

Yerington City Council Meeting
July 26, 2021 at 10:00am – City Hall

The regular meeting of the Yerington City Council was held in the Council Chambers with the following present:

Mayor John J. Garry
Council Members Jerry Bryant, Selena Catalano, Terceira Schunke (Via Telephone), and Shane Martin (Via Telephone)
City Manager Robert Switzer
City Attorney Neil Falk
Public Works Director Jay Flakus
Building Official Joel Brown
Grants Administrator Angela Moore

Absent: City Clerk Sheema D. Shaw, City Attorney Chuck Zumpft, and Chief of Police Darren Wagner

Guests: Mr. David Ray, Ms. Jenna Dykes, Ms. Tamie Davidson, and Mr. Ken Jacobsen

The meeting was called to order and roll call was reported by Mayor Garry. The Pledge of Allegiance was led by Mayor Garry.

Public Participation

Mayor Garry asked for comments and no comments were made at this time.

Agenda Approval

Mayor Garry stated the agenda would be approved as presented unless there were any objections or corrections. City Manager Switzer stated two corrections need to be made. The minutes to be approved should be of July 12th and not July 26th. The Debt Management Policy should be for fiscal year 2021 to 2022. Mayor Garry stated the agenda would be approved with the modifications as presented and the agenda was approved unanimously.

Minutes

Mayor Garry stated the minutes of July 12, 2021 would be approved as presented unless there were any objections or corrections. No corrections and the minutes of June 12, 2021 were approved unanimously.

New, Renewal and Name Change Business License Applications

- A. Sarah Schembri dba S. E. Schembri Insurance Agency, Inc., Insurance Agency, 215 W. Bridge St. #3A Yerington, NV 89447 - New
- B. Efren Campos-Castellon & J. Jesus Nunez-Arias dba Nunez Mexican Restaurant, Mexican Restaurant, 516 W. Goldfield Ave. Yerington, NV 89447 - New
- C. Elena Rodriguez-Ayala dba Agencia MTZ, Notary, 209A W. Goldfield Ave. Yerington, NV 89447 - New
- D. Alberta Loosle dba Centro de la Familia de Utah dba Centro Nevada, Childcare & Early Childhood Education, 311 Virginia St. Yerington, NV 89447 - New Non-Profit

Mayor Garry stated the business licenses would be approved as presented unless there are any objections or corrections. No objections were made and the business licenses were approved unanimously.

Purchase a New Vehicle for the Yerington Police Department with a Cost not to Exceed \$70,000.00.

City Manager Switzer stated this item request is to receive approval for the purchase of another vehicle to replace the damaged vehicle that was burned in a fire. The total cost to purchase a vehicle is about \$65,000.00 with an additional cost not to exceed the amount of \$70,000.00. City Manager Switzer recommended approval to purchase a new police vehicle.

Councilwoman Catalano asked what fund the insurance claim would go back into once received. City Manager Switzer stated the claim reimbursement would go back into the Fixed Asset Acquisition Fund. The vehicle request purchase would be for another Chevrolet Tahoe. The City is waiting to receive the title for the other vehicle or will need to go back to the Department of Motor Vehicles (DMV) to request a replacement title.

Councilman Bryant made a motion to approve purchasing a new vehicle for the Yerington Police Department with a cost not to exceed \$70,000.00 as presented, seconded by Councilwoman Catalano. Mayor Garry asked for comments, no comments were made and the motion was approved unanimously.

Waive the \$200.00 Cleaning Deposit for Lyon County Human Services to Hold a "Kids Day" at Mountain View Park on August 5, 2021.

City Manager Switzer received a request from the Lyon County Sheriff's Office for use of Mountain View Park on August 5, 2021 to have a Kids Day event and to waive the fees for the use of the park.

Ms. Jenny Dykes, director for Lyon County Human Services stated many activities for the children and their families will be available at the event.

Mayor Garry stated he supports the organization and asked if Lyon County Human Services would have any hardship paying the refundable \$200.00 deposit. Ms. Dykes stated she is sure they could make it work. City Manager Switzer stated the City has had no issues with Lyon County Human Services.

Mr. David Ray asked if there will be conflict with his event scheduled at the park the previous day. Public Works Director Flakus stated there should be no conflicts but to call him if there are any problems.

Councilman Bryant made a motion to approve waiving the cleaning deposit in the amount of \$200.00 for Kids Day at Mountain View Park for Lyon County Human Services on August 5, 2021, seconded by Councilwoman Schunke. Mayor Garry asked for comments, no comments were made and the motion was approved unanimously.

Approve the 2020-2021 Debt Management Policy, Capital Improvement Plan and Indebtedness Report for FY 2020-2021.

City Manager Switzer stated the Indebtedness Report should be for fiscal year 2021 through 2022 and needs to be submitted to the Department of Taxation. The report shows as of the end of June 30, 2021 with no debt obligation at this point. The Water and Sewer Project secured bonds for the interim financing. Page three shows a budgeted amount of \$1,067,640.00 as repayment on the 40-year United States Department of Agriculture (USDA) loan. The Debt Management Policy has been updated, which needs to be updated every five years. The updated report for fiscal year 2021-2022 assessed an evaluation change from \$79,000.00 to \$126,000.00. If the property tax value went from \$19,000,000.00 for general obligation and is now valued at \$25,000,000.00, with no general obligation debt currently.

City Manager Switzer stated within Appendix A shows the capital improvements with \$12,500.00 budgeted each for sewer and water. An amount of \$335,400.00 has been budgeted out of the Fixed Asset Acquisition Fund for Public Works equipment and a Police Department vehicle. The City did receive the American Rescue Plan Act (ARPA) funds last week. ARPA funds in the amount of \$602,200.00 has been budgeted as well as RTC funds for road reconstruction projects. The Airport Master Plan and runway lights for the Airport will be going out the next two fiscal years. This fiscal year from the Special Revenue Fund shows the Kiss and Drop Project funding. City Manager Switzer recommended approval of the 2021-2022 Debt Management Policy, Capital Improvement Plan and Indebtedness Report.

Councilwoman Catalano made a motion to approve the 2021-2022 Debt Management Policy, Capital Improvement Plan and Indebtedness Report, seconded by Councilman Bryant. Mayor Garry asked for comments, no comments were made and the motion was approved unanimously.

Approve a Quote From Q & D Construction for Sidewalk, Curb and Gutter on California Street in the Amount of \$104,126.00.

City Manager Switzer stated the quote is part of the school pedestrian safety on the west side of California Street from Littell Avenue to Broadway Avenue for the Kiss and Drop Project. The quote will provide improved intersections, ADA compliant ramps and a better transportation route for the community. City Manager Switzer recommended approval for the Q & D Construction quote and stated the project would be a good tie in with the Water and Sewer Project.

Councilwoman Catalano asked if the west side would be on the same side of the homes and if any of the area would cross the homeowner's property lines. City Manager Switzer stated the survey has been completed and believes the area is within the City's Right of Way. The City's goal is to provide a safer route for children and parents. Councilman Bryant recommended the one-way street option and mentioned that that option would be in the best interest for the children. City Manager Switzer stated the funds were approved through the Appropriations Committee with Congressman Horsford's Office in the amount of \$598,000.00. The project would not be able to start until funds have been received. The estimated completion for the Kiss and Drop Project is around June of 2022.

City Manager Switzer stated Public Works Director Flakus reached out to the Lyon County School District to provide an update on the project. A Memorandum of Understanding (MOU) between the City and the Lyon County School District needs to be completed to define who does what and the cost. The City requests to have cooperation with the Lyon County School District and to be on their property.

Councilman Bryant made a motion to approve a quote from Q & D Construction for sidewalk, curb and gutter on California Street in the amount of \$104,126.00 as presented, seconded by Councilwoman Catalano. Mayor Garry asked for comments, no comments were made and the motion was approved absent Councilman Martin's approval due to technical difficulties.

Discussion on the Financial Statement (FS-10) July 1, 2020 Through June 30, 2021.

City Manager Switzer stated the full fiscal year is now completed but the statement is incomplete, City Council passed several actions based on the resolutions and is unaudited and unadjusted. Page four is the General Fund with an ending fund balance combined in the amount of about \$1,334,000.00 and the auditor is currently going through the audit. Page sixteen is the Water Fund with a total revenue amount received in the amount of \$5,411,054.00. The amount of \$5,300,000.00 is the interim loan revenue the City has received to make payments for the Water and Sewer Project. The net revenue is in the amount of \$46,709.60. Page twenty is the Sewer Fund and the total revenue amount received in the amount of \$5,900,000.00, which is more than the expenditures. The expenditures totaled an amount of \$5,582,000.00 leaving a net balance in the amount of \$410,828.00.

Review Bills Previously Submitted for Payment

Bills, Salaries and Vouchers:

Accounts Payable Checks	7/13/2021	33937 through 33966
	7/14/2021	33967 through 33981
	7/20/2021	33982 through 33994
	7/21/2021	33995 through 34005
Payroll Checks	7/12/2021	33930 through 33935
Payroll Vouchers	7/12/2021	07152101 through 07152119
Transmittal Checks	7/12/2021	33936
Transmittal Vouchers	7/12/2021	07122101

Mayor Garry stated the bills previously submitted for payment would be approved unless there are any objections or corrections. No comments were made at this time and the bills previously submitted for payment were approved unanimously.

Department Reports

Building Official Brown stated he will provide a presentation to City Council at a later date for a proposition regarding the Master Plan.

City Manager Switzer stated a copy of the letter sent to the Governor's Budget and Finance Division regarding the ARPA funds was presented to City Council. The amount the City was receiving has changed four times. The amount the City was going to receive was reduced because of the FY 2019-2020 operating budget, a percentage was given and reduced to about \$3,800,000.00. Another city in Nevada that has a similar entry for capital expenditures presented their case to the Governor's Office and the City had an opportunity to provide the capital expenditures as well. In the Water and Sewer Funds, \$9,000,000.00 was budgeted for the Water and Sewer Project. A city of our size are called Non-entitlement Unit of local government (NEU's) and can include the capital expenditures. The State notified the City that we are eligible for the full allocation, gaining a little over \$750,000.00. Some funds from the ARPA funds will be parked in the LGIP to collect interest. The City earned about \$95,716.00 in interest in the monies we have in there right now. A thank you is in order to the community and the staff to prepare this building for an evacuation center if needed, the evacuation has now been lifted.

Public Participation

Mayor Garry asked for comments and no comments were made at this time.

There being no further business the meeting was adjourned.

Mayor of the City of Yerington

ATTEST:

City Clerk of the City of Yerington