Engineering and the City of Yerington for the sewer rehabilitation project; amendment No. 4, modification of payment for an additional \$9,750.00 to Farr West Engineering for additional services provided, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Special Use Permit for Drag Races to be Held at the Yerington Municipal Airport on July 3rd through July 5th, 2020

City Manager Switzer stated that our Airport Regulations require a special use permit approved by the council. City Manager Switzer stated that we have received approval from the FAA. A three-page questionnaire had to be submitted and it took the FAA three months to review and evaluated before they approved it. The issue of crowd control and safety is a prime concern. It is the intention to bring in jersey barriers to keep the crowds contained, along with fencing. City Manager Switzer noted that our new FAA district office is out of Phoenix AZ.

Mayor Garry stated that the city respects all of the concerns regarding this matter and asked City Manager Switzer if there was a "no-go date", City Manager Switzer stated that we could set up a date if necessary; however, we do not at this time.

City Manager Switzer stated that we need to have all safety concerns addressed as quickly as possible as advertising for the event would need to begin soon.

Councilwoman Catalano asked if we had a maximum occupancy for the Airport. City Manager Switzer stated that there is a finite number of people that will attend. Any camping would be done at the fairgrounds due to safety concerns.

Mr. Ortega stated that the AOPA (Airport Owners Pilots Association) is a large organization that takes an active interest in airports; they focus on advocating small airports and have an interest in these types of events.

Councilwoman Catalano asked if the runway would be swept after the event. City Manager Switzer stated that it would be. Public Works Director Flakus stated that the airport is washed every Monday.

Councilwoman Catalano thanked Mr. Ortega for bringing all of his concerns forward today and that council will check into all of them.

Councilman Bryant asked for a timeline on the event. City Manager Switzer stated that racers would arrive on Friday, with racing being held on Saturday and ending by noon on Sunday. This schedule is subject to change.

Mr. Rick Blakely stated that the 4th of July is a busy weekend and asked who would cover liability. City Manager Switzer stated that the event organization would carry the liability insurance naming the City of Yerington as additionally covered.

Mr. Blakely asked why the pilots could not be named on the coverage. City Attorney Zumpft stated that the City of Yerington would be named and there would be no need to name the pilots.

Mr. David Ray stated that he has been involved in many events. It only takes two minutes to clear the runway.

Councilman Bryant asked when they would be setting up at the airport and if there would be any issues. City Manager Switzer stated that it would be time bound based on the notum we will issue. Public Works Director Flakus pointed out that we were able to successfully shutdown the airport for six weeks last year for the re-pavement of the airport.

Councilwoman Catalano made a motion to approve a Special Use Permit for drag races to be held at the Yerington Municipal Airport on July 3rd through July 5th, 2020, seconded by Councilwoman Schunke. Mayor Garry asked for public comments.

Assistant Chief Lacey Parrott of the Mason Valley Fire District stated that Chief Draper has some concerns that will need to be addressed also. Reading from a statement: The first and foremost concern of fire on the runway and the ability to extinguish it timely as well as the long term damage that this will do to the runway and how long it may be out of service if permanently

damaged. As for the people that are putting this event on: the Mason Valley Fire District will be requiring fire and medical stand by, this will be at their expense. The Mason Valley Fire District will also need class B foam as the fuels used are difficult to extinguish, this would also be at their expense. The Mason Valley Fire District will also need to approve the "pit" location and layout for access as well as fire suppression needs for each pit.

The event organizer will be required to have emergency units on standby. This will be an added expense to the event.

Mr. Ortega stated that chemicals are used on the runway for the burnouts; they use bleach to "draw it out". Mr. David Ray stated that chemicals have been banned; only water is used.

Mr. Blakely asked if there would be security for the hangers. Public Works Director Flakus stated that there is no security now. Mr. Ortega stated that they would need to camp out at their hangers to protect them.

City Manager Switzer stated that there will not be any racing on the letter markings on the runway and if the burnouts become an issue they will not allow them. City Manager Switzer stated that this could become a very large event in the future, however, at this time we do not know.

Councilman Bryant stated that the special permit that we issue would give us time to answer all concerns. Councilman Bryant asked if we have the right to change our minds. City Attorney Zumpft stated that the applicant has the right to rely on the permit.

Councilman Bryant asked if we could amend the motion to address the chiefs concerns. City Manager Switzer stated that we would defiantly address those concerns as part of the special use permit. City Manager Switzer stated that we could have the document ready by the next meeting.

Chief Wagner stated that he would like to see a written plan and map. There are multitudes of concerns that need to be addressed and an emergency plan needs to be in place.

Councilman Martin stated that this organization has done these events in the past and must have guidelines that may address these concerns. City Manager Switzer stated that their insurance carrier would address most.

Councilman Bryant made a motion to amend the prior motion with the contingency that the concerns of Chief Draper and Chief Wagner are addressed and reserve the right to revoke the special use permit if those concerns are not addressed to our satisfaction, seconded by Councilwoman Schunke. Mayor Garry asked for further comments;

Mr. Ortega stated that this item should be tabled for one more month in order to allow the organizers a change to gather the information requested, as they will be relying on this permit. If the City Council backs out, they may have damages.

Mr. Chris Garry thanked everyone that has shown his or her expertise and reminded everyone to not lose sight of the overall goal to retain our image in a positive way.

Mayor Garry asked for further comments, there were no comments and the motion carried unanimously.

Solar Lighted Traffic Control Device at the Corner of Main Street and Pearl Street for a Pedestrian Crossing

City Manager Switzer stated that we have been approached by the community to seek approval of council for the installation of a solar-lighted traffic control device at the corner of Main Street and Pearl Street for a pedestrian crossing.

Mayor Garry asked if we need to have NDOT approval. City Manager Switzer stated that we would.

City Attorney Zumpft stated that this motion should be contingent on donations.

Councilman Bryant made a motion to approve a solar-lighted traffic control device at the corner of Main Street and Pearl Street for a pedestrian crossing, contingent upon donations, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Donation from the Local Community for up to \$30,000 to Install a Solar Lighted Pedestrian Device at the Corner of Main Street and Pearl Street.

City Manager Switzer stated that this item would approve accepting the donations for the light and engineering fees.

Councilman Bryant asked if the donors were in place. City Manager Switzer stated that they were.

Councilman Bryant made a motion to approve a donation from the local community for up to \$30,000 to install a solar-lighted pedestrian device at the corner of Main Street and Pearl Street, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	2-18-2020	32071 through 32106
	2-25-2020	32115 through 32143
Payroll Vouchers	2-24-2020	2272001 through 2272023

Payroll Checks	2-24-2020	32107 through 321112
Transmittal Vouchers	2-24-2020	2242001
Transmittal Checks	2-24-2020	32113 & 32114

Councilwoman Schunke made a motion to approve the bills as submitted, seconded by Councilman Martin. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Public Participation

There were no public comments.

Department Reports

Chief Wagner reported that the Tahoe that was approved would be ready for pickup by March 25th. The applicant for police officer is currently under review.

Chief Wagner stated that about five years ago, we started research for a large events ordinance; we need to start our research again. Our code lacks carnivals and festivals.

Public Works Director Flakus stated that he supports the ordinance as we have no backing to support baseball. We have overnight camping at these events and our code does not allow that.

Public Works Director Flakus reported:

- Chemicals have arrived for the sewer ponds
- New Street Signs will arrive today
- All park locks have been rekeyed
- Having Yerington Electric add an “off” button to the lights
- The pond at Mountain View Park has been cleaned

City Manager Switzer reported that the County Commissioners have acted on a increase for the new development commercial industrial development. Currently it is at \$0.25 per square foot; however, it is being increased to \$0.40 per square foot and each year thereafter \$0.05 additional up to a cap of \$0.65 per square foot. Those funds go into transportation and a portion of that goes toward RTC funds.

City Manager Switzer reported that the Commissioners also approved an Economic Development plan. They are working with Mineral County and south Lyon County and are cooperating on a grant of \$200,000 to develop an economic activity in this area.

Mayor Garry thanked everyone that attended the meeting today. The Council depends on their input to make informed decisions.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

Administrative Director/Interim City Clerk

March 20, 2020

The special meeting of the Yerington City Council was held in the Council Chambers at 9:00 a.m. with the following present: (began at 9:11)

Mayor John Garry
Council Members Jerry Bryant, Selena Catalano (arrived at 9:11), Shane Martin (via telephone) and Terceira Schunke (arrived at 9:11am)
City Manager Robert Switzer
Chief of Police Darren Wagner
Public Works Director Jay Flakus
Bookkeeper Pamela Argo

Absent: City Attorney Chuck Zumpft, Administrative Director/Interim City Clerk Sheema D. Shaw

Guests: Lyon County Manager Jeff Page, Rick Ortega

Public Participation

Mayor Garry called for public participation, there were no comments.

Agenda Approval

Councilman Bryant made a motion to approve the agenda as presented, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, there were no comments and the motion carried unanimously.

Declare a State of Emergency for the City of Yerington and all other matters properly related thereto

Mayor Garry read the Declaration of Emergency into the record.

Lyon County Manager Jeff Page stated that he has not faced an event like this in his career. Governor Sisolak has closed schools and non-essential businesses. To put this in perspective, the Governor of Nevada has never ordered an evacuation in the 150-year history of the state. County Manager Page stated that we are facing significant challenges.

County Manager Page stated that Lyon, Douglas, Carson City and Storey Counties are a part of what is known as "Quad County". We do not make any recommendations without going through the Quad County Emergency Center; anything related to the Covid-19 goes out of the emergency center. Recently an elected official spoke stating that we have a confirmed case in Lyon County, we do not, and these are rumors. Please refer people to the hotline for information.

County Manager Page stated that the Lyon County Board of Commissioners does not have the authority to shut down business. Our doors are open 9:00 a.m. until noon and then from

1:00 p.m. to 5:00 at which time the doors are locked. We are asking the public to schedule appointments rather than just coming into the building. Lyon County will be implementing video and utilizing zoom technology. Commissioners will be calling in from their homes.

County Manager Page stated that overall the Quad County has been phenomenal. We do have two people from Lyon County that were on a cruise and are isolating at home. People are doing their best to reduce the spread of coronavirus.

County Manager Page stated that he has sent out a list of what the Governor considers essential businesses.

Councilwoman Catalano asked for clarification on replacement positions. County Manager Page stated, using the Sheriff's office as an example, the Sheriff's office has openings for positions; the county will not stop the Sheriff's office from hiring those positions. County Manager Page stated that if an employee is in their 70's they have sent them home on paid administration leave, if there is a single parent, they are being sent home on paid administrative leave. In addition, if someone becomes ill, they are sent home on paid administrative leave.

Councilman Bryant asked if we could address these items without claiming a state of emergency. City Manager Switzer stated that the declaration allows us to recover any provable losses through from federal sources.

County Manager Page stated that we would see an increase in cases over the next two weeks. A press release goes out every day at 9:00 a.m.

City Manager Switzer stated that this declaration does not allow us to close businesses. This helps to protect our employees. Public Safety and Public Works will still have to operate their posts. We may have to close City Hall and make it by appointment only. If someone at the city were to test positive we would all need to be quarantined. Billings can be paid online, mailed in or dropped in the box outside. We can still operate.

Councilwoman Catalano stated that staff should not have contact with the public. Mail should be opened while wearing gloves. Protecting the staff should be a priority.

Councilwoman Catalano made a motion to declare a State of Emergency for the City of Yerington and all other matters properly related thereto, seconded by Councilwoman Schunke. Mayor Garry asked for public comments. Mr. Ortega stated that the National Guard building could be used for overflow. Councilwoman Catalano stated that the hospital has worked with the county, even using the high school gym.

Mayor Garry asked for further comments, there were no comments and the motion carried unanimously.

Budget Overview

City Manager Switzer stated that there is potential impact on the city's budget regarding funds that come through the state, consolidated tax revenue, along with any other shared revenues. City Manager Switzer stated that he did know what those impacts would be. We know by inference that every day the Las Vegas casinos are shut down is millions of dollars in tax revenues that are shared amount cities and counties of our size that are not collected. We cannot survive on property revenue, although we did pickup an increase property tax value due to Nevada Copper's building that has been going on for the last twelve months. We will receive a second set of figures from the Department of Taxation on the 25th. If needed we can budget at a reduced level.

City Manager Switzer stated that at this time the budget is fairly completed. We do not have to approve the budget until the last week in May. We have time between now and that time to review and change the budget as needed.

City Manager Switzer presented a PowerPoint of the budget at this time. The presentation was an overview of the funds within the budget. City Manager Switzer explained the function and revenue/expenditures of each fund General Fund; Enterprise Funds, Special Revenue Funds.

City Manager Switzer stated that in this budget he has proposed an increase of 2% in salaries/wages for all employees reflecting an increase in the CPI for the last calendar year. Negotiations with the Police Union are ongoing with a tentative agreement of a 2% wage increase. City Manager Switzer stated an additional increase of 8% in salaries for the Police Chief, Public Works Director and Interim City Clerk recognizing superior performance in the application of thir duties and dedication to the City of Yerington.

City Manager Switzer stated this budget also includes allocating \$350,000 for street rehabilitation and Capital expenditures include purchasing replacement shotguns, two new AR-15 tactical rifles for an additional officer and a camera for investigation uses in the Police Department. For Public Works street light upgrade to LED technology and a trailer for the new mini-excavator. Also funding for a half-time grant writing/administrative position.

City Manager Switzer reviewed the proposed budget figures with council.

Councilwoman Schunke asked if the coronavirus will affect the water/sewer project. City Manager Switzer stated that it has not at this time, nor does he anticipate it.

Councilman Bryant asked if things continue as normal when would this come to the council for approval. City Manager Switzer stated that it would come back to council as an action item in April.

No action was taken

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

Administrative Director/Interim City Clerk

ITEM

#5

Business Status: _____
 Business Licenses # 1240
 Category # C
 (official use only)

BUSINESS NAME: Jeff J Rife & Associates

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: _____ \$ 20.00
 Choose One:
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
 Single Project -- Single job to be completed within one year. (\$50.00 Fee)

REQUIRED INSPECTIONS:

TOTAL FEES PAID: \$ _____

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official - Attach comment page if necessary.

1. **Public Works** Phone: 775-463-2729
 Approved Denied []
 ZONING: [] [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector *Hail Lauch* Date: 2/3/20
 Public Works Director _____ Date: 2/25/20
 (Signature) (Signature)
2. **Fire Department** Phone: 775-463-2261
 Approved Denied []
 Fire Inspector _____ Date: _____
 Fire Chief *[Signature]* Date: 1-6-2020
 (Signature) (Signature)
3. **Nevada Health Dept.** Phone: 775-687-7550
 Approved [] Denied []
 Inspector _____ Date: _____
 (Signature)
4. **Police Department** Phone: 775-463-2333
 Approved Denied []
 Police Chief *[Signature]* Date: 03-04-2020
 (Signature)
5. **City Clerk**
 Approved Denied []
 City Clerk: *[Signature]* Date: 3-4-2020
 (Signature)
6. **City Council Approval**
 Approved [] Denied []
 Mayor: _____ Date: _____
 (Signature)

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

Business Status: _____
 Business Licenses # 3122
 Category # A
 (official use only)

BUSINESS NAME: Port of Slabs

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: _____ \$ 20.00
 Choose One:
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee) _____ \$
 Single Project -- Single job to be completed within one year. (\$50.00 Fee) _____ \$
 TOTAL FEES PAID: _____ \$

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official - Attach comment page if necessary.

1. **Public Works** Approved Denied []
 Phone: 775-463-2729
 ZONING: [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector [Signature] Date: 2/18/2020
 Public Works Director [Signature] Date: 2/20/2020

2. **Fire Department** Approved Denied []
 Phone: 775-463-2261
 Fire Inspector _____ Date: _____
 Fire Chief [Signature] Date: 2-19-2020

3. **Nevada Health Dept.** Approved Denied []
 Phone: 775-687-7550
 Inspector [Signature] Date: 2-18-20

4. **Police Department** Approved Denied []
 Phone: 775-463-2333
 Police Chief [Signature] Date: 03-04-2020

5. **City Clerk** Approved Denied []
 City Clerk: [Signature] Date: 2-5-2020

6. **City Council Approval** Approved [] Denied []
 Mayor: _____ Date: _____

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

BUSINESS NAME: Pioneer Mobile Home Ranch

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee:
 Choose One: _____ \$ 20.00
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee) \$ _____
 Single Project -- Single job to be completed within one year. (\$50.00 Fee) \$ _____

TOTAL FEES PAID: \$ 20.00

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official – Attach comment page if necessary.

in process per Stacy

1. **Public Works** Phone: 775-463-2729 Approved Denied
 ZONING: [] R-1 [] R-2 [] R-3 [] R-C [x] C-1 [] C-2 [] M-1 [] N/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector _____ Date: 3/9/2020
 Public Works Director _____ (Signature) Date: 3/10/20

in process

2. **Fire Department** Phone: 775-463-2261 Approved Denied
 Fire Inspector _____ Date: _____
 Fire Chief _____ (Signature) Date: 2-19-2020

3. **Nevada Health Dept.** Phone: 775-687-7533 Approved Denied
 Inspector _____ Date: _____

4. **Police Department** Phone: 775-463-2333 Approved Denied
 Police Chief _____ (Signature) Date: 03-04-2020

5. **City Clerk** Approved Denied
 City Clerk: _____ (Signature) Date: _____

6. **City Council Approval** Approved Denied
 Mayor: _____ (Signature) Date: _____

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

BUSINESS NAME: Pioneer Mobile Home Ranch

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: \$ 20.00

Choose One:

- Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
- Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
- Single Project -- Single job to be completed within one year. (\$50.00 Fee)

TOTAL FEES PAID: \$ 20.00

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official – Attach comment page if necessary.

1. **Public Works** Approved [] Denied []
 Phone: 775-463-2729

ZONING: [] [] [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A

Does business comply with existing zoning and current codes? Compliance (yes) (no)

Building Inspector *Neil Loucks* Date: 2/13/2020
 (Signature)

Public Works Director _____ Date: _____
 (Signature)

2. **Fire Department** Approved [] Denied []
 Phone: 775-463-2261

Fire Inspector _____ Date: _____
 (Signature)

Fire Chief _____ Date: _____
 (Signature)

3. **Nevada Health Dept.** Approved [] Denied []
 Phone: 775-687-7533

Inspector _____ Date: _____
 (Signature)

4. **Police Department** Approved [] Denied []
 Phone: 775-463-2333

Police Chief _____ Date: _____
 (Signature)

5. **City Clerk** Approved [] Denied []

City Clerk: _____ Date: _____
 (Signature)

6. **City Council Approval** Approved [] Denied []

Mayor: _____ Date: _____
 (Signature)

Check List: (official use)

State Business License	[] YES	[] NO	[] N/A
Employee Insurance	[] YES	[] NO	[] N/A

Business Status: _____
 Business Licenses # 3124
 Category # A
 (official use only)

BUSINESS NAME: United Connections Agency

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: \$ 20.00
 Choose One:
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
 Single Project -- Single job to be completed within one year. (\$50.00 Fee)

TOTAL FEES PAID: \$ _____

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official -- Attach comment page if necessary.

1. **Public Works** 3511 Approved Denied []
 Phone: 775-463-2729
463- ZONING: [] [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector _____ Date: 01/03/2020
 Public Works Director [Signature] Date: 2/18/2020 2:30 pm
2. **Fire Department** Approved Denied []
 Phone: 775-463-2261
 Fire Inspector _____ Date: _____
 Fire Chief [Signature] Date: 1-6-2020
3. **Nevada Health Dept.** Approved [] Denied []
 Phone: 775-687-7550
 Inspector _____ Date: _____
4. **Police Department** Approved Denied []
 Phone: 775-463-2333
 Police Chief [Signature] Date: 03-11-2020
5. **City Clerk** Approved Denied []
 City Clerk: [Signature] Date: 3-9-2020
6. **City Council Approval** Approved [] Denied []
 Mayor: _____ Date: _____

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

ITEM

#6

MAR 16 2020

- 1. Named Insured (applicant): Yerington Chamber of Commerce
- 2. Mailing Address: P.O. Box 1892
- 3. City: Yerington State: NV Zip: 89447 Phone: (775) 463-2245
- 4. Name of Event: Yerington Time Trials
Location of Event: Yerington Municipal Airport Yerington, Nevada
(name of facility, city, state)
- 5. Description of Event, **including schedule** (attach brochure if available): 1/8 mile drag race

Web site address: _____

- 6. Date(s) of Event: July 3-4 Opening and closing hours: July 3 6pm - 10pm July 4 11am - 12
Set Up / Tear Down Dates: July 3rd : July 5th

- 7. Estimated attendance PER DAY: 400 TOTAL: _____ Estimated receipts: \$ _____
Actual total attendance for previous year's event: NA

- 8. How many years of experience do you have producing this type of event? 5

- 9. If your organization is a member of a trade group or sanctioning body which holds insurance and/or risk management seminars and/or meetings, indicate name of association: NA

- 10. Is this a sanctioned event? NA

11. Present or previous insurance: **ATTACH INSURANCE COMPANY LOSS RUNS**

Carrier	Premium	# of Losses	Total Amounts of Losses Paid & Reserved
This year <u>NA</u>	\$ _____	_____	_____
One year ago <u>NA</u>	\$ _____	_____	_____
Two years ago <u>NA</u>	\$ _____	_____	_____
Three years ago <u>NA</u>	\$ _____	_____	_____

Describe any losses over \$1,000 in detail: NA

- 12. Has any insurance carrier cancelled or refused coverage? Yes No If Yes, explain: NA

- 13. Limits of Liability requested: \$1,000,000 Other \$ _____
(Please provide Acord 131 Comm. Excess Liability Application if requesting limits in excess of \$1,000,000)

SPECIAL EVENT APPLICATION

14. Additional Insureds and their Interest:

NAME	MAILING ADDRESS	INTEREST IN EVENT
City of Yerington	102 S Main St	

EVENT FACILITY / LOCATION

15. Owner of facility: City of Yerington

Maximum capacity of facility: _____ Is attendance open to the public? ___ Yes ___ No
 Does the facility require a contract for use? ___ Yes ___ No **If "Yes" attach a copy.**

16. Is the facility in compliance with city, state, county and township building, safety and fire codes?
 Yes ___ No **(NONCOMPLIANCE WITH CODES WILL INVALIDATE INSURANCE)**

17. Describe number and types of gates and turnstiles: _____

18. If event is held outdoors, describe fencing used to prohibit entry by non-ticket holders: _____

19. Attach a diagram of the location. If event is held outdoors, indicate fencing, stage(s), spectator areas, parking, adjacent buildings, and landscape features. _____

20. Describe medical facilities during event: EMS on site

21. Describe fire protection during event: Mason Valley Fire District

22. Describe security protection (number & type): Police : Sheriff (5)
 If contracted, is a Certificate of Insurance provided naming your event as additional insured? ___ Yes ___ No

23. Will you have remote parking? ___ Yes No. What arrangements have been made for shuttle service? Describe: _____

If contracted, is a Certificate of Insurance provided naming your event as additional insured? ___ Yes ___ No

24. Mobile Equipment (golf carts, utility vehicles, tractors, etc.) ___ Yes No. If yes, describe use and number of each. _____

CONCESSIONS / VENDORS / EXHIBITORS

25. What concessions will be sold? Food : Crafts
 Does Event Sponsor operate any concessions? ___ Yes No. If yes Est. Receipts \$ _____

Describe concessions _____

26. Will concessionaires provide you with certificates evidencing general liability and products liability, with your organization named as additional insured? Yes ___ No

SPECIAL EVENT APPLICATION

27. Is a Liquor License required for this event? ___ Yes No

If yes, who holds the Liquor License? _____

Is beer, wine, or liquor sold? ___ Yes ___ No Expected Receipts \$ _____

If Yes, is it sold by subcontracted vendors? ___ Yes ___ No

If Yes, does vendor provide a Certificate of Insurance? ___ Yes ___ No

Are servers trained in alcohol awareness? ___ Yes ___ No If no, please explain: _____

Is beer, wine or liquor distributed free? ___ Yes ___ No If Yes, describe operation: _____

28. Do you have a system for obtaining certificates naming your organization as an additional insured on your exhibitors' insurance? ___ Yes No

29. Will the event include any of the following?

		Covered elsewhere?
Rides or Mechanical Amusement Devices?	___ Yes <input checked="" type="checkbox"/> No	___ Yes ___ No
Moonbounces, Trampolines, Bungee Devices?	___ Yes <input checked="" type="checkbox"/> No	___ Yes ___ No
Petting Zoo, Animal Rides, Animal Acts?	___ Yes <input checked="" type="checkbox"/> No	___ Yes ___ No
Fireworks, Pyrotechnics?	___ Yes <input checked="" type="checkbox"/> No	___ Yes ___ No
Auto or Motorcycle Stunts / Exhibitions?	<input checked="" type="checkbox"/> Yes ___ No	___ Yes ___ No
Monster Truck Exhibits / Rides?	___ Yes <input checked="" type="checkbox"/> No	___ Yes ___ No

If coverage is required for any of the above, attach a description for underwriting review. If covered elsewhere, is a Certificate of Insurance provided naming your event as additional insured? ___ Yes ___ No

CONCERTS / PERFORMANCES

30. Bands / Performers Names	Type of Music / Program
<u>N/A</u>	_____
_____	_____
_____	_____

31. Do professional performers hold the event harmless with regard to any injuries? Yes ___ No

32. If stage is used, how high and what systems or physical characteristics keep spectators off stage? _____

Who is responsible for Stage Set Up? NA If contracted, is a Certificate of Insurance provided naming your event as additional insured? ___ Yes ___ No

SPECIAL EVENT APPLICATION

33. Number of grandstands, if any: NA # Permanent NA # Temporary
 Seating capacity: _____ Construction of Grandstands: _____ Age: _____
 Do Bleachers & Grandstands have Back and Side Rails? ___ Yes ___ No
 If temporary bleachers are used, who is responsible for set up? _____ If contracted,
 is a Certificate of Insurance provided naming your event as additional insured? ___ Yes ___ No

34. If temporary lighting is used, who is responsible for set up? Event Staff
 If contracted, is a Certificate of Insurance provided naming your event as additional insured? ___ Yes ___ No

35. If tents are used, who is responsible for set up? NA
 If contracted, is a Certificate of Insurance provided naming your event as additional insured? ___ Yes ___ No

36. What percentage of attendance will be festival seating, i.e., non-reserved? 100±

37. How long before scheduled performance time will you allow entry of spectators? 1 hour

PARADES - If a parade is part of your exposure, those participating in the parade using "licensed for road use vehicles" must provide you with certificate of vehicle liability insurance, naming the Event as an additional insured regarding the parade exposure

38. Length of Parade Route Are all roads closed? ___ Yes ___ No Attach a diagram of the parade route.
 Estimated number of participants _____ Estimated number of spectators _____
 Number of Floats _____ Number of Bands _____
 Number of Equestrian Units _____ Number of Motorized Units _____
 Are beads, souvenirs or other items allowed to be thrown into the crowd? ___ Yes ___ No
 If yes, describe _____

ATHLETIC EVENTS: Attach a description of each event, if not included in program/schedule

39. Are signed waivers obtained, or included in registration form for all athletic events? ___ Yes ___ No

SIGNATURE

Copy of the Notice of Information Practices (Privacy) has been given to the applicant. (Not required in all states, contact your agent or broker for your state's requirements.)
 PERSONAL INFORMATION ABOUT YOU, INCLUDING INFORMATION FROM A CREDIT OR OTHER INVESTIGATIVE REPORT, MAY BE COLLECTED FROM PERSONS OTHER THAN YOU IN CONNECTION WITH THIS APPLICATION FOR INSURANCE AND SUBSEQUENT AMENDMENTS AND RENEWALS. SUCH INFORMATION AS WELL AS OTHER PERSONAL AND PRIVILEGED INFORMATION COLLECTED BY US OR OUR AGENTS MAY IN CERTAIN CIRCUMSTANCES BE DISCLOSED TO THIRD PARTIES WITHOUT YOUR AUTHORIZATION. CREDIT SCORING INFORMATION MAY BE USED TO HELP DETERMINE EITHER YOUR ELIGIBILITY FOR INSURANCE OR THE PREMIUM YOU WILL BE CHARGED. WE MAY USE A THIRD PARTY IN CONNECTION WITH THE DEVELOPMENT OF YOUR SCORE. YOU MAY HAVE THE RIGHT TO REVIEW YOUR PERSONAL INFORMATION IN OUR FILES AND REQUEST CORRECTION OF ANY INACCURACIES. YOU MAY ALSO HAVE THE RIGHT TO REQUEST IN WRITING THAT WE CONSIDER EXTRAORDINARY LIFE CIRCUMSTANCES IN CONNECTION WITH THE DEVELOPMENT OF YOUR CREDIT SCORE. THESE RIGHTS MAY BE LIMITED IN SOME STATES. PLEASE CONTACT YOUR AGENT OR BROKER TO LEARN HOW THESE RIGHTS MAY APPLY IN YOUR STATE OR FOR INSTRUCTIONS ON HOW TO SUBMIT A REQUEST TO US FOR A MORE DETAILED DESCRIPTION OF YOUR RIGHTS AND OUR PRACTICES REGARDING PERSONAL INFORMATION. (Not applicable in AZ, CA, DE, KS, MA, MN, ND, NY, OR, VA, or WV. Specific ACORD 38s are available for applicants in these states.) (Applicant's Initials): _____

SPECIAL EVENT APPLICATION

SIGNATURE – continued

Applicable in AL, AR, DC, LA, MD, NM, RI and WV: Any person who knowingly (or willfully)* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. *Applies in MD Only.

Applicable in CO: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in FL and OK: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree)*. *Applies in FL Only.

Applicable in KS: Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

Applicable in KY, NY, OH and PA: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties (not to exceed five thousand dollars and the stated value of the claim for each such violation)*. *Applies in NY Only.

Applicable in ME, TN, VA and WA: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)* include imprisonment, fines and denial of insurance benefits. *Applies in ME Only.

Applicable in NJ: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Applicable in OR: Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

Applicable in PR: Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

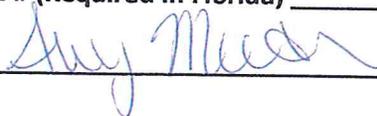
THE UNDERSIGNED IS AN AUTHORIZED REPRESENTATIVE OF THE APPLICANT AND REPRESENTS THAT REASONABLE INQUIRY HAS BEEN MADE TO OBTAIN THE ANSWERS TO QUESTIONS ON THIS APPLICATION. HE/SHE REPRESENTS THAT THE ANSWERS ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF HIS/HER KNOWLEDGE.

PRODUCER'S SIGNATURE _____

PRODUCER'S NAME (Please Print) _____

STATE PRODUCER LICENSE # (Required in Florida) _____

APPLICANT'S SIGNATURE



DATE

3/16/20

SIGNED APPLICATIONS REQUIRED FOR BINDING

