

Yerington City Council Meeting
May 10, 2021 at 10:00am – City Hall

The regular meeting of the Yerington City Council was held in the Council Chambers with social distancing guidelines in place with the following present:

Mayor John J. Garry
Council Members Jerry Bryant, Selena Catalano, and Terceira Schunke
City Manager Robert Switzer
City Attorney Chuck Zumpft
Chief of Police Darren Wagner
City Clerk Sheema D. Shaw
Grants Administrator Angela Moore

Absent: Public Works Director Jay Flakus and Councilman Shane Martin

Guests: Mr. David Ray, Mr. Dave DeGrendele, Ms. Deb DeGrendele, Mr. David Armstrong with Sound Planning AV, and School Resource Officer Brandon Coombs, Ms. Anna Draper, and Mr. Garry Cook.

The meeting was called to order and roll call was reported by Mayor Garry. The Pledge of Allegiance was led by Councilwoman Catalano.

Public Participation

Mr. Garry Cook stated a stench is coming from the City's sewer pond by the Airport for the last two years. City Manager Switzer stated a plan is moving forward to move the sewer ponds further out of town. Mr. Cook suggested floating aeration machines and to hire an engineer, who works with municipal sewer systems. Mayor Garry stated the City will fix the sewer ponds as soon as possible.

Agenda Approval

Mayor Garry stated the agenda would be approved as presented unless there were any objections or corrections. City Manager Switzer stated no changes were made at this time and the agenda was approved as presented.

Minutes

Mayor Garry stated the minutes of April 26, 2021 regular meeting would be approved as presented unless there are any objections or corrections. No corrections were made and the minutes of April 26, 2021 were approved as presented.

New, Renewal and Name Change Business License Applications.

- A. Virginia Carpenter dba Second Mile, LLC, Mobile Home/RV Park, 500 W. Goldfield Ave. Yerington, NV 89447 - New Owner
- B. Virginia Carpenter dba GT2021, LLC, Commercial Rentals/Laundromat, 500 W. Goldfield Ave. Yerington, NV 89447 - New Owner

Mayor Garry stated the business license applications would be approved as presented unless there are any objections or corrections. No corrections were made and the business license applications were approved as presented.

Agreement for Weekly Cleaning Services at City Hall, the Police Department, Public Works and the Airport Pilot's Lounge with Angel and Son General Cleaning, City of Yerington Business License #175, in the Amount of \$390.00 Per Week.

City Manager Switzer stated the current contracted service for cleaning gave the City notice to cancel the contract. The City reached out to other vendors and City Manager Switzer recommends to approve the contract with Angel and Son General Cleaning in the amount of \$390.00 per week.

Councilman Bryant made a motion to approve an agreement for weekly cleaning services as presented, seconded by Councilwoman Schunke. Mayor Garry asked for comments, no comments were made at this time and the motion carried unanimously.

Approve a Grant Application to Walker River Basin Communities Foundation for a Sound System for Meetings Within the Community Center from Sound Planning AV, a Pro-AV Consultation, Design & Integration Company for a Total Cost of \$27,993.88.

City Manager Switzer stated during the Lions Club Event, the Board of Directors approached him and suggested for the City to apply for a grant for an audio system in the Community Center. The City reached out to vendors for a cost and a quote was provided from Sound Planning AV in the amount of \$27,993.88. Mr. David Armstrong with Sound Planning AV provided a presentation.

Mr. Armstrong stated the quotes provides an upgrade and replacement of the system for meetings and court. The system is designed to manage the acoustics of the gym with wired microphones, wireless microphones and high-end speakers. Mayor Garry asked if the system will be portable. Mr. Armstrong stated the system will be permanently installed and is a multi-use system. The video conferencing option provides a live stream and a lot of reflexibility with full video, a camera, a projector and projection screens. Mayor Garry asked if the system will have a warranty. Mr. Armstrong stated yes, a one-year with on-site support. Councilwoman Catalano asked the cost after the one-year warranty. Mr. Armstrong stated between about five to ten percent of the total cost.

Mr. Armstrong stated the speakers are line array and the system is developed for medium areas, like this area with an even sound. City Manager Switzer added that the system does not need acoustic panels or acoustic sound proofing. Mr. Armstrong stated a better use of the money will be to purchase the speakers of this size.

City Manager Switzer stated the City would only need to pay for ongoing maintenance and costs. Lapel mics are included within the quote and the voice modulation will be much better. Mr. Armstrong stated for the combo sets, lapel and a handheld are included with four wireless microphones and twelve wired microphones. City Attorney Zumpft asked about the functionality and the quality of the audio. Mr. Armstrong stated the wireless option will carry a worry about batteries and initial cost. A big difference in price will show that wired microphones are about \$100.00 per item and wireless microphones are about \$600.00 per item. City Manager Switzer stated a grant application will be submitted to the Walker River Basin Communities Foundation and no cost will be required by the City to install the sound system. Reimbursement will be requested and a presentation of an invoice will be given to the foundation.

Councilwoman Catalano made a motion to approve a grant application to Walker River Basin Communities Foundation for a sound system for meetings within the Community Center from Sound Planning AV, a Pro-AV Consultation, Design & Integration Company for a total cost of \$27,993.88 with the addition of a two-year warranty, seconded by Councilwoman Schunke. Mayor Garry asked for comments, no comments were made at this time and the motion carried unanimously.

Approve a Quote from Sound Planning AV for a Video Conferencing System for \$19,476.00 From the Coronavirus Relief Fund.

City Manager Switzer stated in addition to the sound system, the City is requesting a video conferencing system from the same company to integrate within the sound system. The request is in the amount of \$19,476.00, financing would be expended from the Coronavirus Relief Fund. Grants Administrator Moore contacted the State of Nevada and approval was received for the expenditure. Mr. Armstrong stated the quote includes two screens for viewing capabilities. City Attorney Zumpft asked if this method would reach out to the community. Mr. Armstrong stated yes, this trend allows for participation from the community.

City Manager Switzer stated the laptop he is using is running off of the server located within the City Hall building. If an adjustment is necessary to internet capabilities, the City could change it. Mr. Armstrong stated if an event is being held, the City has the ability to live stream or go live on Facebook.

Councilman Bryant stated the video conferencing would bring the City one step closer for more public participation and live streaming of the meetings for the public. Mr. Armstrong stated the equipment provides a warranty for two or three years based on the equipment but the service provides a warranty of only one year.

Councilman Bryant made a motion to approve a quote from Sound Planning AV for a video conferencing system for \$19,476.00 from the Coronavirus Relief Fund, with the addition of a two-year warranty, seconded by Councilwoman Catalano. Mayor Garry asked for comments, no comments were made at this time and the motion carried unanimously.

Discussion on Tentative Budget for FY 2021/2022.

City Manager Switzer stated some additions and entries were made to the budget. No changes were made on pages ten, twelve, thirteen, fourteen, fifteen, sixteen, seventeen, twenty-one, twenty-two, twenty-seven, and twenty-nine. Page eleven is a summary of the General Fund with the beginning fund balance in the amount of \$1,400,000.00 starting July 1, 2021. Purchases for the Police Department is budgeted in the amount of \$1,230,000.00. The Fire Department contract is budgeted in the amount of \$282,140.00. Page eighteen is a summary of expenditures with a three percent contingency added in the amount of \$2,774,988.00. Page nineteen is the Fixed Asset Acquisition Fund with a change added to account for the American Rescue Plan Act funds in the amount of \$2,910,000.00. As of May 10th, the City has not received any funds for the American Rescue Plan Act. About \$1,450,000.00 is expected to be received in June of 2021, the amount of \$950,000.00 is budgeted to the Fixed Asset Acquisition Fund.

Councilman Bryant asked about the American Rescue Plan Act expenditures, the City can maneuver and plan after the guidelines are received. City Manager Switzer stated the City has the amount budgeted into the Fixed Asset Acquisition Fund and another \$500,000.00 has been budgeted in Grant Revenue. The City budgeted \$57,000.00 for a new Police Department vehicle, \$15,000.00 for bolo wraps and protective gear and \$35,000.00 for body armor. A computer upgrade is budgeted in the amount of \$3,400.00. A vehicle is budgeted for the Public Works Chief around the same amount as the previous vehicle purchased for the Public Works Director. A loader for Public Works is budgeted in addition to a mini-excavator. Parks and Recreation is budgeted for \$25,000.00 to cover improvements to the parks and the ball fields. The total expenditures is in the amount of \$335,400.00 with an ending fund balance in the amount of \$1,005,139.00.

Councilwoman Catalano asked if the \$25,000.00 budgeted for Parks and Recreation will be focused on ball parks with any funding aside for playground equipment. City Manager Switzer stated the General Fund side is budgeted in the amount of \$45,000.00 and can be used to utilize parks with playground equipment and fertilizer purchases. Additional expenditures from this fund can be considered with funds needing to be expended by December 31, 2024 or the remaining funds are returned to the Department of Treasury.

City Manager Switzer stated on page twenty-five is the Special Revenue Grant Fund. The Room Tax revenue amount has been reduced. The Federal Aviation Administration (FAA) Master Plan has about \$170,000.00 to be received by the City. The American Rescue Plan Act has budgeted amounts of \$500,000.00 and \$950,000.00, which is half of the total amount of funds. City Council may want to use those funds as a granting situation and include aid to businesses impacted during the Coronavirus pandemic, resulting in adverse effects on the Water and Sewer Project with the main break.

Public Works Director Flakus reported that commercial properties need to install backflow devices and could lead to an expensive installation for some. The City may bring a recommendation to City Council to provide assistance in order to have those devices installed. The backflow devices provides no potential contaminants back into the City's water system. A grant or loan option could be possible by following the guidelines from the Department of Treasury. City Manager Switzer stated Grants Administrator Moore applied to the Department of Transportation for the Kiss and Drop Project, one in the amount of \$2,000.00 and one in the amount of \$598,000.00. Page twenty-six shows the expenditures for Room Tax and the percentage of motel tax going back to the State of Nevada and Lyon County, the American Rescue Plan Act proceeds expenditures, the Animal Shelter donation of \$2,000.00, the FAA Master Plan collected half of the expenditures, the pedestrian crossing at Pearl Street and Main Street from three difference people, and the Department of Transportation Kiss and Drop Project of \$600,000.00.

Approve a Request from the Class of 2021 to Waive Fees for Use of the Community Center on May 28th & 29th for Prom.

School Resource Officer Brandon Coombs and Ms. Anna Draper provided a presentation. Ms. Draper stated the use of the Community Center is needed to hold Prom for the high school. The Yerington High School will not authorize the use of the school's facilities until approval is received, which would be three days before the event. Tables were requested from the Boys & Girls Club, food, snacks, a DJ, and chaperones will be provided. The Class of 2021 is requesting a reduced fee with volunteers to set up the event and take down.

Councilwoman Catalano asked if the sound system will be used. Officer Coombs stated no, a DJ was hired. Mayor Garry asked about security. Officer Coombs stated parents and staff from the school will help with the security and the bathrooms will be monitored.

Ms. Deb DeGrendele asked if funding could be provided from the COVID funding. City Manager Switzer stated no, funding would not be acceptable under the current Coronavirus Relief Act funding.

Councilwoman Catalano asked about the capacity. City Manager Switzer stated three hundred and sixty-three is the maximum capacity for the Community Center, but the two hundred and fifty maximum restrictions are being lifted.

Councilman Bryant stated \$250.00 should be charged for the use, helping maintain the condition, and cleaning up. Councilman Bryant and Councilwoman Schunke stated they would like to donate to the class.

Councilman Bryant made a motion to approve the use of the Community Center facility for Prom on May 28th and May 29th with a flat use fee of \$250.00 and a refundable cleaning deposit of \$250.00, seconded by Councilwoman Catalano. Mayor Garry asked for comments, no comments were made at this time and the motion carried unanimously.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	04/20/2021	33624 through 33646
	04/22/2021	33647
	04/27/2021	33648 through 33672 33673 through 33674
	05/03/2021	33678 through 33696

Payroll Checks	05/03/2021	33675 through 33676
Payroll Vouchers	05/03/2021	5062101 through 5062120
Transmittal Checks	05/03/2021	33677
Transmittal Vouchers	05/03/2021	5032101

Mayor Garry stated the bills previously submitted for payment would be approved unless there are any objections or corrections. No comments were made at this time and the bills previously submitted for payment were approved unanimously.

Department Reports

Chief of Police Wagner stated the Police Department vehicle that was purchased is outside and anyone is welcome to take a look. Councilwoman Catalano asked if Chief Wagner spoke with City Manager Switzer to schedule a Public Safety Committee meeting. City Manager Switzer stated a meeting will be scheduled very soon.

City Manager Switzer stated the City is working with the City Engineer on the odor from the Wastewater Treatment Plant. A second opinion has been requested from another engineer to give an assessment about the plant. A new chemical went into the system and the City Engineer will have a detailed look at the system to balance everything out. Until the system is moved, neighborhoods will still have issues. Mayor Garry stated several options are being taken and the residents do have his sympathies.

Councilman Bryant stated he is looking forward to schedule the Public Safety Committee meeting hopefully by the end of May. The Neighborhood Watch Program needs to be followed up and started soon.

Councilwoman Catalano stated thank you to everyone who is handling all the changes well.

Mayor Garry stated he hopes people took the time to honor mother's on Mother's Day. This week is Police Officer's appreciation week and please thank all officer's for their time and service.

Public Participation

Mayor Garry asked for comments and no comments were made at this time.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

City Clerk of the City of Yerington