

Yerington City Council Meeting
July 27, 2020 at 10:00am – City Hall

The regular meeting of the Yerington City Council was held in the Council Chambers and via Zoom.com due to COVID-19 and Social Distancing Guidelines enacted by Governor Sisolak at 10:00 a.m. with the following present:

Mayor John J. Garry (Council Chambers)
Council Members Jerry Bryant (Council Chambers), Shane Martin and Terceira Schunke (Via Zoom)
City Manager Robert Switzer (Via Zoom)
City Attorney Chuck Zumpft (Via Zoom)
Chief of Police Darren Wagner (Council Chambers)
Public Works Director Jay Flakus (Council Chambers)
Deputy Clerk/Grants Administrator Angela Moore (Via Zoom)

Absent: Administrative Director/Interim City Clerk Sheema D. Shaw and Councilwoman Selena Catalano

Guests: Guests present via Zoom and Facebook Live

Meeting called to order and roll call reported. The Pledge of Allegiance was led by Mayor Garry.

Mayor Garry opened the meeting stating that the Council Chambers have been closed due to COVID-19 and are now open for public gatherings and meetings. We are also livestreaming on Facebook.

Mayor Garry stated that City Manager Switzer will be acting as the host and will accept the public into the meeting. If the public has any questions or comments, please call the front desk at 775-463-3511 or email the City Manager at manager@yerington.net.

Mayor Garry stated that he will call each member of the council, in order for him or her to vote on each agenda item. Public comments will be taken after each agenda item.

Public Participation

Mayor Garry asked for public comments, waited two minutes, and no comments were made at this time.

Agenda Approval

Mayor Garry stated that the agenda would be approved as presented unless there were any objections, there were no objections and the agenda was approved as presented.

Discussion and Approval of a Labor Agreement Between the City of Yerington and Yerington Police Officer's Association.

City Manager Switzer stated the two-year proposed collective bargaining agreement between the City of Yerington and the Yerington Police Officer's Association has been undated. The changes within the agreement occur on page five, the scope of the agreement including the position of a lieutenant.

City Manager Switzer and Chief of Police Wagner concurred that this position would be a supervisory position. Under the bargaining unit, the word lieutenant will be replaced to state sergeant. The clause references a minimum of 24 hours and a two dollar per hour on call period for overtime were removed. The City of Yerington is paying the additional cost of the premium payments for employees; the cost was \$650.00 and went up to \$779.18. The term was changed to reflect a two-year contract between the City of Yerington and the Police Union.

Councilman Bryant stated he appreciates the changes made regarding seniority and other criteria should be in place for any promotional advancements and should not fall back on seniority. City Manager Switzer stated the certification of officers should be part of the analysis regarding the selection for promotion, which definitely need to be made in addition for seniority or a higher position.

Chief of Police Wagner stated that he would like to see some sort of a formulation type method to include seniority, training, education, background and job performance. Councilwoman Schunke would like to request a recommendation to City Council to reword the criteria. Councilman Bryant stated he prefers how the criteria is written, with the language used. Councilman Bryant also stated possibly having a Public Safety meeting to establish a review process and use the criteria that will be approved within the meeting. City Manager Switzer stated other criteria would be just as important as the seniority and the City needs to live by the agreement. The Police Officer's Association would then need to review the changes and approve the agreement.

City Attorney Zumpft stated that he agrees with the use of the language. Councilwoman Schunke agrees as well as Councilman Bryant. Mayor Garry stated to let the contract stand as it is now and could be reviewed and explained at a later date.

Councilman Bryant made a motion to approve the Labor Agreement between the City of Yerington and the Yerington Police Officer's Association, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, waited two minutes, and the motion carried unanimously.

Discussion and Approval of Proposed Expenditures for up to \$295,000 of the \$591,000 From the Nevada State Treasury Covid-19 Relief Funding.

City Manager Switzer stated that Deputy Clerk/Grants Administrator Angela Moore has provided a memo to City Council regarding the process and changes have been

made to reflect when the funds need to be applied. A presentation will be provided and explained from Deputy Clerk/Grants Administrator Angela Moore.

Deputy Clerk/Grants Administrator Angela Moore stated the amount of funding available from the Treasury and the Governor's Office is in the amount of \$591,873.00. The first allocation will be in the amount of \$295,937.00. Between the period of March 1, 2020 to June 30, 2020, expenditures are provided which includes the amount the City has already expended. A portion will be used to reimburse the City.

The second allocation is between the period of July 1, 2020 to December 30, 2020. Some expenditures have been grouped together including deep cleaning services, equipment and supplies. These services include the deep cleaning services to be provided from Mason Valley Janitorial, plastic council chairs to easily sanitize, a power washer to disinfect the parks, and a vacuum excavator for the Public Works Department. All the Personal Protective Equipment (PPE) will be grouped together also. This includes the PPE for City Hall, the chemicals for the power washer and the PPE that has been expended to date. Renovations at the new City Hall includes the office construction to maintain social distancing and to reconstruct the council and court rooms. A relief program in the amount of \$100,000.00 would like to be applied for businesses and individuals, who have had a loss of income, due to the COVID-19 pandemic.

Mayor Garry asked if this information is posted online for the public to view. Deputy Clerk/Grants Administrator Angela Moore stated that is correct.

City Manager Switzer stated the City has met by telephone with Wesley Harper from the Nevada League of Cities and Municipalities. Mr. Harper has taken the lead to help instruct cities on what can be used regarding the funds and who to contact. The first allocation in the amount of \$296,937.00 is to be expected to the City within the first week or two of August. A request of funds needs to be submitted by August 1st. The League is considering hiring an accounting firm to help administer these types of grants. This situation is a developing situation and the City will be monitoring each week. City Manager Switzer will provide updates regularly to the City Council.

Councilman Bryant encourages the City to use these funds locally, as much as possible.

Councilwoman Schunke made a motion to approve the proposed expenditures for up to \$295,000.00 of the \$591,000.00 from the Nevada State Treasury as presented, seconded by Councilman Martin. Mayor Garry asked for public comments, waited two minutes, and the motion carried unanimously.

Discussion and Approval to Select a Vendor for the Prefabricated Restroom for Veteran's Park Not to Exceed \$132,000.00.

City Manager Switzer stated this item was presented before City Council in April or May of 2020. The estimate of \$131,000.00, provides for a Prefabricated restroom to

be placed at Veteran's Park. This action will create a great addition and improvement to the City's parks. A couple of different funding streams will be provided to include contribution from Lyon County, the USDA, and the City will finance the remaining amount. Deputy Clerk/Grants Administrator Angela Moore will provide a presentation.

Deputy Clerk/Grants Administrator Angela Moore stated provided in the memo, a quote was provided from the Public Restroom Company located in Minden, NV. A total cost in the amount of \$131,005.00, which includes all costs. A foundation is not required, the dirt only needs to be packed down by the Public Works Department. All specifications were met including the water fountains, the bottle filler, baby changing stations, vandal resistant coatings, ADA compliance, stainless steel fixtures and more. An extended warranty is also available. The drawings and quote has been provided to City Council since the beginning of the project.

A quote was provided from Easi-Set Buildings and Jensen Precast located in Las Vegas, Nevada. The quote provided a total cost in the amount of \$85,000.00. This company included ADA compliance and vandal resistant coatings. Deputy Clerk/Grants Administrator Angela Moore requested a quote on five different occasions with the final quote provided after the five weeks. A requirement for this restroom is one floor drain, one water line, and two sewer lines. The City of Yerington cannot meet these requirements and will not be able to move forward with this vendor.

A quote was provided from Panel-Built Incorporated located in Georgia. The quote provided a total cost in the amount of \$58,300.00, which includes the freight cost and base amount. This restroom is made of metal and will need to be placed on a concrete slab and also staked down, which the City would need to pay for. Not all specifications were met including fiber glass insulation, white china, and no stainless-steel fixtures; which were not requested. The sales representative stated that if the restroom is over ten feet by twelve feet, extra freight costs would need to be included. As City Manager Switzer stated, Lyon County is contributing \$66,900.79 and the City will request reimbursement once the restroom is placed at the location. If Council Members select vendor number one, the \$50,000.00 will be provided. If a different vendor is selected, then the City would need to contribute more money to cover the costs.

Councilwoman Schunke asked if vendor number one has every specification that was met. Deputy Clerk/Grants Administrator Angela Moore stated that is correct.

Councilman Bryant made a motion to approve to select vendor number one; Public Restroom Company located in Minden, NV, seconded by Councilwoman Schunke. Mayor Garry asked for public comments, waited two minutes, and the motion carried unanimously.

Discussion and Approval to Apply for a Grant from Nevada Energy Called Charge-Point, for up to \$50,000 for Two (2) Dual Charging Stations at the New City Hall and the Yerington Municipal Airport at no Cost to the City.

Deputy Clerk/Grants Administrator Angela Moore stated that a correction needs to be made to the agenda item; the correction includes the \$50,000.00 to be changed to \$40,000.00. An update was provided from Nevada Energy Charge-Point to include municipalities to receive up to \$40,000.00. The City could receive up to two charging stations per location, locations to be considered are at the new City Hall and the Airport. The drawings have been provided within the agenda packet.

The dual charging stations will be fully funded unlike the fast charging stations. The fast charging stations would be funded for up to \$20,000.00. If the City would like to move forward with the fast charging stations, the City would need to contribute an estimated amount of about \$64,000.00.

Once this agenda is approved, the next step will be filling out two applications; one application per location. A site assessment will also need to be scheduled and a total cost will be provided at that time. If the cost goes above \$40,000.00, the City would need to contribute the rest. The City could also choose to lower the number of charging stations in order to reduce the total cost. The installation cost will be covered within the funding.

The dual charging stations are covered up to \$40,000.00 to include the charging stations, the site assessment and the project costs. Councilman Bryant asked if the full funding will be offered if the amount of charging stations be lowered to one instead of two. Deputy Clerk/Grants Administrator Angela Moore stated on the application process, the maximum number of stations would need to be requested in the beginning and can always be lowered.

City Manager Switzer stated that the City would not be spending any money. The City of Yerington is able to charge a set amount for the electricity per charging station.

Mayor Garry stated this will be a good, small revenue to generate to the City of Yerington.

Councilman Bryant made a motion to approve to apply for grant of up to \$40,000.00 from Nevada Energy Charge-Point as presented, seconded by Councilman Martin. Mayor Garry asked for public comments, waited two minutes, and the motion carried unanimously.

Discussion on the Financial Statement (FS-10) June 30, 2020.

City Manager Switzer stated a copy of the financial statement of the current fiscal year was provided within the agenda packet. The General Fund has a positive revenue balance with unaudited and unadjusted figures through the end of June. The ending fund balance for the General Fund is estimated around \$660,000.00, which will cover any shortage of future revenues within the next year.

The Water Fund provides a negative revenue balance of about \$95,000.00. One big reason for this is the depreciation expense that needs to be written off for the Water

Treatment Plant in the amount of \$742,000.00. An updated depreciation schedule will be provided from Mr. Sciarani. Within the Sewer Fund, a positive revenue in the amount of about \$361,000.00. The City of Yerington approved a detailed rate analysis through Farr West Engineering and the report will come in later this year. The City of Yerington is not anticipating raising rates this year, but will need to be evaluated at the later part of this year.

Discussion and Approval of Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	07-6-2020	32518 through 32532
	07-14-2020	32535 through 32568
Payroll Vouchers	07-13-2020	7162001 through 7162021
Payroll Checks	07-13-2020	32533
Transmittal Vouchers	07-14-2020	7142001
Transmittal Checks	07-14-2020	32534

Mayor Garry stated that the bills previously submitted for payment would be approved as presented unless there were any objections, there were no objections and the bills previously submitted for payment was approved as presented.

Public Participation

Mayor Garry asked for public comments, waited two minutes.

Travis Crowder called by telephone to provide an update to the City of Yerington. Mr. Crowder is seeking assistance for the Boys & Girls Club through the Community Development Block Grant (CDBG) to fund a preschool program. Mr. Crowder would like to thank City Manager Switzer, Administrative Director/Interim City Clerk Sheema Shaw, Deputy Clerk/Grants Administrator Angela Moore, and Councilman Bryant for their help.

City Manager Switzer provided an overview to City Council, the City of Yerington will assist the Boys and Girls Club of Mason Valley through CDBG funding. Current challenges are present with the kids of Mason Valley.

The Lyon County School District provided a statement stating children will have a week on, week off schedule this school year. The Boys and Girls Club is stepping in to help students during the week on, week off schedule. More staffing is needed at the Boys and Girls Club to help accommodate for this new schedule. The CDBG funding can only be completed through a local government.

Deputy Clerk/Grants Administrator Angela Moore will be providing her time to help in this matter. This funding opportunity will provide a quick timeline with anticipated funding sometime in September of this year.

Mayor Garry asked for public comments, with a wait time of two minutes, and no comments were made at this time.

Department Reports

Chief of Police Wagner would like to provide an update. Chief of Police Wagner and another officer were in Las Vegas for three days regarding the employment background and hopefully by the end of the week will provide employment. Within the City of Yerington, a bunch of burglaries have occurred, with no reports being filed. The Police Department will be reaching out to people who posted on Facebook about the burglaries to try to receive more information.

Chief of Police Wager applied for a grant with the Nevada Department of Traffic Safety in the amount of \$28,000.00, to help pay for electronic citations and printers. The City of Yerington will need to pay the expense up front with reimbursement to follow. This funding should be implemented in August of this year.

City Manager Switzer stated he received an update from Lucy Wong, the City's representative, with the State of Nevada and the Armory. The City of Yerington will not receive the Armory by the anticipated date of July 31st and no date was given for the transfer. Once the new closing date is provided, City Manager Switzer will provide an update to the City Council. The National Guard did come down to remove some belongings and articles from the storage facilities. Currently, the City of Yerington is in escrow to receive the Armory with correspondence within the agenda packet.

Councilman Bryant would like to thank the Lyon County Board of Commissioners for requesting Lyon County to be removed from the COVID-19 restrictions list and their efforts.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

Administrative Director/Interim City Clerk