

AGENDA ITEM

#3



102 South Main Street • Yerington • Nevada • 89447
PHONE: 775 463-3511 Website: www.yerington.net FAX: 775 463-2284
The City of Yerington is an Equal Opportunity Provider

YERINGTON CITY COUNCIL
MEETING AGENDA
MONDAY SEPTEMBER 14, 2020-10:00 AM.-CITY HALL

Teleconference/Videoconference at:

Join Zoom Meeting

<https://us02web.zoom.us/j/88964797852?pwd=V093WS8vdmtTSDBmVGFhczRGd3VaZz09>

Meeting ID: 889 6479 7852

Passcode: 599618

One tap mobile

+16699006833,,88964797852#,,,,,0#,,599618# US (San Jose)

+12532158782,,88964797852#,,,,,0#,,599618# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 889 6479 7852

Passcode: 599618

Find your local number: <https://us02web.zoom.us/j/88964797852?pwd=V093WS8vdmtTSDBmVGFhczRGd3VaZz09>

Please call City Hall or email shoema@yerington.net if you have questions regarding accessing the meeting.

1. Meeting called to order and roll call reported.
2. Public Participation/Comments: Public comments(s) shall not be restricted based on content or view point – No action will be taken

Comments not exceeding three (3) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon those comments. No vote, decision, or action may be taken upon matters raised under this

item until it is formally placed on the agenda. **Comments during Discussion Items will not be accepted from the General Public.** “Section 7.05 of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

3. For Possible Action: Review and Approval of Agenda.

NOTICE RE: NRS 237: When the City Council approves this agenda, it also approves a motion ratifying staff action taken pursuant to NRS 237.030 *et seq.* with respect to items on this agenda, and determines that each matter on tonight's agenda for which a Business Impact Statement has been prepared does impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business, and each matter which is on tonight's agenda for which a Business Impact Statement has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

4. For Possible Action: Discussion and Approval of the Minutes of August 24, 2020 Regular Meeting.

5. For Possible Action: Discussion and Approval of New, Renewal and Name Change Business Licenses Applications.

A. Round Table Development Company dba Round Table Pizza, Pizza Restaurant, 174 W. Goldfield Ave. Yerington, NV 89447

B. Lino Ortega-Solis dba El Mundo Latino, II LLC, General Merchandise Store, 20 S. Main St. Yerington, NV 89447

C. Hugo Andraus dba Switch, LTD, Construction of Communications Network, 7135 S. Decatur Blvd. Las Vegas, NV 89118

6. For Possible Action: Discussion and Approval to Transfer \$50,000 from the General Fund to the Asset Acquisition Fund. Funds are a Portion of \$68,684.83 Received from Lyon County for Personal Property Tax from FY 2019-20.

7. For Possible Action: Discussion and Approval to Purchase a Vehicle for the Public Works Director Not to Exceed \$35,000. Funding will be from the Asset Acquisition Fund.

8. For Possible Action: Discussion and Approval to Transfer the Proceeds from a \$50,000 CD from General Fund to the Fixed Asset Acquisition fund.

9. For Possible Action: Discussion and Possible Action to Approve a Letter of Commitment to the USDA to Pay the Remaining Pre-Construction/Design Cost of the Water/Sewer Project not to Exceed \$200,000.

10. For Possible Action: Discussion and Possible Action to Approve an Agreement Between Farr West Engineering and the City of Yerington for GIS Services for Fiscal Year 2021 in the Amount of \$13,000.

11. For Possible Action: Discussion and Possible Action to Approve a Recommendation of the Public Works Committee to Approve Research for a Dog Park.
12. For Possible Action: Discussion and Possible Action to Approve a Recommendation of the Public Works Committee to Purchase 20 "No Dogs Allowed" Signs with Image for all City Parks.
13. For Possible Action: Discussion and Possible Action to Approve a Recommendation of the Public Works Committee to Close Mountain View Park, Veterans Park and Oregon Park at Dusk.
14. For Possible Action: Discussion and Possible Action on City Policy for Future Out Door Large Gatherings/Events.
15. For Possible Action: Discussion and Possible Action to Approve a Recommendation of the Public Works Committee to Limit the Amount of Donations/Petty Cash Kept at the Animal Shelter to \$100.00.
16. For Discussion only: Discussion on the Public Safety Committee Meeting.
17. For Discussion only: Discussion on the Administration Committee Meeting.
18. For Possible Action: Discussion and Approval of Bills Previously Submitted for Payment.
19. Public Participation/Comments: Public comments(s) shall not be restricted based on content or view point – No action will be taken.
20. Department Reports and City Manager Reports, Council Comments- o action will be taken.

This is a tentative schedule for the meeting. The presiding officer reserves the right to take items in a different order to accomplish business in the most efficient manner, and may combine two or more agenda items for consideration. Items may be removed from this agenda or delayed for later discussion.

Copies of all documents discussed herein may be attained at City Hall, 102 S. Main Street, Yerington, Nevada 89447.

This is a tentative schedule for the meeting. The presiding officer reserves the right to take items in a different order to accomplish business in the most efficient manner, and may combine two or more agenda items for consideration. Items may be removed from this agenda or delayed for later discussion.

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Administrative Director/Interim City Clerk at 463-3511 in advance so that arrangements may be made.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Mail your completed complaint form or letter to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410; or fax to (202) 690-7442 or email at program.intake@usda.gov.

I, Sheema D. Shaw, do hereby certify that the foregoing agenda was duly posted September 9, 2020 at the following locations:

Yerington City Hall, Yerington Post Office, Lyon County Court House, Lyon County Administrative Complex.

For questions or supporting materials regarding this agenda, please contact Sheema D. Shaw at (775) 463-3511.



Interim City Clerk

AGENDA ITEM

#4

Yerington City Council Meeting
August 24, 2020 at 10:00am – City Hall

The regular meeting of the Yerington City Council was held in the Council Chambers and via Zoom.com due to COVID-19 and social distancing guidelines enacted by Governor Sisolak at 10:00 a.m. with the following present:

Mayor John J. Garry (Council Chambers)
Council Members Jerry Bryant (Council Chambers), Selena Catalano, Shane Martin and Terceira Schunke (Via Zoom)
City Manager Robert Switzer (Via Zoom)
City Attorney Chuck Zumpft (Via Zoom)
Chief of Police Darren Wagner (Council Chambers)
Public Works Director Jay Flakus (Council Chambers)
Administrative Director/Interim City Clerk Sheema D. Shaw (Council Chambers)
Deputy Clerk/Grants Administrator Angela Moore (Via Zoom)

Guests: Dwayne Halgrimson, guests also present via Zoom and Facebook Live.

The meeting was called to order and roll call was reported. The Pledge of Allegiance was led by Public Works Director Flakus.

Mayor Garry opened the meeting stating that the Council Chambers are now open for public gatherings and meetings. We are also livestreaming on Facebook.

Mayor Garry stated that City Manager Switzer will be acting as the host and will accept the public into the meeting. If the public has any questions or comments, please call the front desk at 775-463-3511 or email the Administrative Director/Interim City Clerk Shaw at sheema@yerington.net.

Mayor Garry stated that he will call each member of the Council, in order for him or her to vote on each agenda item. Public comments will be taken after each agenda item.

Public Participation

Mr. Dwayne Halgrimson stated he would like to request more information on the Water and Sewer Project and also on the rate study, which will increase water and sewer rates. Mr. Halgrimson asked what the rates will be increased to and why a rate study is needed.

City Manager Switzer stated these items are not agenized and City Council needs to approve the agenda before moving forward. Mr. Halgrimson was suggested to provide his information to the City of Yerington. Mr. Halgrimson will be notified of the date when these topics will be addressed.

Mayor Garry asked for public comments, waited two minutes and no comments were made at this time.

Agenda Approval

Mayor Garry stated that the agenda would be approved as presented unless there are any objections, there were no objections and the agenda was approved as presented.

Minutes

Mayor Garry stated that the minutes of August 10, 2020 regular meeting would be approved as presented unless there are any objections, there were no objections and the minutes of August 10, 2020 regular meeting were approved as presented.

New, Renewal and Name Change Business Licenses Applications.

- A. Jose A. Garcia dba Elite Roof Systems & Solutions, LLC, Roofing Contractor, 507 Summer St. Fernley, NV 89408 - New Single Project
- B. Melissa & Michael Giorgi dba Early Bird Farmer's Market, Farmer's Market, 308 E. Bridge St. Yerington, NV 89447, Mobile - New
- C. James H. Collins dba Collins Construction, Inc., General Contractor, 198 North C. St. Virginia City, NV 89440 - New
- D. Leanna Moore dba Appily Ever After, Candy Apple & Candy Sales, 5 Rhoda Lane Yerington, NV 89447, Mobile - New Single Project

Mayor Garry stated that the business licenses would be approved as presented unless there are any objections, there were no objections and the business licenses were approved as presented.

Revoke Business Licenses Due to Non-Payment for 1st QTR January-March 2020.

- A. Round Table Development Company dba Round Table Pizza, Pizza Restaurant, 174 W. Goldfield Ave. Yerington, NV 89447
- ~~B. Line Ortega Solis dba El Mundo Latino, II LLC, General Merchandise Store, 20 S. Main St. Yerington, NV 89447~~
- ~~C. Hugo Andraus dba Switch, LTD, Construction of Communications Network, 7135 S. Decatur Blvd. Las Vegas, NV 89118~~

City Manager Switzer stated this agenda item needs to be updated and is currently only considering item A to be revoked for non-payment.

Councilman Bryant asked if a business license is revoked for non-payment, does the City of Yerington give one last notice or request an attempt for payment?

City Manager Switzer stated the company could contact the City directly to arrange a payment. Round Table Pizza is in arrears from the first quarter for payment, January

through March of 2020. The City of Yerington is willing to work with any business for past due balances. If City Council approves of the revocation, the order will go into effect immediately. Councilman Bryant stated the business will need to cease operations immediately. City Manager Switzer stated that is correct.

Mayor Garry stated the business license for Round Table Pizza will be revoked for non-payment of first quarter, January through March of 2020, unless there are any objections. There were no objections and the business license for Round Table Pizza was revoked for non-payment.

Engagement Letter and Fees for the 2020 OPEB Actuarial Valuation Services with MacLeod Watts in the Amount of \$7,300.00.

City Manager Switzer stated this agenda item is for approval of an engagement letter that is now required in the City's audits and for any public organization within the State of Nevada. The letter includes the calculation of benefits for retirees from the City of Yerington regarding health insurance. The requirement for the audit is to include the amounts and translates into liabilities incurred and to be paid by the City for retirees. The costs need to be incurred at the time and also journal entries to incur liabilities for future costs.

Mayor Garry stated these requirements are beyond our abilities to provide these benefits and insurance from the City. City Manager Switzer stated that is correct.

Councilman Bryant asked how long the audit should take. City Manager Switzer stated these services will not hold up the City's overall audit. The calculations are estimated to be between four to six weeks and the audit is due at the end of this calendar year.

Councilman Bryant made a motion to approve an engagement letter and fees with MacLeod Watts in the amount of \$7,300.00 as presented, seconded by Councilwoman Catalano. City Attorney Zympft stated that the participation of the board members needs to be audible to the public. A vote cannot be accounted for by written comment and must be heard by the public. Councilwoman Schunke approved of the motion and Mayor Garry stated that the motion was carried unanimously.

Resolution 2020-04, a Resolution to Declare that the City of Yerington will Review Water and Sewer Rates to Service Debt Operations, Maintenance and Replacement Costs.

City Manager Switzer stated Resolution 2020-04 is necessary to satisfy the United States Department of Agriculture (USDA) in regards to the Water and Sewer Project. This project has a duration of 40 years for financing with construction lasting about eighteen months. The City is not required to give actual rates but is committed to increase rates in the future and to have enough reserves to pay the necessary payments. City Council approved Capital Management Company, the interim finance company for the Water and Sewer Project. The USDA will not finance the project until the project is completely

finished. Resolution 2020-04 has been presented to both entities and each are satisfied to proceed with the project. City Manager Switzer recommends Resolution 2020-04 be approved as presented.

Councilman Bryant would like clarification of the City needing to provide proof to the USDA that the loan can be repaid, the costs will increase and a good faith from the City to increase rates as needed. To secure the interim financing, does the results from the Farr West Engineering Rate Study need to be provided?

City Manager Switzer stated the City will present to all entities. The interim financing needs to sell bonds to pay for the construction of the project. The financing company needs to reassure investors that the City can pay back the costs of the loan. The USDA wants to make sure the City will continue to maintain funding for operational, debt service and maintenance costs.

Councilwoman Catalano stated the rates would need to increase over a period of time to repay the loan. City Manager Switzer stated that is correct. This project will need to be repaid within 40 years and the rates cannot remain the same for 40 years. The City does not have a completed rate study but the Rural Community Assistance Corporation (RCAC) has reviewed the City's rates and suggested an increase. The City is not contemplating a rate increase this year. After the Farr West Engineering Rate Study is completed, the rates will be reviewed and determined at that time. Assurance from the City to the USDA and investors is a high priority to repay the loan as well as paying all costs and reserves needed over time.

Mayor Garry stated this resolution is an obligation of the City for the next 40 years in order to service the debt. The City is obligated to in fact repay this loan over 40 years? City Manager Switzer stated that is correct.

Councilwoman Schunke made a motion to approve Resolution 2020-04, seconded by Councilman Martin. Mayor Garry asked for public comments, waited two minutes, no comments were made at this time and the motion carried unanimously.

Recommendation to put \$68,684.83 Received from Lyon County for Personal Property Tax from 2019 into the Fixed Asset Fund.

City Manager Switzer a correction to the agenda item needs to state into the General Fund instead of the Fixed Asset Fund. The City will receive the personal property tax money in the amount of \$68,684.83 from Lyon County, which were overlooked during the past fiscal year. The City will be receiving this amount by check from Josh Foli with Lyon County. Requirements state the funds need to be placed within the General Fund first. If this item is approved, City Council may want to move all or part of the amount to different funds which requires another agenda item. City Manager Switzer would recommend to move the amount to the Fixed Asset Fund after approval.

Councilman Bryant made a motion to approve receiving \$68,684.83 from Lyon County for personal property tax from 2019 into the General Fund, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, waited two minutes, no comments were made at this time and the motion carried unanimously.

Update and Presentation on a Concept for the Yerington National Guard Armory as the New City of Yerington City Hall.

Public Works Director Flakus stated he will provide a presentation with a shared screen. An aerial view of the Armory is showing building A as City Hall, building B as Public Works and building C as the Council/Court room facility. One idea for building C, the Council/Court room, would be to move the gate to allow private parking for employees. Another idea is an addition to building C with the purpose to add a public waiting room and ADA compliant restrooms with a utility chase. Within the building is the Judge's office, the Court Clerks part time office and a stage with a ramp in the Council room. A small table and two chairs accompany an attorney and client meeting area, which is required for a Court room. A server rack for the recordings, monitor on the wall for the audience, smart board for presentations and also for the Council members and another monitor for Council. Public Works Director Flakus asked for any questions regarding building C and the concept.

City Manager Switzer stated that building C would be Municipal Court and the Council room, originally located at the gym. As the City moves forward with the occupancy of the Armory, the gym could be used for a stand-alone meeting area for the public or as an overflow to provide more space.

Councilwoman Catalano asked how many exits would be incorporated for building C? Public Works Director Flakus stated three exits will be added with alarms for evacuation of the Court room as needed. This concept has not been reviewed for fire review yet and the Fire Marshall will need to approve.

Councilwoman Catalano asked what the square footage for building C would be. Public Works Director Flakus stated the building will be 1,400 square feet plus a 300 square foot addition.

Public Works Director Flakus stated the jury area could be reconfigured when not in use. The City is currently purchasing a large number of chairs and the employees could take those chairs and use the gym if more of the public will be attending.

Public Works Director stated that building A provides a boiler room, a customer service area with one window but the City is considering to add another window. The City needs information from a structural engineer to open the customer service area. The entrance areas will provide ADA compliant doors with no touch and automatically open. The Deputy Clerks will be up front. The Deputy Clerk Assistant and the Grants Administrator will be in one office attached to the City Clerk's vault. The kitchen will be used for the break room. The gym will be a great place for emergencies or evacuations

and could also provide food service. A large women's and men's restrooms, which are a lot larger than what is needed. The restrooms will be upgraded at a later phase in the near future. A building records and planning commission room will be within this building. The Mayor's office and dedicated office also available for Council members. One large room will be divided to provide two offices, one for the City Clerk and the other for the City Manager. The back door within building A will not be open to the public. A doorway will be remotely controlled by the customer service area to access the administration hallway.

Councilwoman Catalano stated within the original plan, the Police Department would move to the new building, did that change? City Manager Switzer stated the Police Department will stay at the information center. The City's desire is to have the Police Department at the information center for a short time. The current configuration cannot accommodate all officers of the Police Department. During phase two or three, the City would like to set a separate building adjacent or close to building A or C. The Police Department needs a customer service area and a large area for an evidence room.

Councilwoman Catalano stated the City is not entertaining the idea of the gym to utilize a space for the Police Department. City Manager Switzer stated the ideas or plans are up to City Council. The City has not determined how much area will be provided for public access. An emergency gathering place or spillover for gathering or events would be a great idea for the gym. The main goal of the City is to bring the whole City together.

City Manager Switzer stated City Council may want to table or approve the general concept created by staff. A definitive answer or decision has not been made because a structural engineer might have other ideas or solutions. For final approval, the concept needs to be brought back to City Council again. At this time, a conceptual drawing is only being presented.

City Manager Switzer stated an urgency is in place to spend the Coronavirus Relief funds with a deadline to spend \$295,000.00 by September 1st. The City has purchased chairs for City Council, which are easier to disinfect and will fit into the concept. The City need to be committed to spend before September 1st or will lose out on the funding.

Councilwoman Catalano stated the City did a great job and phases will be a good idea.

Councilman Bryant made a motion to approve a concept for the Yerington National Guard Armory as the new City of Yerington City Hall as presented, seconded by Councilwoman Catalano. Mayor Garry asked for public comments, waited two minutes, no comments were made at this time and the motion carried unanimously.

Discussion on the Financial Statement (FS-10) for Fiscal Year 2020-21.

City Manager Switzer stated a financial statement (FS-10), which is the financial health of the City. On page 4, the ending fund balance for the General Fund for the month

of July 1st through July 31st. Currently, the City has a net revenue increase in the amount of \$654,011.83 projected for the month ending June 30, 2020 and may need to be adjusted as the audit moves forward. A net revenue for one month in the amount of \$186,468.20 and an ending fund balance in the amount of \$840,480.03 for the month ending July 31, 2020.

City Manager Switzer stated on page 16, an overview of the Water Fund shows an ending net revenue for the month of July 2020 in the amount of \$97,506.73. On page 17, the Sewer Fund shows an ending net revenue in the amount of \$64,303.60. Which would give the City an ending fund balance for the month of July 2020 in the amount of \$4,969,366.39.

City Manager Switzer stated the Water and Sewer Fund shows positive ending fund balances. The previous audit which ended in June of 2019 showed a negative net income in the Water Fund. An off set with the ending fund balance carried over from the previous year, which will happen again this year. The trend of the negative net income cannot continue into the future. A rate study will be done by the end of this year. If an emergency occurs, the City needs to have adequate reserves in place to cover the costs of unexpected emergencies.

City Manager Switzer stated on page 21 provides information of the Fixed Asset Acquisition Fund. This fund would pay for a new Police Department and Public Works vehicle. A healthy ending fund balance in the amount of \$747,258.96. No expenditures to date as of yet for this fiscal year, but a potential vehicle for Public Works and items City Council have approved are some expected expenditures for this fiscal year.

Discussion and Approval of Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	8/3/2020	32622 through 32641
	8/11/2020	32644 through 32675
Payroll Checks	8/10/2020	32642
Payroll Vouchers	8/10/2020	8132001 through 8132020
Transmittal Checks	8/10/2020	32643
Transmittal Vouchers	8/10/2020	8102001

Mayor Garry stated that the bills previously submitted for payment would be approved as presented unless there are any objections, there were no objections and the bills previously submitted for payment was approved as presented.

Public Participation

Dwayne Halgrimson stated the City is doing a great job with the National Guard, which has been needed for years. Mr. Halgrimson is concerned of the money and all the different ideas. Mr. Halgrimson is requesting more transparency from the City and also the county.

Mayor Garry asked for public comments, waited two minutes and no further comments were made at this time.

Department Reports

Public Works Director Flakus stated Public Works is staying busy. Mayor Garry stated a customer complaint regarding the Water and Sewer Project and how it was handled was great.

City Manager Switzer stated another \$3,248.91 was added in the LGIP since last year. A cumulative amount of \$79,065.45 in interest on money invested has been earned. We received a thank you card from Mr. Travis Crowder with the Boys and Girls Club of Mason Valley, thanking the City for their efforts and hard work. The City is acting as the applicant for a CDBG grant which will assist the Boys and Girls Club of Mason Valley and their new preschool program. Nevada Copper has now restarted milling operations at Pumpkin Hollow and a press release is out as of this morning.

Councilman Bryant stated he would like to announce, at the Board of Lyon County Commissioners meeting, COVID-19 information was provided regarding Lyon County; Yerington has seen a 15% increase of cases. Councilman Bryant would like to request to remain vigilante regarding hand washing. A Public Safety and Public Works Committee meetings took place with ideas to include a potential K-9 program for the Police Department, a neighborhood watch program and a dog park for the community.

Councilwoman Catalano stated everything is moving forward and everyone is doing the best they can. If additional tours at the mine take place, to please not exclude other Council members who have shown interest and to be included. City Manager Switzer stated the tour was a community revisory council and will send invites to other Council members for the tours. Councilman Bryant stated his attendance at the Nevada Copper tour was as the proxy for a member of the Advisory Board.

Councilwoman Schunke stated she continues to appreciate all the work done by the City employees.

Councilman Martin stated he would like to say thank you to the City and all their due diligence.

Mayor Garry stated City is still working under the Governor's directives and we are all working towards getting better.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

Administrative Director/Interim City Clerk

AGENDA ITEM

#5

Business Status: _____
 Business Licenses # 3146
 Category # A
 (official use only)

BUSINESS NAME: Clay Davis

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee: _____ \$ 20.00
 Choose One:
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
 Single Project -- Single job to be completed within one year. (\$50.00 Fee)
 TOTAL FEES PAID: \$ 70

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official – Attach comment page if necessary.

1. Public Works Phone: 775-463-2729 Approved Denied []
 ZONING: [] [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector [Signature] Date: 8/6/2020
 Public Works Director [Signature] Date: 7/31/20

2. Fire Department Phone: 775-463-2261 Approved Denied []
 Fire Inspector _____ Date: _____
 Fire Chief [Signature] Date: 8-5-20

3. Nevada Health Dept. Phone: 775-687-7533 Approved [] Denied []
 Inspector _____ Date: _____

4. Police Department Phone: 775-463-2333 Approved Denied []
 Police Chief [Signature] Date: 08-13-2020

5. City Clerk Approved Denied []
 City Clerk: [Signature] Date: 8-23-2020

6. City Council Approval Approved [] Denied []
 Mayor: _____ Date: _____

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

Business Status: _____
 Business Licenses # 3147
 Category # A
 (official use only)

BUSINESS NAME: BDR construction

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee:
 Choose One: \$ 20.00
 Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page)
 Short Term Project -- To be completed within 30 days. (\$50.00 Fee) \$ _____
 Single Project -- Single job to be completed within one year. (\$50.00 Fee) \$ _____
 TOTAL FEES PAID: \$ _____

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official – Attach comment page if necessary.

1. **Public Works** Phone: 775-463-2729
 Approved Denied []
 ZONING: [] [] [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector JB (Signature) Date: 8/6/2020
 Public Works Director [Signature] (Signature) Date: 8/5/20
2. **Fire Department** Phone: 775-463-2261
 Approved Denied []
 Fire Inspector [Signature] (Signature) Date: _____
 Fire Chief [Signature] (Signature) Date: 8-5-20
3. **Nevada Health Dept.** Phone: 775-687-7533
 Approved [] Denied []
 Inspector _____ (Signature) Date: _____
4. **Police Department** Phone: 775-463-2333
 Approved Denied []
 Police Chief [Signature] (Signature) Date: 08-13-2020
5. **City Clerk**
 Approved Denied []
 City Clerk: [Signature] (Signature) Date: 8-23-2020
6. **City Council Approval**
 Approved [] Denied []
 Mayor: _____ (Signature) Date: _____

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

BUSINESS NAME: KJC Construction

FEE CALCULATION INFORMATION: (No fees are refundable)

Application Fee:

Choose One:

- Permanent Business -- Billed Quarterly from Matrix. (refer to Instruction Page) 2 employees
- Short Term Project -- To be completed within 30 days. (\$50.00 Fee)
- Single Project -- Single job to be completed within one year. (\$50.00 Fee)

\$ 20.00

\$ _____
 \$ _____

TOTAL FEES PAID: \$ _____

REQUIRED INSPECTIONS:

Signatures must be obtained before your application can be placed on the City Council agenda. If your business will occupy a building then you will be responsible to call for these inspections and signatures #1 thru #3, signatures #4 and #5 are the responsibility of City Staff. *Department Official – Attach comment page if necessary.

1. **Public Works** Phone: 775-463-2729
 Approved Denied []
 ZONING: [] [] [] [] [] [] [] []
 R-1 R-2 R-3 R-C C-1 C-2 M-1 N/A
 Does business comply with existing zoning and current codes? Compliance (yes) (no)
 Building Inspector _____ Date: 8/6/2020
 Public Works Director _____ Date: 8/5/2020

2. **Fire Department** Phone: 775-463-2261
 Approved Denied []
 Fire Inspector _____ Date: _____
 Fire Chief _____ Date: 8-5-2020

3. **Nevada Health Dept.** Phone: 775-687-7533
 Approved [] Denied []
 Inspector _____ Date: _____

4. **Police Department** Phone: 775-463-2333
 Approved Denied []
 Police Chief _____ Date: 08-13-2020

5. **City Clerk**
 Approved Denied []
 City Clerk: _____ Date: 8-23-2020

6. **City Council Approval**
 Approved [] Denied []
 Mayor: _____ Date: _____

Check List: (official use)
 State Business License [] YES [] NO [] N/A
 Employee Insurance [] YES [] NO [] N/A

1413 Hwy 95A
 N

AGENDA ITEM

#9



102 South Main Street • Yerington • Nevada • 89447
PHONE: 775 463-3511 Website: www.yerington.net FAX: 775 463-2284
The City of Yerington is an Equal Opportunity Provider

September 14, 2020

Cheryl Couch
Community Programs Director
Rural Development
U.S. Department of Agriculture
1390 South Curry St.
Carson City NV 89703

Dear Cheryl,

Regarding the City of Yerington's commitment of an additional \$200,000 of City funds toward design engineering costs. The City is requesting funds be reimbursed from loan proceeds. This request would cover the remaining reimbursement for the design portion.

Pursuant to motion action by the Yerington City Council of September 14, 2020, the City will be utilizing cash funds to pay for the reaming pre-construction (soft) cost for our project.

Please let me know if you need additional information with this request.

Sincerely

Robert Switzer
City Manager
City of Yerington
102 South Main Street
Yerington NV 89447
775-463-3511

AGENDA ITEM

#10

**AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of July 1, 2020 ("Effective Date") between the City of Yerington ("Owner") and Farr West Engineering ("Engineer"). Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

Fiscal Year 2021 GIS Services ("Project").

The services to be provided under this Agreement by Engineer ("Scope of Work") are set forth in Exhibit A, which is attached to and incorporated in this Agreement. Engineer's Services are generally identified as follows:

This project will provide GIS services and an online viewer tool for the 2021 fiscal year (FY 21).

Owner and Engineer further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above. Owner shall pay Engineer for its services as set forth in Paragraph 8.01.
- B. Engineer shall complete its services within a reasonable time, or within the specific time period (if any) set forth in Exhibit B.

2.01 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven thirty days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. ~~Owner waives any and all claims against Engineer for any such suspension.~~ Payments will be credited first to interest and then to principal.

3.01 *Termination*

- A. The obligation to continue performance under this Agreement may be terminated:
 - 1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of

the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.

b. By Engineer:

- 1) upon ~~seven~~ 90 days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
- 2) upon ~~seven~~ 90 days written notice if the Engineer's services for the Project are delayed for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of a termination by Engineer under Paragraph 3.01.A.1.b.

- c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

B. The terminating party under Paragraph 3.01.A may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

C. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

4.01 *Successors, Assigns, and Beneficiaries*

A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is

mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Owner and Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Owner and Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.
- C. This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.
- D. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor. Engineer is not responsible for variations between actual construction bids or costs and Engineer's opinions or estimates regarding construction costs.
- E. Owner and Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except Owner's or Engineer's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by Engineer.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment for all services relating to preparation of the documents and

subject to the following limitations: (1) Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, ~~directors, members,~~ partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.

- G. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- H. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste as defined by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., or radioactive materials). If Owner or Engineer or any other party encounters a Hazardous Environmental Condition, Owner or Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.
- I. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall may be mediated if both parties agree. If mediation is unsuccessful or both parties agree to not pursue mediation, then the parties may exercise their rights at law.

6.01 *Delays*

- A. Where Engineer is prevented from completing any part of the Owner's Services within the time for completion due to delay beyond the control of Engineer, the time for completion will be extended in an amount equal to the time lost due to such delay. Delays beyond the control of Engineer shall include, but not be limited to, acts or neglect by Owner, acts or neglect of utility owners or other contractors performing other work, fires, floods, epidemics, abnormal weather conditions, or acts of God.

7.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

8.01 *Basis of Payment—Hourly Rates Plus Reimbursable Expenses*

- A. Using the procedures set forth in Paragraph 2.01, Owner shall pay Engineer as follows:
1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class for all services performed on the Project, plus reimbursable expenses and Engineer's consultants' charges, if any. Engineer's standard hourly rates and reimbursable expenses will be adjusted on January 1st of each year that this Agreement is in effect to reflect equitable changes in the compensation payable to Engineer. Adjusted standard hourly rates and reimbursable expenses will become effective immediately.
 2. Engineer's estimated Budget is attached as Exhibit C.
 3. Engineer's Rate Schedule are attached as Exhibit D.
 4. The total compensation for services and reimbursable expenses is not to exceed the amount of \$13,000.00

Attachments:

- Exhibit A – Scope of Work
- Exhibit B – Schedule
- Exhibit C – Budget
- Exhibit D – Engineer's Rate Schedule

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER: City of Yerington

ENGINEER: FARR WEST ENGINEERING

By: _____

By:  _____
By: Lucas Tipton, P.E.

Title: _____

Title: Principal Engineer

Date Signed: _____

Date Signed: 9/2/2020

Address for giving notices:

Address for giving notices:

5510 Longley Lane

Reno, NV 89511

EXHIBIT A SCOPE OF WORK

City of Yerington Fiscal Year 2021 GIS Services

INTRODUCTION

This Scope of Work (SOW) provides professional GIS services and access to the WebGIS online viewer for fiscal year 2021 (FY 21).

The phase and task breakdown for the project is designated as follows:

- Task 1 – Professional Services
- Task 2 – WebGIS Viewer Fee

DESIGN SERVICES

Task 1 – Professional Services

Objective

To provide the City with GIS database updates, attaching record drawings to system assets, web viewer maintenance and web viewer training.

Approach

Activities under this task will include the following elements:

- Updating of the current GIS database with any redlines or GIS database provided by the City. The GIS will also be updated with any redlines provided by Farr West staff.
- Attach record drawings to system assets.
- Support field data collection efforts.
- Develop field data collection apps and inspection forms.
- Update GIS data used within the web application.
- Public and/or private web maps and apps will be developed and customized on the City's direction or preference.
- Maintain application symbology, attribute information, search filters, and any outside information utilized within the web viewer application.
- Training for City staff on using the WebGIS viewer.

Deliverables

The following will be delivered under this task:

- One (1) copy of an ESRI ArcGIS File Geodatabase containing the GIS for the client's utility systems. This will also include any supporting GIS layer files.
- SOP document for field data collection operations.

- Two (2) sets of 11”x17” map books for water and sewer utilities.

Assumptions

The following assumptions apply:

- Farr West assumes that the City will give Farr West access to any record information pertaining to their utility systems.
- City staff will review the GIS data (both the map books and electronically) to help ensure completeness and accuracy.
- The City shall provide updated data for all layers not under control of Farr West. For example, Lyon County parcel information is owned and controlled by the Lyon County Assessor’s Office. If required, the City shall acquire the updated parcel data and provide to Farr West.
- The City will scan in any Record Drawings which they would like attached to assets in the GIS and provide to Farr West.

Task 2 – WebGIS Viewer Fee

Objective

To provide the WebGIS viewer that will allow City staff to interact with the GIS. This viewer can be consumed using either a desktop browser or mobile device.

Approach

This task will include the following activities:

- A standard organizational account will be established with three (3) Viewer accounts for use by the City.
- One (1) additional Viewer account will be purchased by the City for FY 21 at the cost of \$100 per account.
- One (1) Field Worker account will be purchased by the City for FY 21 at the cost of \$350 per account.

Deliverables

The following deliverables will be submitted under this task:

- A City of Yerington WebGIS account with access for all user accounts as purchased by the City.

Assumptions

The following assumptions apply:

- Beyond the three (3) Viewer accounts provided under this scope of work, additional user accounts and their levels will be paid for annually by the City.
- Internet access, not provided under this scope of work, will be required to access the web viewer.

**EXHIBIT B
SCHEDULE**

Notice to Proceed:

July 1, 2020

Contract Ends:

June 30, 2021

**EXHIBIT C
BUDGET**

Task 1	Professional Services	\$10,050
Task 2	Web Viewer License Fee	\$2,950
	TOTAL:	\$13,000

**EXHIBIT D
ENGINEER'S RATE SCHEDULE**

Title	Hourly Rate	Title	Hourly Rate
Principal Engineer	\$168	Building Inspector II	\$70
Senior Engineer II	\$158	Building Inspector I	\$65
Senior Engineer	\$148	Designer III	\$118
Engineer IV	\$138	Designer II	\$108
Engineer III	\$128	Designer I	\$98
Engineer II	\$118	GIS Analyst II	\$135
Engineer I	\$108	GIS Analyst I	\$120
Engineer in Training II	\$98	GIS Specialist	\$98
Engineer in Training I	\$90	GIS Technician	\$85
Senior Hydrogeologist	\$155	Water Rights Specialist III	\$150
Hydrogeologist II	\$115	Water Rights Specialist II	\$125
Hydrogeologist I	\$95	Water Rights Specialist I	\$110
Electrical Engineer	\$150	Water Rights Technician III	\$98
Construction Inspector III	\$110	Water Rights Technician II	\$90
Construction Inspector II	\$103	Water Rights Technician I	\$75
Construction Inspector I	\$95	Regulatory & Env. Specialist	\$95
Project Assistant	\$90	Professional Surveyor	\$135
Admin IV	\$95	Survey Technician II	\$95
Admin III	\$85	Survey Technician I	\$78
Admin II	\$75	1 Man Survey Crew	\$135
Admin I	\$60	2 Man Survey Crew	\$180
Intern	\$45	3 Man Survey Crew	\$250
		Utility Operator	\$118

Other Fees and Charges:

1. All direct project expenses, including subconsultants, will be billed at actual cost plus 15%.
2. An overtime surcharge of 25% will be applied to the hourly rates of non-salaried employees for authorized overtime work.
3. Different survey and construction inspection labor rates will apply on prevailing wage projects. Rates for prevailing wage projects will be provided on a case by case basis.
4. The Engineer's rate schedule is set to update in January 2021. Updated hourly rates will be reflected on invoices in 2021, however, project budgets will not be exceeded without written approval from City staff.

AGENDA ITEM

#12

NO DOGS



YERINGTON CITY CODE TITLE 7



Yerington *Nevada*

102 S Main Street 775-463-3511

09/20

10 x 7" ALUMINUM .080 (ENGINEER GRADE PRISMATIC REFLECTIVE)

AGENDA ITEM

#16

PUBLIC SAFETY COMMITTEE MEETING

AUGUST 14, 2020

- Councilman Jerry Bryant volunteered to Chair this meeting
- Chief Wagner provided a list of telephone calls receive from January 2, 2020 until August 14, 2020. There were a total of 320 calls logged.
- Chief Wagner is interested in starting a K-9 program. Policy and Procedures along with research on animal care, contract, vehicle, exposure & liability need to be completed.
- Chief Wagner is interested in starting a Neighborhood Watch Program. Policy and Procedure needs to be developed.
- There was discussion on the type of police vehicle to purchase. Chief Wagner stated he is willing to look at a smaller truck or sedan.
- There is still work to be done at the Police Station. Not all remodeling have been completed.

AGENDA ITEM

#17

ADMINISTRATION COMMITTEE MEETING

AUGUST 28, 2020

- The committee selected Amy Miller as Chairperson for this committee
- The committee reviewed a list of files that are ready for destruction. Two members were selected to meet on September 25th @ 8:00 to review boxes to be destroyed.
- The committee reviewed a draft plan for a Catastrophic Leave Plan. The committee will review this program and will have recommendations for changes at their next meeting.
- Committee members reviewed the Public Assistance Plan for City of Yerington residents. They requested that the City Attorney review the application before initiating the program.

AGENDA ITEM

#18

Report Criteria:

Report type: Invoice detail
 Check Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
32676	08/20	08/17/2020	32676	1182 CITY OF YERINGTON	81120	PD - PETTY CASH	01-52-20-7011	70.80	70.80
Total 32676:									
32677	08/20	08/17/2020	32677	1233 D AND M EMERGENCY SVC	6831	SERVICES/ REPAIRS	01-52-20-7044	60.00	60.00
Total 32677:									
32678	08/20	08/17/2020	32678	1315 EPIC Aviation, LLC	7339701	Airport Fuel	01-55-27-7056	28,660.07	28,660.07
Total 32678:									
32679	08/20	08/17/2020	32679	1324 FARR WEST ENGINEERING	14057	GENERAL ENGINEERING	02-54-25-7008	2,048.75	2,048.75
Total 32679:									
32680	08/20	08/17/2020	32680	2058 FRONTIER	80420CH	TELEPHONE	03-54-25-7033	170.98	170.98
Total 32680:									
32681	08/20	08/17/2020	32681	1383 GRAINGER	9607448892	EQUIPMENT	01-55-27-7011	72.08	72.08
Total 32681:									
32682	08/20	08/17/2020	32682	1633 GUARDIAN- DENTAL	SEPT2020	DENTAL INSURANCE- RE	00-00-00-2023	1,184.26	1,184.26
Total 32682:									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
32683	08/20	08/17/2020	32683	1948 GUARDIAN- LIFE	SEPT2020	HOSPITAL INS. - LIFE	00-00-00-2023	325.00	325.00
Total 32683:									
32684	08/20	08/17/2020	32684	2034 JIM MENESINI PETROLEUM, LLC	169237	FUEL	01-52-20-7011	581.87	581.87
Total 32684:									
32685	08/20	08/17/2020	32685	2212 LAHONTAN PARAMEDICAL	2705	TESTING	03-54-25-7011	75.00	75.00
Total 32685:									
32686	08/20	08/17/2020	32686	2227 MOURITSEN LAW	852020	LEGAL SERVICES	01-53-15-7031	1,500.00	1,500.00
Total 32686:									
32687	08/20	08/17/2020	32687	2227 MOURITSEN LAW	MT19136	LEGAL SERVICES	01-53-15-7031	250.00	250.00
Total 32687:									
32688	08/20	08/17/2020	32688	6353 ON TIME SPORTS	6219	TSHIRTS	08-14-25-8090	200.00	200.00
Total 32688:									
32689	08/20	08/17/2020	32689	1527 O'REILLY AUTOMOTIVE STORES	JULY20	PARTS & SUPPLIES	01-52-20-7044	23.91	23.91
Total 32689:									
32690	08/20	08/17/2020	32690	1820 RENNER EQUIPMENT CO.	Y51214	EQUIPMENT	01-56-35-7043	2,064.49	2,064.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 32690:									
32691	08/20	08/17/2020	32691	1824 RENO GAZETTE-JOURNAL	0003429944	LEGAL ADVERTISING	01-51-14-7026	770.47	770.47
Total 32691:									
32692	08/20	08/17/2020	32692	1938 SOUTHWEST GAS CORP	81020PD	UTILITIES	01-52-20-7033	29.95	29.95
Total 32692:									
32693	08/20	08/17/2020	32693	1886 THATCHER COMPANY OF NEVADA, IN	5061513	WATER TREATMENT PLA	03-54-25-7061	594.90	594.90
08/20	08/17/2020	32693	1886	THATCHER COMPANY OF NEVADA, IN	5061515	WATER TREATMENT PLA	02-54-25-7061	3,405.85	3,405.85
Total 32693:									
32694	08/20	08/17/2020	32694	2078 WASHOE COUNTY SHERIFFS OFFICE	1821000128	CONTRACT FORENSICS	01-52-20-7016	5,077.00	5,077.00
Total 32694:									
32695	08/20	08/17/2020	32695	1406 WELLS FARGO BANK-REMIT. CNTR	80720BOB	BOB-CREDIT CARD	01-51-14-7040	31.00	31.00
Total 32695:									
32696	08/20	08/17/2020	32696	1406 WELLS FARGO BANK-REMIT. CNTR	80720SHE	SHEEMA - CREDIT CARD	01-51-14-7011	74.76	74.76
Total 32696:									
32701	09/20	09/01/2020	32701	1021 AFLAC	183809	AFLAC INSURANCE	00-00-00-2015	148.58	148.58
Total 32701:									

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
32702	09/20	09/01/2020	32702	1144 CARSON PUMP	4423	EQUIPMENT/ SERVICES	02-54-25-7011	16,600.00	16,600.00
Total 32702:									
32703	09/20	09/01/2020	32703	1146 CASELLE, INC.	104135	General Ledger Cleanup	03-54-25-7011	650.00	650.00
Total 32703:									
32704	09/20	09/01/2020	32704	1159 CDW- GOVERNMENT	ZVG2309	COMPUTER EQUIPMENT	08-14-36-8083	1,772.30	1,772.30
Total 32704:									
32705	09/20	09/01/2020	32705	2058 FRONTIER	080720AP	TELEPHONE	01-55-27-7033	48.59	48.59
09/20	09/01/2020	32705	2058 FRONTIER		080720PW	TELEPHONE	03-54-25-7033	106.76	106.76
Total 32705:									
32706	09/20	09/01/2020	32706	6354 GovPayNet	82820	BAIL REFUND	01-00-00-2226	565.00	565.00
Total 32706:									
32707	09/20	09/01/2020	32707	1536 LAW OFFICES OF CHERI EMM-SMITH	AUGUST2020	Judge Services	01-53-15-7131	2,250.91	2,250.91
Total 32707:									
32708	09/20	09/01/2020	32708	1566 LYON COUNTY CLERK TREASURER	JULY20RMTX	ROOM TAX TRANSMITTA	08-56-35-8081	749.88	749.88
Total 32708:									
32709	09/20	09/01/2020	32709	2227 MOURITSEN LAW	MT20009	LEGAL SERVICES	01-53-15-7031	250.00	250.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 32709:									
32710	09/20	09/01/2020	32710	1642 MSC INDUSTRIAL SUPPLY CO.	77964492	EQUIPMENT	01-55-27-7011	82.29	82.29
	09/20	09/01/2020	32710	1642 MSC INDUSTRIAL SUPPLY CO.	79135112	EQUIPMENT	02-54-25-7011	77.78	77.78
Total 32710:									
32711	09/20	09/01/2020	32711	1902 NV ENERGY	312572-820	POWER	23-54-25-7033	224.89	224.89
	09/20	09/01/2020	32711	1902 NV ENERGY	513290-820	POWER	23-54-25-7033	59.93	59.93
	09/20	09/01/2020	32711	1902 NV ENERGY	533954-820	POWER	01-55-27-7033	41.63	41.63
	09/20	09/01/2020	32711	1902 NV ENERGY	546899-820	POWER	03-54-25-7033	70.49	70.49
Total 32711:									
32712	09/20	09/01/2020	32712	1806 QUILL CORPORATION	9509227	OFFICE SUPPLIES	03-54-25-7011	79.73	79.73
Total 32712:									
32713	09/20	09/01/2020	32713	1806 QUILL CORPORATION	9510048	OFFICE SUPPLIES	08-14-36-8083	236.25	236.25
Total 32713:									
32714	09/20	09/01/2020	32714	6212 RALEY'S	AUG20	SUPPLIES	01-51-14-7011	9.72	9.72
Total 32714:									
32715	09/20	09/01/2020	32715	6355 SCHOOL OUTFITTERS	INV13434761	CHAIRS - COVID	08-14-36-8083	7,118.57	7,118.57
Total 32715:									
32716	09/20	09/01/2020	32716	1873 SENSUS METERING SYSTEMS	579536	ANNUAL SUPPORT	03-54-25-7041	1,949.94	1,949.94

CITY OF YERINGTON

Check Register - BIG Council report
Check Issue Dates: 8/17/2020 - 9/1/2020

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 32716:									
32717	09/20	09/01/2020	32717	6280 STANTON, MONTE	2021018	CERTIFICATTION	02-54-25-7011	500.00	500.00
Total 32717:									
32718	09/20	09/01/2020	32718	1961 STATE OF NV-DEPT OF TAX	JULY20RMTX	ROOM TAX TRANSMITTA	08-56-35-8080	449.92	449.92
Total 32718:									
32719	09/20	09/01/2020	32719	1976 STERLING CODIFIERS, INC.	800697	CODIFICATION	01-51-14-7020	192.00	192.00
Total 32719:									
32720	09/20	09/01/2020	32720	1886 THATCHER COMPANY OF NEVADA, IN	5061970	WATER TREATMENT PLA	03-54-25-7061	374.95	374.95
09/20	09/01/2020	32720	1886 THATCHER COMPANY OF NEVADA, IN	5061972	5061972	WATER TREATMENT PLA	02-54-25-7061	4,314.05	4,314.05
Total 32720:									
32721	09/20	09/01/2020	32721	2016 ULINE	123181787	EQUIPMENT	01-55-27-7011	644.63	644.63
09/20	09/01/2020	32721	2016 ULINE		123206442	EQUIPMENT	08-14-36-8083	1,087.29	1,087.29
Total 32721:									
32722	09/20	09/01/2020	32722	2046 USA BLUEBOOK	318524	EQUIPMENT	02-54-25-7011	19.13	19.13
Total 32722:									
32723	09/20	09/01/2020	32723	2060 VERIZON WIRELESS	9861268896	WIRELESS SERVICE	01-52-20-7033	670.31	670.31

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 32723:									
32724	09/20	09/01/2020	32724	2063 VISION SERVICE PLAN (NV)	SEPT2020	VISION SERVICES	00-00-00-2023	127.82	127.82
Total 32724:									
32725	09/20	09/01/2020	32725	1406 WELLS FARGO BANK-REMIT. CNTR	802020JAY	JAY - CREDIT CARD	01-55-27-7011	479.23	479.23
Total 32725:									
32726	09/20	09/01/2020	32726	1406 WELLS FARGO BANK-REMIT. CNTR	80720DEN	DENNIS - CREDIT CARD	01-56-35-7043	610.25	610.25
Total 32726:									
32727	09/20	09/01/2020	32727	6317 WESTERN ENVIRONMENTAL TESTIN	125655	TESTING	02-54-25-7050	128.00	128.00
09/20	09/01/2020	32727	6317 WESTERN ENVIRONMENTAL TESTIN	125691	125691	TESTING	03-54-25-7050	464.50	464.50
Total 32727:									
32728	09/20	09/01/2020	32728	2094 WILD WEST CHEVROLET	6012930	SERVICES	01-51-14-7044	68.93	68.93
Total 32728:									
Grand Totals:									
								670.31	670.31
								127.82	127.82
								479.23	479.23
								610.25	610.25
								592.50	592.50
								68.93	68.93
								90,495.39	90,495.39

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
00-00-00-2015	148.58	.00	148.58
00-00-00-2023	1,637.08	.00	1,637.08

GL Account	Debit	Credit	Proof
00-00-00-2200	.00	1,785.66-	1,785.66-
01-00-00-2200	.00	44,869.24-	44,869.24-
01-00-00-2226	565.00	.00	565.00
01-51-14-7011	299.16	.00	299.16
01-51-14-7020	192.00	.00	192.00
01-51-14-7026	770.47	.00	770.47
01-51-14-7033	56.99	.00	56.99
01-51-14-7040	31.00	.00	31.00
01-51-14-7041	1.99	.00	1.99
01-51-14-7044	68.93	.00	68.93
01-52-20-7011	652.67	.00	652.67
01-52-20-7016	5,077.00	.00	5,077.00
01-52-20-7033	700.26	.00	700.26
01-52-20-7044	71.02	.00	71.02
01-53-15-7031	2,000.00	.00	2,000.00
01-53-15-7131	2,250.91	.00	2,250.91
01-55-27-7011	807.41	.00	807.41
01-55-27-7033	90.22	.00	90.22
01-55-27-7056	28,660.07	.00	28,660.07
01-56-35-7011	245.37	.00	245.37
01-56-35-7043	2,204.92	.00	2,204.92
01-59-35-7011	123.85	.00	123.85
02-00-00-2200	.00	28,953.25-	28,953.25-
02-54-25-7008	2,048.75	.00	2,048.75
02-54-25-7011	17,938.27	.00	17,938.27
02-54-25-7033	110.37	.00	110.37
02-54-25-7041	974.97	.00	974.97
02-54-25-7044	32.99	.00	32.99
02-54-25-7050	128.00	.00	128.00
02-54-25-7061	7,719.90	.00	7,719.90
03-00-00-2200	.00	2,988.21-	2,988.21-
03-54-25-7011	358.02	.00	358.02
03-54-25-7033	180.87	.00	180.87
03-54-25-7041	974.97	.00	974.97
03-54-25-7043	40.00	.00	40.00
03-54-25-7050	464.50	.00	464.50
03-54-25-7061	969.85	.00	969.85
08-00-00-2200	.00	11,614.21-	11,614.21-
08-14-25-8090	200.00	.00	200.00
08-14-36-8083	10,214.41	.00	10,214.41

GL Account	Debit	Credit	Proof
08-56-35-8080	449.92	.00	449.92
08-56-35-8081	749.88	.00	749.88
23-00-00-2200	.00	284.82	284.82
23-54-25-7033	284.82	.00	284.82
Grand Totals:	90,495.39	90,495.39	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check Type = {<>} "Adjustment"

Report Criteria:

Computed checks included
 Manual checks included
 Supplemental checks included
 Termination checks included
 Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
08/23/2020	PC	08/27/2020	32697	Bryant, Jeremy	647		00-00-00-102	295.52-
08/23/2020	PC	08/27/2020	32698	West, Robert	635		00-00-00-102	396.18-
08/23/2020	PC	08/27/2020	8272001	Argo, Pamela	631		00-00-00-102	1,602.82-
08/23/2020	PC	08/27/2020	8272002	Becker, Dennis	20		00-00-00-102	1,784.74-
08/23/2020	PC	08/27/2020	8272003	Brown, Jeremiah	652		00-00-00-102	1,990.08-
08/23/2020	PC	08/27/2020	8272004	Campi, John Joseph	637		00-00-00-102	1,410.90-
08/23/2020	PC	08/27/2020	8272005	Catalano, Selena	50		00-00-00-102	295.52-
08/23/2020	PC	08/27/2020	8272006	Cochrane, Jesslyna	60		00-00-00-102	1,140.91-
08/23/2020	PC	08/27/2020	8272007	Coombs, Brandon	31		00-00-00-102	2,087.05-
08/23/2020	PC	08/27/2020	8272008	Dew-Hedrick, Leslie	40		00-00-00-102	1,133.52-
08/23/2020	PC	08/27/2020	8272009	Flakus, Jay	32		00-00-00-102	1,677.90-
08/23/2020	PC	08/27/2020	8272010	Garry, John Joseph	61		00-00-00-102	591.03-
08/23/2020	PC	08/27/2020	8272011	Jennerjohn, Richard	650		00-00-00-102	2,087.97-
08/23/2020	PC	08/27/2020	8272012	Kosak, Mark	638		00-00-00-102	1,898.40-
08/23/2020	PC	08/27/2020	8272013	Kusmerz, Debra K.	634		00-00-00-102	350.88-
08/23/2020	PC	08/27/2020	8272014	Larsen, Stacey	644		00-00-00-102	1,064.43-
08/23/2020	PC	08/27/2020	8272015	Martin, Shane	648		00-00-00-102	295.52-
08/23/2020	PC	08/27/2020	8272016	Moore, Angela	653		00-00-00-102	1,000.47-
08/23/2020	PC	08/27/2020	8272017	Schunke, Terceira	639		00-00-00-102	276.93-
08/23/2020	PC	08/27/2020	8272018	Shaw, Sheema D.	150		00-00-00-102	1,928.08-
08/23/2020	PC	08/27/2020	8272019	Smith, David	157		00-00-00-102	1,210.50-
08/23/2020	PC	08/27/2020	8272020	Stanton, Monte	642		00-00-00-102	1,767.08-
08/23/2020	PC	08/27/2020	8272021	Sturtevant, Helen M.	163		00-00-00-102	1,344.59-
08/23/2020	PC	08/27/2020	8272022	Switzer, Robert	643		00-00-00-102	3,228.75-
08/23/2020	PC	08/27/2020	8272023	Wagner, Darren E.	184		00-00-00-102	2,400.05-
08/23/2020	PC	08/27/2020	8272024	Wisner, Nicholas	177		00-00-00-102	2,079.50-
Grand Totals:			26					35,339.32-

Report Criteria:

Transmittal checks included
Void checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	01-00-00-202	34.43-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	02-00-00-202	137.72-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	03-00-00-202	114.77-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	01-00-00-202	34.44-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	02-00-00-202	137.72-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Employee Contrib. P	03-00-00-202	114.76-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Regular Employees	01-00-00-202	1,706.77-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Regular Employees	02-00-00-202	2,549.82-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Regular Employees	03-00-00-202	2,095.31-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Police Pay Period: 8	01-00-00-202	6,315.26-
08/23/2020	CDPT	08/24/2020	32699	PUBLIC EMPLOYEES RETIREM	2	Retirement - Council Pay Period:	01-00-00-202	438.55-
08/23/2020	CDPT	08/24/2020	32700	YERINGTON POLICE OFFICERS	6	Police Dues Pay Period: 8/23/202	01-00-00-202	93.00-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	01-00-00-201	28.94-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	02-00-00-201	20.74-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	03-00-00-201	20.74-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	01-00-00-201	28.94-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Social Security Pay	02-00-00-201	20.74-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	01-00-00-201	329.82-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	02-00-00-201	142.99-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	03-00-00-201	117.87-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	01-00-00-201	329.79-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	02-00-00-201	143.02-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Medicare Pay Perio	03-00-00-201	117.87-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Federal Withholding	01-00-00-201	2,528.31-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Federal Withholding	02-00-00-201	980.48-
08/23/2020	CDPT	08/24/2020	8242001	IRS Tax Deposit Wells Fargo	1	Tax Deposit Federal Withholding	03-00-00-201	773.48-
Grand Totals:			27					19,377.02-

AGENDA ITEM

#19



**BOYS & GIRLS CLUBS
OF MASON VALLEY**
SERVING YOUTH IN YERINGTON,
SILVER SPRINGS, DAYTON & HAWTHORNE

124 N. Main Street
Yerington, Nevada 89447
t (775)463.2334
f (775) 463.7826
w bcgmasonvalley.org

September 2, 2020

City of Yerington City Council
102 S. Main Street
Yerington, NV 89447

RE: Appreciation

Board of Directors Officers

- Shannon Roe
Chief Volunteer Officer
- Wayne Kilgore
1st Vice Volunteer Officer
- Vic Parker
2nd Vice Volunteer Officer
- Pam Peri
Treasurer
- Tim Dyhr
Secretary

Board Members

- Robert Cooper
- Matt Merrill
- Jenny Reviglio
- Anna Draper

Advisory

- Tom Bobrick
- Scott Lommori
- Jeff Page
- Jeff Rife
- Jim Sanford
- Ross Whitacre

Administrative Staff

- Travis Crowder
Chief Professional Officer
- Christina Hurt
Director of Operations

Dear Council Members and Staff,

On behalf of our Board of Directors, staff and the youth and families we serve here in Yerington, we wish to thank you for the tremendous support over these recent weeks.

It goes without saying that these are some very difficult times we are all facing with youth and families suffering through growing unemployment and continuous changes in the academic school year due to COVID-19. After seeing the support given to our Boys & Girls Club and our joint efforts to better serve our community, we are fortunate to have such leadership in our valley.

The recent months have been stressful on so many and to experience the kind words of support for our initiatives from all of you and the unanimous show of support for the CDBG-CV initiative is truly inspiring. In helping meet the short deadlines, we were grateful for the assistance from Mr. Switzer, Ms. Shaw, and Ms. Moore. These individuals represented the City with a high level of professionalism and their commitment to our mission is deeply appreciated.

The immense level of work that went into this application was significant and the result was a unanimous vote from the CDBG-CV Board on 9/1/2020. There is no question that the combined efforts and expertise of all those involved truly paid off!

Partnerships and collaborations such as the City of Yerington and our Boys & Girls Club are essential to our success and will ultimately benefit families for years to come.

We thank everyone involved in this process over the past few weeks and please be aware that we will continue to do whatever it takes to be there for Yerington and Mason Valley now and thanks to all of you, into the future as well!

Respectfully,

Travis Crowder
Chief Professional Officer

Nick Beaton
Director of Communications/Resource Development

GREAT FUTURES START HERE.

This institution is an equal opportunity provider and employer.